

ATTACHMENT B

**DRAFT STATEMENT OF ENVIRONMENTAL
EFFECTS**

Statement of Environmental Effects

Green Square Plaza Events



January 2016

Certification

This report has been prepared and reviewed by the City of Sydney Council as prescribed below.

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Abbreviations

The following abbreviations are used in this Statement of Environmental Effects.

Abbreviation	Meaning
AADT	Annual Average Daily Traffic
Council	The City of Sydney Council
DA	Development Application
DCP	Development Control Plan
DPE	NSW Department of Planning & Environment
EP&A Act	NSW Environmental Planning & Assessment Act 1979
EPI	Environmental Planning Instrument
Event Management Plan	Green Square Plaza Event Management Plan
GSSD	Green Square Stormwater Drain
Km	Kilometres
LEP	Local Environmental Plan
LGA	Local Government Area
LPCTCC	Local Pedestrian, Cycling and Traffic Calming Committee (which includes staff from the City, the Roads & Maritime Services and NSW Police) who meet to discuss relevant transport and access issues affecting the City.
M	metres
The Plaza	Green Square Plaza
SEPP	State Environmental Planning Policy
SEE	Statement of Environmental Effects
TPZ	Tree Protection Zone
the Town Centre	Green Square Town Centre

Background

The Green Square Plaza (the Plaza) is being developed on land owned by the Council of the City of Sydney (Council) at 303 and 355 Botany Road Zetland. The Plaza will become a key public domain space to add to the vibrancy of the Green Square Town Centre (the Town Centre) and contribute to a high level of social and cultural interaction. This is particularly relevant for a new Town Centre with an incoming residential population, which is expected to reach 2,000 by 2018 and to ultimately have a residential population of over 7,500.

From a placemaking perspective, it is important to maximise the opportunity which arises, from the Green Square Library and Plaza design competition. The winning design will deliver an open-air piazza in a space that would otherwise be filled with a public building, because the main interior of the library will be underground.

In accordance with Sustainable Sydney 2030, the City of Sydney (the City) is investing considerable resources (over \$467 million) to create a new town centre for the Green Square Urban Renewal Area. Ebsworth Street is being developed as 'Sydney's first new high street in over 100 years'.

The City is now seeking to build upon the approval for the Green Square Library and Plaza (D/2014/1084) by proposing a broader range of moderate and major events to occur in the Plaza when it opens in early 2018. Lodgement of a new Development Application (DA) is required to obtain approval for the City to hold up to 18 major and moderate events annually from 2018.

The Statement of Environmental Effects

This Statement of Environmental Effects (SEE) has been prepared by the City to seek approval to use the Plaza for a series of community events including markets, live broadcasts, art interactions, filming, public speeches and musical performances. The proposal also covers the development of supporting acoustic, and other, event infrastructure to enable the Plaza to emerge as a viable event site.

The SEE has been prepared under Part 4 of the *NSW Environmental Planning and Assessment Act 1979*. The proposal is permissible with consent under Sydney Local Environmental Plan 2012 (Green Square Town Centre) and is consistent with the B4 Mixed Use zone and Green Square Town Centre Development Control Plan 2012.

The proposal is also consistent with *Sustainable Sydney 2030*, which aims to provide vibrant local communities and economies and provide for a cultural and creative City.

The SEE has a strong emphasis on the management of events. Mitigation measures are proposed to ensure that that future events do not significantly impact future residents living in the Town Centre. A Green Square Plaza Event Management Plan has been prepared in support of this SEE and includes mitigation measures to minimise impacts on future residents and business premises. The City's Event Management Guidelines have also been referenced. Preparation of this DA has involved consultation with adjoining land owners including UrbanGrowth and Crown International.

Conclusion

The Green Square Plaza is being developed as the primary public domain space in the Town Centre, once it opens in 2018. The use of the Plaza for community events will lead to increased social interaction and sustained economic development, which is important for a new town centre with an incoming population.

The SEE has assessed key issues related to the proposal as well as relevant planning policy and strategy. Recommended mitigation measures should reduce significant impacts on adjoining residents and businesses. The Management Plan and Event Guidelines also provide the framework to ensure each event is undertaken in an appropriate manner

Council is therefore requested to support this DA to allow a broader range of community events in the Plaza from 2018.

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1.3 Background

In mid-2014, the City lodged a Development Application (DA) for the Green Square Library and Plaza (D/2014/1084). The DA also sought approval for the use of the Plaza for a series of events (Refer to Appendix A).

On 23 February 2015, the Council of the City of Sydney (Council) approved D/2014/1084 but did not grant consent to the use of the Plaza for events. In May 2015, the City approved an *Application to modify development consent* to D/2014/1084 to allow the use of the plaza for minor events categorised as "exempt development" in accordance with Part 4 of the NSW Environmental Planning and Assessment Act 1979 (EP&A Act).

This Statement of Environmental Effects (SEE) has been prepared by the City to seek approval to use the Plaza as an event space for up to 18 moderate and major events per year, when the Plaza opens in 2018. Typical events would include markets, live broadcasts, art interactions, filming, public speeches and musical performances. The proposal also covers the development of supporting acoustic and event infrastructure to improve the ability of the Plaza as a viable event site. A Management Plan has also been prepared in support of the SEE and is provided as Appendix A.

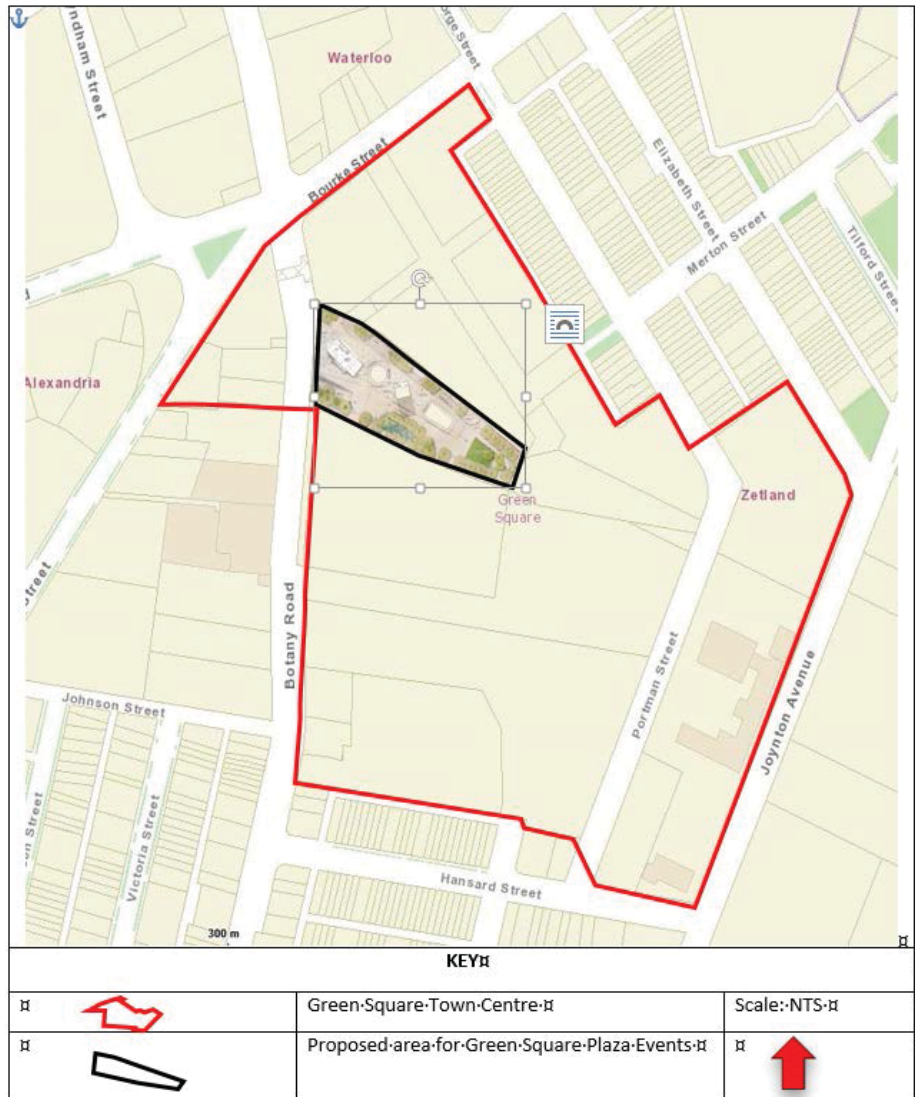


Figure 1 – Green Square Plaza at the Green Square Town Centre

1.3.1 City - Cultural Policy and Action Plan 2014 – 2024

In 2014, the City developed *Creative City* to establish the cultural policy and action plan up to 2024. Green Square is seen as an opportunity, through urban renewal initiatives, to further support the cultural and creative development in the City. Green Square is also nominated as a future place for events, such as interactive dance.

The proposed use of the Plaza for moderate and major events is consistent with the City's Cultural Policy and will achieve a high level of social community interaction.

1.4 The Proposed Development

This SEE has been drafted to seek consent from Council to use the Plaza for up to 18 major and moderate events per year. For the purposes of this SEE, four (4) types of events have been identified, which include:

1. Major events
2. Moderate events
3. Minor events
4. Other Plaza events

Each of these events is described below.

Major Events

The key features of a major event include:

- Attended by up to 4,000 people
- There will be six (6) major events per year.
- Can occur for more than six (6) hours, with three (3) events allowed to go past 12.00 pm (New Years Eve, Lunar New Year etc.)
- Will involve the use of a Public Address (PA) System and sound amplification
- May involve the serving of alcohol (Also requires approval from State Government)

Moderate Events

The key features of a moderate event include:

- Attended by more than 1,000 people
- Can occur for more than six (6) hours, which includes night time hours up to 10.00 pm
- There will be 12 moderate events per year.
- Will involve the use of a Public Address (PA) System and sound amplification
- May involve the serving of alcohol (Also requires approval from State Government)

Minor Events

Minor Events are not covered by this DA and can presently occur without approval subject to the provisions of *State Environmental Planning Policy (Exempt and Complying Development) 2008* (the Exempt and Comply Development SEPP). Key features of a minor event include:

- Attended by no more than 1,000 people
- Will generally occur for less than three (3) hours which includes one night time hour up to 7pm in winter
- May occur up to 52 times per year
- May involve the use of a Public Address (PA) System and sound amplification only during daytime hours
- May involve the serving of alcohol (Also requires approval from State Government)

Other Plaza Events

The following events are not classified as a minor event and represent typical activities that will occur in the Plaza. Other than necessary Council permits, they can occur without planning approval. They do not form part of the 52 event per restriction which relates to the minor events. Such events may include:

- Library Spill Out Events – Children readings, plays and pantomimes
- Busking for short durations of less than one (1) hour
- Temporary stalls (not more than 10 stalls)
- Small displays of less than 40 m²

1.4.1 Need for the Development Application

Under the Exempt and Complying Development SEPP 2008 and current planning approvals for the Plaza lands, the City can undertake low-impact events as exempt development, provided they generate minimal environmental impact and comply with the standards and definition of exempt development.

The City is now seeking to undertake 12 moderate and six (6) major events in the Plaza from 2018 which requires further planning approval under Part 4 of the EP&A Act.

The Plaza is located on land zoned B4 Mixed Use under the Sydney Local Environmental Plan (SLEP) 2013 (Green Square Town Centre). Although not specifically defined, events are permissible with consent in the B4 zone by virtue that they would fall under the category of “*Any other development not specified in item 2 or 4*”. Events are not listed in Item 2 or 4 of the B4 zone and are not separately defined in the SLEP 2013 (Green Square Town Centre).

1.5 Scope of this Statement of Environmental Effects

This SEE contains the following information:

- Chapter 2 provides an overview of the existing Plaza site and surrounding area
- Chapter 3 details the key elements of the proposed development
- Chapter 4 provides an assessment of Section 79C of the EP&A Act
- Chapter 5 provides a conclusion and recommendation for the proposed development.

The following appendices attached to the SEE include:

Appendix A. Approved Concept Designs from Development Application D/2014/1084 Concept Design (Stewart Hollenstein, 2014)

Appendix B. Green Square Plaza Event Management Plan

Appendix C. Acoustic Advice (Arup, 2015)

Relevant information has also obtained from the SEE that was lodged with the Green Square Library and Plaza Development (D/2014/1084).

Green Square Plaza Event Management Plan

The Management Plan provides further guidance to an event organiser regarding the City’s expectations with the use of the Plaza for temporary events.

The Management Plan has been further updated since the assessment of D/2014/1084 and includes a range of mitigation measures covering traffic and parking, noise and odour control and operating hours. The Management Plan will ensure that future events operate in an appropriate manner which is consistent with the *City of Sydney Event Management Guidelines 2013* (the Event Guidelines).

1.6 Consultation

Preparation of this SEE has involved consultation with the following City divisions including City Culture, City Operations, Events Filming & Liaison and City Life.

Meetings were also held with UrbanGrowth NSW Mirvac Green Square¹ and Crown International Holdings Group² who both own land adjoining the Plaza.

¹ Key developer involved in the redevelopment of lands adjacent to the Green Square Plaza

² Land owner of Site 6 which adjoins the Plaza

This section provides a summary of the existing Plaza site and the surrounding area.

2.1 The Existing Site

The Plaza site is located on two (2) land parcels of land which include:

- No.355 Botany Road Zetland (Lot 2 DP 1199427 (future Public Plaza and open space)
- A small part of the Plaza (231 m²) is located at 301 Botany Road (Lot 101 DP 1204112) (Refer to Figure 1).

The Plaza site has a total land area of 6,604m² and has an irregular rectangle shape that follows a northwest to southeast alignment from Botany Road, opposite Green Square Rail Station towards to the proposed Drying Green Park (Refer to Figure 2).

The site is vacant and is currently being used as a construction site and storage compound for the library and plaza project (Refer to Figure 2).

The Plaza site is classified as “operational” under the *NSW Local Government Act 1993*.

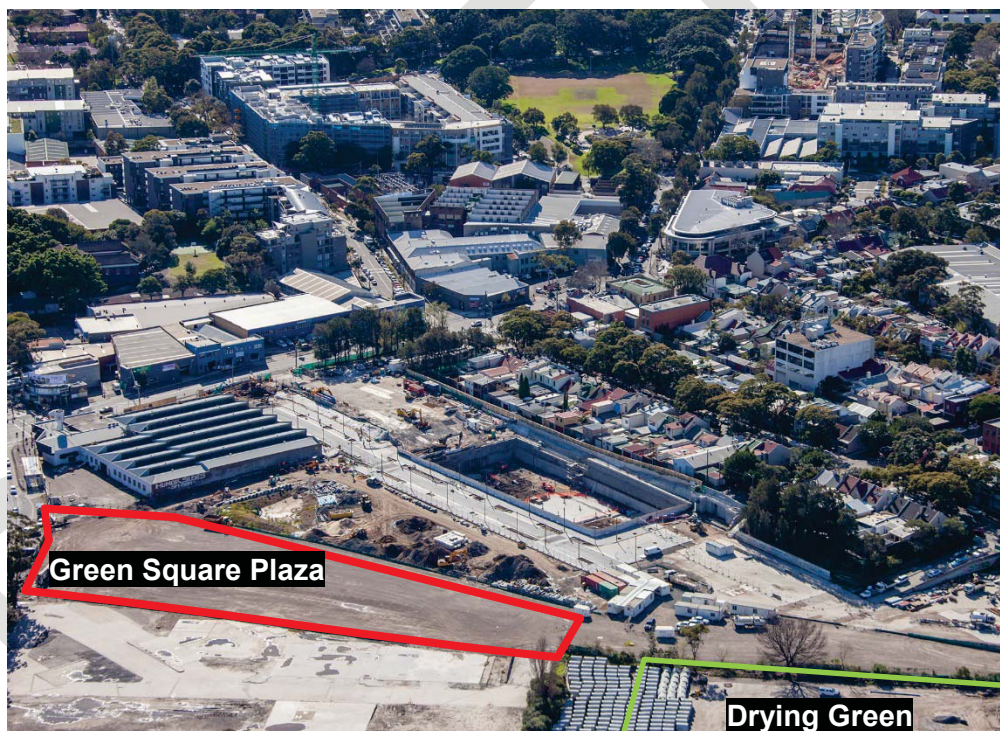


Figure 2 – Current photo of Plaza Site (in red) showing surrounding vacant sites (Photo taken: July 2015)

2.2 Adjoining Sites and Surrounding Development

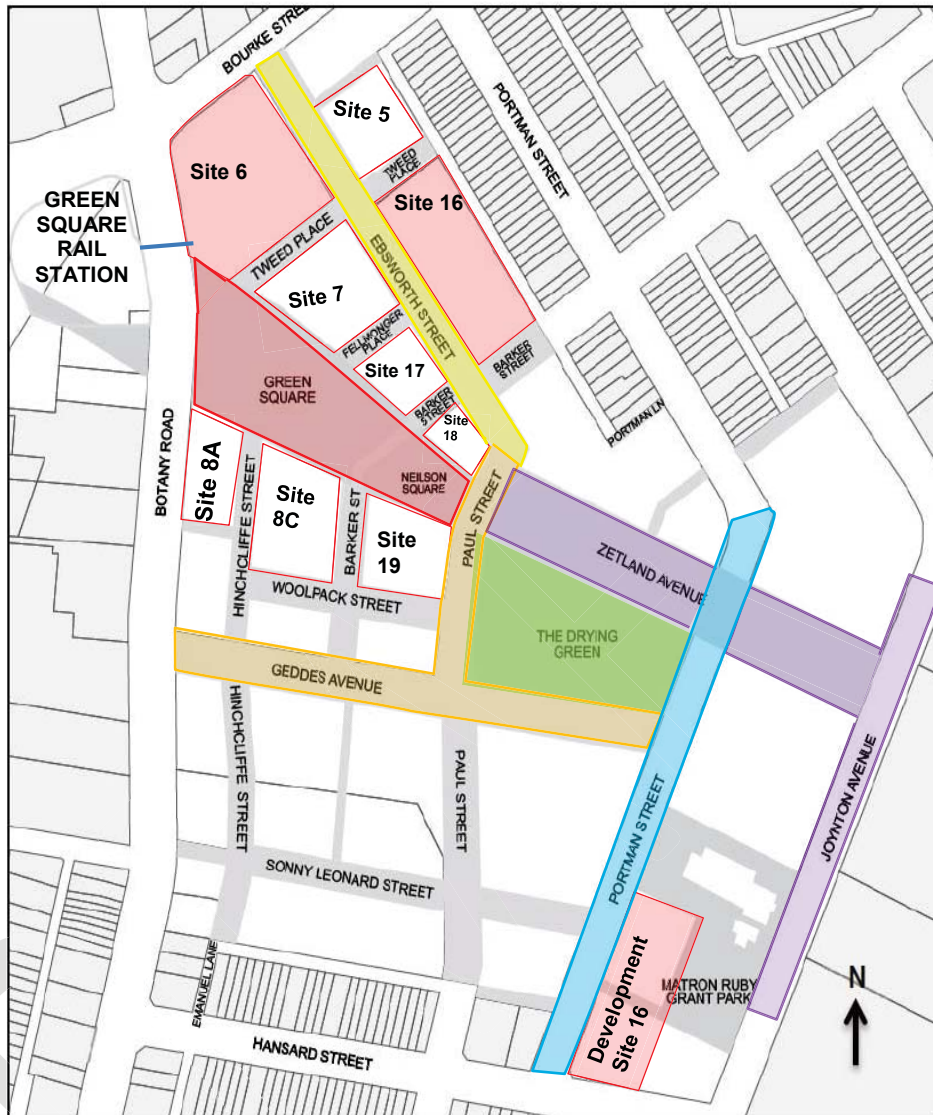
The broader area is presently characterised by vacant land, which is proposed to be developed in accordance with the Green Square Town Centre Development Control Plan 2012 (Town Centre DCP) over a 15 year period. Essentially there will be only two (2) occupied residential sites when the library and plaza opens in early 2018 (Refer to Figure 4). This includes:

- Mirvac Development Site 16, 80 m north of the Plaza site
- City West Development Site 13 at 50 Hansard Street, 230 m southwest.

Site 6 at 301 Botany Road, which adjoins the Plaza site, was approved in July 2015 in accordance with D/2014/1758 and is due for completion in late 2018.

Over the next 5-10 years, the Town Centre is likely to experience significant construction work as sites develop for mixed residential and commercial uses as well open space (the

Drying Green) and key roads (Refer to Figure 3).









KEY			
	Green Square Plaza Land owned by the City		Roads delivered by 2016
			Roads delivered by 2017
	Development sites presently under construction		Roads delivered by 2018
			Roads delivered by 2019

Figure 3 – Location of Green Square Plaza inside the Green Square Town Centre

Based on current projections it is likely that development sites north of the Plaza will be developed before those development sites south of the plaza.

There are also a number of roads currently being constructed in accordance with the GSTC Essential Infrastructure project, which includes Ebsworth Street, which is now mostly complete (Refer to Figure 4).



Figure 4 – Ebsworth Street in the Green Square Town Centre (July 2015)

2.3 Existing Infrastructure

The existing infrastructure at and surrounding the Plaza site is summarised below.

Roads

The Plaza site fronts onto Botany Road, which is a Roads & Maritime Services (RMS) managed road that provides access between Redfern and City to Mascot and Botany. Botany Road is a major sub-arterial road carrying over 30,000 vehicles per day (3,000 vehicles in AM peak / hour).

Botany Road has mostly four (4) lanes with bi-directional flow. Car parking is allowed along certain parts of the road on an off peak time basis. Adjacent to the Plaza, Botany Road is being developed as a key bus interchange to provide “front door” public transport access to the Town Centre.

Ebsworth Street is the only road that has been constructed, but not opened (Refer to Figure 4).

Public Transport

The site is located opposite to Green Square Rail Station and will have direct access via Site 6 as part of an underground pedestrian link (Refer to Figure 4). The site has also has good access the public State Transit Authority (STA) buses which use Botany Road. Botany Road is also a major transit corridor used by a number of STA buses which provide a public transport connection from the City towards the airport and Mascot and Port Botany.

Bike Lanes and Pedestrian Paths (shared paths)

Other than Bourke Road and Portman Street, there are no bike paths in the immediate area; however the City is seeking to provide a comprehensive bike network linking the Town Centre and the broader area. Provision of new streets and roads, as well as the Plaza, will significantly improve pedestrian and cycle access in the Town Centre.

Stormwater Drainage

The site contains drainage access to the public street drainage system and relies on natural overland flow paths. The DG Alliance³ is currently delivering the Green Square Stormwater Drain (GSSD) to address catchment wide flooding in the Green Square Area. The GSSD travels just south of the Plaza through the Drying Green and along Geddes Street. .

Water

Two Sydney Water (975 mm) pipes run east west through the southern side of the Plaza. These converge into one pipe just west of the plaza on Botany Road. Local drainage lines are also located at the western end of the plaza which run north-south.

Sewer

The site contains access to the public sewage system.

Lines and cables

Overhead telegraph wires are located on the eastern and western side of Botany Road. There are no overland telegraph wires at the eastern end of the Plaza on Botany Road. The Plaza will include a new electrical cabling system that will connect to the proposed substation to be located in the Drying Green. New street poles will also be provided in the main Town Centre streets but not within the Plaza.

Gas

There are no high-pressure gas mains in the vicinity of the Plaza site.

³ The consortium responsible for the delivery of the Green Square Stormwater Drain from Link Road Rosebery to the Alexandra Canal

This section covers the key elements of the proposal.

3.1 Proposed Major and Moderate Events

According to the *West Australian Government Guidelines For Concerts, Events And Organised Gatherings (December 2009)*, an event is described as:

“a gathering of people brought together for a common purpose by some prearrangement”.

Proposed events to occur in the Plaza will generally include:

- Video screenings
- Markets
- Fairs and carnivals
- Interactive dances art shows and displays
- Concerts
- Music performances
- Fashion shows
- Public speeches and readings
- Live broadcasts

The City is seeking approval to hold 18 moderate and major events that have between 1,000 and 4,000 attendees. A summary of the major and moderate events that form part of this DA are shown highlighted light green in Table 1.

TABLE 1. MANAGEMENT PRINCIPLES FOR THE GREEN SQUARE PLAZA EVENTS

Event Type	Attendees	Hours	Times /Year	Noise control			Specifications
				Daytime (0800 to 18)	Evening (1800h to 2200h)	Night (after 2200h to 0800h)	
Moderate	> 1,000	Up to six (6) including night time	3	LA10,15m <75 LC10,15m <95	LA10,15m <70 LC10,15m <90	None allowed	<ul style="list-style-type: none"> • Must finish by 10 pm • May serve liquor (provided approval has been obtained – See 3.10) • Will include a PA System
Major (General)	< 4,000	Nine (9) including night time	3	LA10,15m <75 LC10,15m <95	LA10,15m <75 LC10,15m <95	LA10,5m <65 LC10,5m <85 up to 2200h	<ul style="list-style-type: none"> • All events must finish by 10 pm with New Years Eve can finish at 2am • May include up to six (6) night time hours • May serve liquor (provided approval has been obtained – See 3.10) • Will include a PA System
Major (Australia Day / Lunar New Year)	< 4,000	Nine (9) including night time	2	LA10,15m <75 LC10,15m <95	LA10,15m <75 LC10,15m <95	LA10,5m <65 LC10,5m <85 up to 2200h	<ul style="list-style-type: none"> • May serve liquor (provided approval has been obtained – See 3.10) • Will include a PA System
Major (New Years Eve)	< 4,000	Nine (9) including night time	1	LA10,15m <75 LC10,15m <95	LA10,15m <75 LC10,15m <95	LA10,5m <65 LC10,5m <85 up to 0200h on NYE	<ul style="list-style-type: none"> • Must occupy an area of less than 40m² • May have a PA System • Must occur prior to 7pm (summer) and 5pm (winter)
Other Events	< 100	Less than two (2) hours	Unlimited	65dBA	None allowed	None allowed	<ul style="list-style-type: none"> • Must occupy an area of less than 40m² • May have a PA System • Must occur prior to 7pm (summer) and 5pm (winter)
Minor (Covered Exempt development)	< 1,000	Less than three (3) hours	52	65dBA	None allowed	None allowed	<ul style="list-style-type: none"> • May have a PA System • Must occur prior to 7pm (winter) and 8pm (summer) • May serve liquor (provided approval has been obtained – See 3.10)

Images of potential events that could occur in the Plaza are provided below in Figure 5.



Figure 5 – Proposed images of potential Green Square Plaza Events

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3.2 Management of the Space

The City as the landowner, will remain responsible for the ongoing use of the Plaza land. The City Events Team has considerable experience planning for and managing events and will be the approval authority, in consultation with key statutory and non-statutory authorities for proposed major and moderate events in the Plaza.

The City Events Team will manage each event in accordance with the Management Plan and Event Guidelines. Key management principles for the Plaza are provided in Table 1. Figure 6 provides the overall management strategy for the Plaza.

TABLE 2. MANAGEMENT PRINCIPLES FOR THE GREEN SQUARE PLAZA EVENTS

Category	Management Principle
Plaza event area	<ul style="list-style-type: none"> • Large events will generally be held along the southern and central parts of the Plaza • Smaller and more intimate events will be held at the eastern end of the Plaza
Neighbourhood amenity and noise management	<ul style="list-style-type: none"> • Maintain amenity for residents who live adjacent or near the Plaza, especially during night-time events • An event organiser must implement all measures to ensure that the behaviour of staff and attendees when entering or leaving the Plaza area does not detrimentally affect the amenity of the neighbourhood. • Undertake activities which generate the most noise during day • Undertake noise monitoring and noise testing at all major and moderate events
Access and Safety Management	<ul style="list-style-type: none"> • Maintain Tweed Place as a key access road • Temporary vehicle access to each event site may occur via Barker Street but not within the heavy vehicle exclusion area • Maintain pedestrian movements through the Plaza without the need for significant deviation • Avoid major impacts to local vehicle movements in the Town Centre area • Maintain the transit and road function of Botany Road • Maintain the operational curtilage of the Green Square Library • Maintain alfresco dining areas on the southern side of the Plaza • Protect existing landscaped and vegetated areas
Emergency management	<ul style="list-style-type: none"> • Trained safety and security staff are required for all events over 1000 people or if deemed appropriate by the City for events under 1000 people⁴
Responsible service of alcohol	<ul style="list-style-type: none"> • The service of alcohol to occur in an appropriate and controlled manner to minimise potential impacts to nearby residents and businesses due to behaviour under the influence
Food and waste management	<ul style="list-style-type: none"> • Events are to be held with minimal disruption to residents and businesses from the storage and service of food and the generation of food and container waste
Communication of	<ul style="list-style-type: none"> • The City encourages event organisers to undertake

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⁴ The cost of these services will be borne by the event organiser.

4 Assessment of Section 79C of the Environmental Planning & Assessment Act 1979 ATTACHMENT B

In determining a DA, a consent authority (City of Sydney Council) is to take into consideration the following matters that are of relevance to the development the subject of the DA. This section provides an assessment of those matters for consideration contained in Section 79C of the EP&A Act, which is presented below in relation to the proposed development.

4.1 Provisions of relevant environmental planning instruments

Relevant environmental planning instruments (EPI) that apply to the proposed development are assessed below.

4.1.2 State Environmental Planning Policies

State Environmental Planning Policy (Exempt and Complying Development) 2008

The Exempt and Complying Development SEPP establishes the provision for exempt, or development of minimal environmental impact, and complying development in NSW. Exempt and complying development relevant to the proposal are discussed below:

Exempt Development

- *Subdivision 11 Temporary event signs*
- *Subdivision 9 Stages or platforms for community events*
- *Subdivision 29 Sculptures and artworks*
- *Subdivision Temporary event signs*
- *Subdivision 6 Tents or marquees used for filming purposes and private functions*
- *Subdivision 8 Stages or platforms for private functions*
- *Subdivision 7 Tents, marquees or booths for community events*
- *Subdivision 27A Mobile food and drink outlets*
- *Subdivision 10 Community and notice and public information signs*
- *Subdivision 4 Filming*
- *Subdivision 7 Tents, marquees or booths for community events*
- *Subdivision 9 Stages or platforms for community events*

Provided an event organiser complies with the development standards contained in the Exempt and Complying Development SEPP, these development types would not require development consent under Part 4 of the EP&A Act.

Complying Development

- *Subdivision 3 Tents, marquees or booths for community events*
- *Subdivision 4 Stages or platforms for community events*

An event organiser may develop the above structures provided they comply with the development standards contained in the SEPP. These development types require a complying development certificate under Part 4 of the EP&A Act.

4.1.3 Local Environmental Plans

Sydney Local Environmental Plan (Green Square Town Centre) 2013

SLEP (Green Square Town Centre) 2013 is the primary EPI, which applies to the Plaza. The LEP aims to develop Green Square as a major commercial, retail, cultural and entertainment centre by providing a balance between residential, retail, commercial and other land uses. There is also a desire to encourage the provision of a range of services and facilities to help meet the needs of the population and users of the Town Centre.

Of relevance to this DA, there is an objective to establish a significant new people-oriented public town square and other vibrant public plazas and public spaces. There is also a need to promote the vitality of the public domain by providing active street frontages and other identified public spaces. This could include the location of active retail, food, drink and entertainment premises, and community and cultural facilities at ground level (particularly at

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the edge of public plazas).

Other LEP objectives include:

- *to encourage the provision of a high-quality, safe and functional public domain that provides enhanced amenity and quality of life for the local community,*
- *to ensure that the public domain of the Green Square Town Centre is fronted by high-quality buildings having a scale and alignment that both define and contribute positively to the amenity of the public spaces (including parks, plazas and streets) that they adjoin,*
- *to allow equitable access to, within and across the Green Square Town Centre for pedestrians, cyclists, public transport and other vehicles.*

The use of the Plaza for events complies with SLEP (Green Square Town Centre) 2013 by providing increased opportunity for social and community interaction.

The increased activity in the Town Centre generated by an event will support economic growth of the Town Centre as a place of cultural development. It will also reinforce the objective to provide a people oriented public domain area of good design quality.

Whilst there might be occasional and short term impacts on residential amenity and quality of life for those residents living adjacent to the plaza due to increased noise, each event will properly managed in accordance with the Management Plan (Refer to Appendix B) to ensure each event is managed in an appropriate manner. There are no specific LEP clauses covering events or the use of the Green Square Plaza for events.

Assessment of relevant clauses of SLEP (Green Square Town Centre) 2013 is provided below in Table 3.

TABLE 3. ASSESSMENT OF SLEP (GREEN SQUARE TOWN CENTRE) 2013

Relevant SLEP (Green Square Town Centre) 2013	Comment on Proposed Development
<p>Clause 2.5 Additional permitted uses for particular land</p>	<p>Of relevance to this SEE, the following uses are “exempt development” under the SLEP (Green Square Town Centre) 2013:</p> <ul style="list-style-type: none"> • Temporary sign or banner • Temporary use of Council land • Use of footpath for food or drink premises <p>Provided that an event organiser complies with the relevant conditions contained in Schedule 1 of the SLEP (Green Square Town Centre) 2013 that govern the above uses, these do not require development consent for an event to take place.</p>
<p>Clause 5.9 – Preservation of trees or vegetation</p>	<p>The holding of events in the Plaza will not impact on proposed trees that will be planted in the plaza. There will be a requirement to ensure that trees are protected by an event organiser in accordance with the Event Guidelines.</p>
<p>Clause 6.6 – Active Street Frontages</p>	<p>The holding of an event in the Plaza will ensure must maintain community access to the proposed active street frontages (retail areas) on either side of the plaza area. Holding events in the Plaza will also enhance activity along</p>

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	the primary retail frontages in the Town Centre.
Clause 6.8 – Car parking ancillary to other development	<p>There is no parking requirement for the holding of events. The Town Centre is well serviced by public transport which includes Green Square Rail Station and being provided on a major inner Sydney bus corridor. Furthermore there will be up to 10,000 people living within a 10 minute walk from the Plaza (Victoria Park, the Town Centre and Epsom Park) both within an external to the Town Centre.</p> <p>However there is potential that a proposed event in the Plaza will have a minor-moderate impact on parking availability in the Town Centre for a short term period. Attendees, organisers and stall holders will be required to comply with the Event Guidelines for car parking and travel arrangements such as compliance with street parking restrictions. Approval from the Local Pedestrian, Cycling and Traffic Calming Committee may also be required for certain major / moderate events.</p> <p>An event organiser would be required to provide a Green Travel Plan to encourage public transport usage and walking and cycle to a proposed event.</p>
Clause 6.10 – Essential services	<p>The Plaza will be provided with essential services that will allow an event to take place. This includes the installation of a new event audio system to better manage noise during an event.</p> <p>Each event will rely on existing and proposed utilities, some of which are being upgraded to service the Town Centre.</p> <p>The use of the Plaza for events will not generate significant demand on utilities to warrant further upgrades.</p> <p>The Plaza also has suitable road access including direct access from Tweed Place, Hinchcliff Place and Barker Street and also Paul Street and Zetland Avenue. Temporary toilets and electrical generators will also be required for certain events to occur in accordance with the Event Guidelines. An event will also be required to comply with necessary traffic and parking arrangements as determined by the City.</p>

Note: A small portion of SLEP (Green Square Town Centre—Stage 2) 2013 applies to the proposal. This SEE has not assessed the provisions of this LEP which are the same as the SLEP (Green Square Town Centre—Stage 2) 2013.

4.2 Any proposed environmental planning instrument

There are no proposed State or local EPIs that are relevant to the proposed development.

4.3 Any development control plan

The Green Square Town Centre Development Control Plan 2012

The Town Centre DCP, is the most relevant DCP that applies to the proposal and relevant provisions of this DCP are assessed in Table 4.

TABLE 4. ASSESSMENT OF THE GREEN SQUARE DCP 2012

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GSTC DCP 2012 Provision	Comment on Proposal
GSTC 1.4 Objectives	The proposal complies with the DCP objectives as the use of the Plaza for temporary events will provide a diverse, attractive and inviting precinct for residents, workers and visitors.
GSTC 2.1 Locality statement	The proposal is consistent with the Locality Statement which aims to provide a range of open spaces including parks and plaza areas which will offer places for relaxation, recreation and venues for community events.
GSTC 2.2 Principles	The proposed use of the Plaza for a broader range of community events will allow the Town Centre to achieve a high level of interaction and activity. In particular Locality Statement (f) <i>aims to provide a high quality public domain that is highly accessible, safe, encourages diverse social interaction, accommodates active and passive activities and is enhanced with public art.</i>
GSTC 3.1 Public open space	The proposal is consistent with <i>3.1 Public open space</i> and the use of the Plaza for events which will encourage social interaction and use by everyone. The use of the Plaza for temporary events will be reinforced as the primary public domain space in the Town Centre. The proposal also complies with Provision (4) which states <i>(4) Design of the public domain is to include design elements, furniture and fixtures to facilitate temporary events, both small and large scale.</i>
Table 3.1	The proposal complies with the stated objective for the Plaza which is hold district and major community events and gatherings and activities for all age groups. The proposal will also provide a generous space expressed through a variety of outdoor rooms.
GSTC 3.1.2 Neilson Square	The proposal complies GSTC 3.1.2 by creating an open space plaza tailored towards the local community which provides a refuge place of a more intimate scale and character than the Plaza. It will also be accommodate smaller public gatherings and provide non-staged performance spaces.
GSTC 3.1.3 Green Square Plaza	The proposal complies with GSTC 3.1.3 and will contribute to the Plaza emerging as the principal gathering space in the Town Centre and place of community events, large temporary markets and for

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	<p>stage and/or seated performances.</p> <p>The Management Plan has been developed in response to 3.1.3 (k) which states:</p> <p><i>ensure measures to protect residential amenity are in place, including preparation of a Plaza Management Plan that considers special events and other sources of noise and light pollution;</i></p> <p>The Management Plan complies with 3.1.3 (4), which states:</p> <p><i>Temporary vehicular crossing points to enable construction of the Town Centre core in phases or which operate during the setup of community events are to be:</i></p> <p><i>(a) carefully integrated to maintain the predominantly open character of the plaza; and</i></p> <p><i>(b) carefully controlled to limit impact of vehicles on pedestrian safety and amenity.</i></p>
<p>GSTC 3.3 / Figure 3.23: Access and circulation</p>	<p>The Management Plan has been developed to maintain pedestrian, cyclist movement through the Plaza whilst an event is being held. The Management Plan will achieve the following:</p> <p>(5) Once pedestrianised the temporary vehicular access crossing Green Square plaza adjacent to the public building may continue to be used for occasional timed-controlled access to temporary events within the plaza and for emergency and community vehicles when required. The temporary vehicular access is to be paved consistent with the materials in the plaza to differentiate this access from other permanent streets within the Town Centre and aid its visual integration within the plaza.</p>
<p>GSTC 4.2 Retail uses</p>	<p>The Management Plan has been developed to maintain the retail uses (active frontages) in the Plaza whilst an event is being held.</p>
<p>GSTC 9 Social Sustainability</p>	<p>The proposal complies with Table 9.1: Social Sustainability Requirements, which states:</p> <p><i>Provide a flexible space within the plazas that can accommodate a wide range of activities such as live performance and theatre, markets or temporary art displays.</i></p> <p><i>Open directly onto a plaza or a public open area, and relates strongly to it to ensure the public domain can be used as an outdoor area</i></p>

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	<i>for community events</i>
GSTC 5.3 Preparing a Plan of Management or Category B Premises Management Checklist	The Management Plan and Event Guidelines contain provisions which comply with GSTC 5.3.

Trading Premises Development Control Plan 2007

Table 5 provides the assessment of the Late Night Trading Premises DCP 2007, which is the only other development policy relevant to the proposal.

TABLE 5. ASSESSMENT OF THE LATE NIGHT TRADING PREMISES DCP 2007

Late Night Trading Premises DCP 2007	Comment on Proposal
<p>The main aim of this DCP is to assist in the management of the impacts of late night trading premises on the sites and neighbourhoods in which they are located, and in particular, protect the amenity of residential properties.</p> <p><i>The Late Night Trading Premises applies to development applications for Category A (High Impact) and Category B (Low Impact) premises seeking approval for trading hours between 10pm and 7am the following day.</i></p> <p>2.2 Objectives</p> <p>The objectives of this DCP are to:</p> <ul style="list-style-type: none"> a) <i>identify appropriate locations and trading hours for late night trading premises;</i> b) <i>ensure that late night trading premises will have minimal adverse impacts on the amenity of residential or other sensitive land uses;</i> c) <i>ensure that a commitment is made by operators of late night trading premises to good management through the implementation of robust plans of management;</i> d) <i>encourage late night trading premises that contribute to vibrancy and vitality, as appropriate for a Global City;</i> e) <i>encourage a broad mix of night time uses with broad community appeal that reflect</i> 	<p>The Plaza is not referred to in the Late Night Trading DCP, however since the proposal involves the use of the Plaza for major and moderate events with some involving the sale of liquor which according to the Late Night Trading DCP 2011, would be cased as a Category B premise.</p> <p>A response to the main objectives is provided below:</p> <ul style="list-style-type: none"> a) The plaza area provides an ideal location for occasional late night trading provided the event occurs in accordance with the Management Plan b) The Management Plan contains a range of measures to minimise impacts on adjoining future residents and businesses. These include noise, traffic and access and odour control mitigation measures. c) The Management Plan will need to be complied with as part of the approval of proposed events in the Plaza d) The proposed use of the Plaza will add to the vibrancy of this key public

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<p><i>the diverse entertainment and recreational needs of people who work and live in the City of Sydney as well as people who visit the City;</i></p> <p><i>f) encourage a diversity of night-time activity in defined Areas;</i></p> <p><i>g) prevent the proliferation of poorly managed high impact late night premises;</i></p> <p><i>h) ensure that new late night trading premises do not reduce the diversity of retail services in an area;</i></p> <p><i>i) ensure that development applications are accompanied by sufficient information so that proposals for night trading premises can be fully and appropriately assessed;</i></p> <p><i>j) provide the possibility of extensions of trading hours for premises where they have demonstrated good management during trial periods;</i></p> <p><i>k) encourage premises with extended trading hours that are of a type that do not operate exclusively during late night hours and may be patronised both day and night;</i></p> <p><i>l) ensure that appropriate hours are permitted for outdoor trading;</i></p> <p><i>m) ensure a consistent approach to the assessment of applications for premises seeking night trading hours.</i></p>	<p>domain place and broader Town Centre</p> <p>e) The Plaza space is of adequate size to allow a broad range of diverse events.</p> <p>f) Refer to previous response</p> <p>g) The Management Plan provides the framework for events to occur in an appropriate manner</p> <p>h) The Management Plan aims will support existing retail and to prevent potential conflicts once an event occurs</p> <p>i) Event trading hours will be in accordance with the Management Plan</p> <p>j) The Management Plan forms part of this SEE to address key issues that must be considered when an event is proposed</p> <p>k) Events will be short term and will not result in ongoing use of the Plaza during beyond typical retail areas</p> <p>l) Event trading hours will be in accordance with the Management Plan and DA consent</p> <p>m) The application of the Management Plan and Event Guidelines and DA consent will ensure a consistent approach to the use of the Plaza for events.</p>
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South Sydney Development Control Plan 1997: Urban Design - Part G: Special Precinct No.9 Green Square (December 2006)

The South Sydney DCP 1997: Urban Design - Part G: Special Precinct No.9 Green Square (December 2006) applies to the Plaza. Of relevance to this proposal, the DCP aims to create civic spaces provide a civic focus, for gathering/events and work- based lunchtime breaks; robust and artistic in landscape expression; largely defined by built form. There are no other relevant provisions that relate to the proposal.

Any planning agreement or any draft planning agreement

4.3.1 Planning Agreements

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Most of the Plaza land was transferred to the City under a Planning Agreement with UrbanGrowth NSW⁵ in 2013. Land at 303 Botany Road Zetland was recently transferred to the City under a planning agreed with *Sathio Investments Pty Limited and Crown Cornerstone Investments Pty Limited and Others*.

Night The Environmental Planning & Assessment Act Regulation 2000

This SEE has been drafted based on the requirements within the NSW Environmental Planning & Assessment Regulations 2000 (the Regulations). In accordance with Clause 92 of the Regulations *What additional matters must a consent authority take into consideration in determining a development application?*

Due to the nature of the proposal, which involves the use of the Plaza for temporary events, there are no relevant matters that affect the proposal.

4.4 Any coastal zone management plan

The plaza site is located over three (3) kilometres from the coast and is unlikely to result in significant impact to coastal processes.

4.5 The likely impacts of that development

The likely impacts of the proposed use of the Plaza for events are presented below.

4.5.1 Noise

Existing Environment

In 2014, Arup previously provided acoustic advice the Stewart Hollenstein as part of the library plaza DA (D/2014/1084). Arup has now been engaged to provide further acoustic advice as part of this SEE. Information from the Technical Note Green Square Event Noise (September 2015) which is provided as Appendix C, is provided in the following section.

2 Existing Noise Levels

The existing noise climate was surveyed by Arup as part of the project DA process in October 2013 (Library and Plaza D/2014/1084). The results from the week-long noise logging are summarised in reference 1 below and more details are available from site notes should these be required.

The existing noise environment in the vicinity of the Green Square Library site is characterised by a mixture of traffic noise from the surrounding roads (in particular Botany Road), industrial noise, aircraft noise and noise from insects and wildlife.

Full details of the noise history over the week-long measurement period can be found in the referenced report. For brevity they are not repeated in full here but are summarised in Table 6.

TABLE 6. SUMMARY OF EXISTING NOISE LEVELS

Location	Weekday daytime dB_{L_{aeq}/L_{A1}}	Weekday evening (10 pm) dB_{L_{aeq}/L_{A1}}	Sunday daytime dB_{L_{aeq}/L_{A1}}	Sunday evening (10pm) dB_{L_{aeq}/L_{A1}}
Site boundary (Location 1)	59/67	55/65	58/69	55/63
Site boundary (Location 2)	59/66	50/60	56/68	50/57

⁵ The planning agreement was originally signed with Landcom (former UrbanGrowth NSW), Mirvac and Leighton Properties

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The measurement locations are shown below in Figure 8.



Figure 7 – Noise measurement locations

A sample daytime noise level time history is shown below in Figure 9, from which it can be seen that LA1 levels regularly exceed 70dB(A).

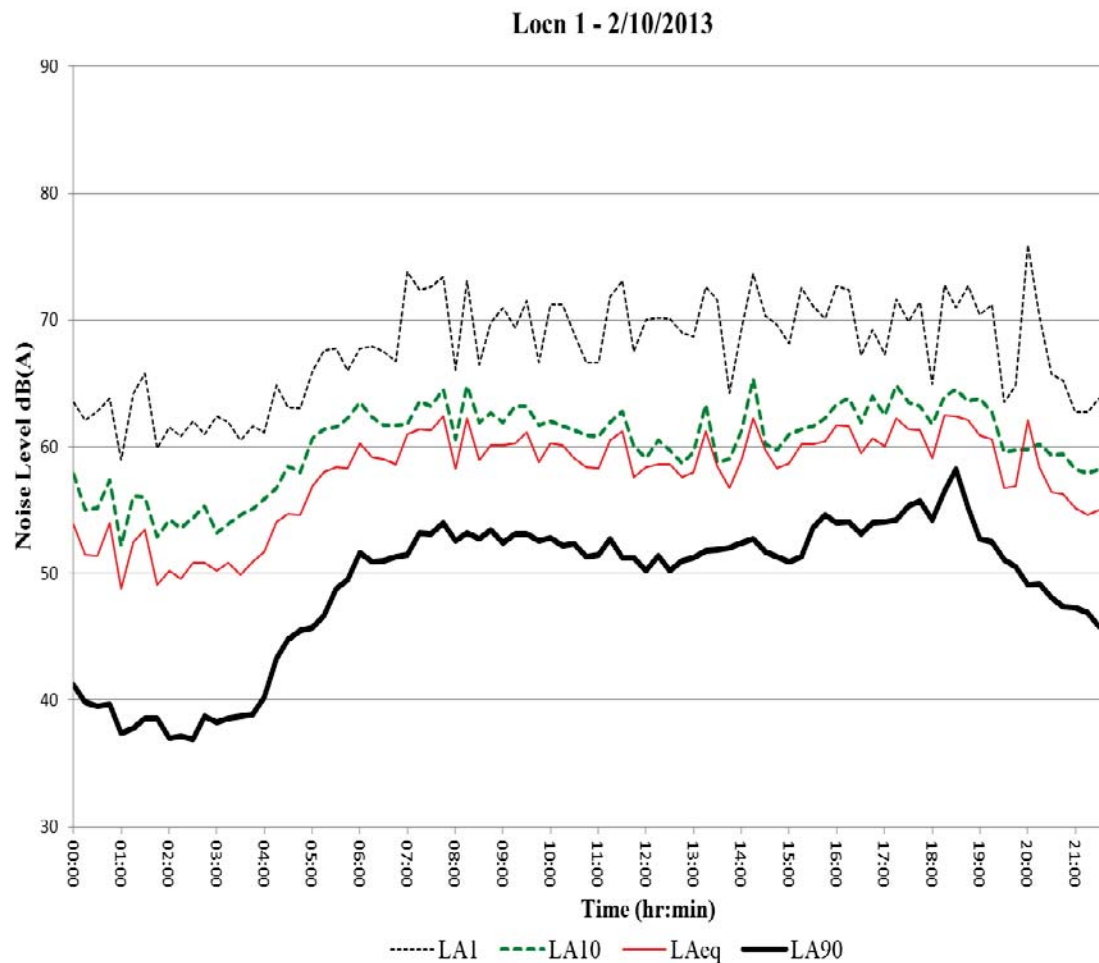


Figure 8 – Sample daytime noise level time history

As can be seen from Figure 8, the existing environment at Green Square is significantly different from the intended future environment (Figure 3). The centre of the site will be the library plaza but the area will be surrounded by various mixed use developments which are mostly residential but with some retail. The area will be subject to significant noise from construction activity for several years as the place develops.

Whilst the measurements presented in the reference report provide some indication of the environment, it is inevitable that there will be some change in these levels resulting from the general increase in population following the completion of the various projects in the area. This could be expected to result in an increase in noise. A 3 - 5dB increase in noise could easily occur.

Assessment

The assessment of noise issues has been taken from the Technical Noise Green Square Event Noise (September 2015) which is provided in Appendix C.

Noise from Events

At this stage, the type of events are not known and so it is not possible to predict with accuracy what noise levels will occur. However, outlined below are some estimates based on experience

Noise from general activity

Noise from general activity is notoriously difficult to predict because of the complex relationship between the noise source and the ambient level of noise – particularly

the 'Lombard Effect' where people tend to speak louder to overcome the noise from people talking. This results in a feedback effect, leading to an overall increase in noise level.

A recent paper⁶ has proposed a methodology for predicting this. Measurements by Arup have shown that this methodology provides good agreement with actual examples. Using this process, it is estimated that the noise generated by a social crowd of 2000 people would be 74dBLAeq at 30m.

Noise from announcements

It is likely that larger events will require some form of public address (PA) system for safety as well as operation of the event. The overall levels of sound at the nearest receivers will clearly depend on the overall level of sound but also on the design of the PA system – the location of the loudspeakers, the 'throw' needed from them and the directivity of the loudspeakers. It is suggested that this be optimised (on page 26 of this SEE) by installing an optimised sound system.

A PA system for voice announcements would typically be adjusted to achieve around 75 to 80 dB(A) over the listening plane. Depending on the nature of the event, crowd reaction (applause, cheering, laughter etc.) could give rise to similar noise levels.

5.3 Noise from Music

Some events will want to have amplified music either as a central component or as an adjunct to other activities. The levels of music will vary greatly depending on the programme and how the music is to feature. If complaints are received, amplified music likely to be the activity to have provoked these.

Proposed Noise Criteria

General Requirements

General Activity and speech-based events

It is reasonable to treat noise from speech-based events separately to those with music. In the case of general noise from speech, the frequency content is much more balanced with less emphasis on low frequencies. As such, most constructions will be better at insulating against speech noise than they are at insulating music at an equivalent level.

Based on a typical male voice spectrum at 70dB(A) and with a 6mm laminated glazing construction, we estimate internal noise levels of 45dB(A) – assuming windows are closed. At this level, normal daytime activity such as conversation, watching TV etc. should not be impacted.

It is worth noting that the nearest properties to the venue will be newly constructed and therefore can be expected to offer a reasonable standard of sound insulation with well-fitting glazing and doors. The planning guidelines require the properties to be fitted with sun room to provide additional attenuation of noise intrusion.

Time limits

Non-musical sources are unlikely to vary significantly in amplitude and so an averaging time of 1 hour is proposed. This would allow occasional louder activities to take place than would be the case if a 15 minute averaging period was used. The ability to average noise levels over this longer period would allow users to make important safety announcements etc.

L_Aeq is considered an appropriate metric.

It is proposed that events be required to conclude by 2200h.

⁶ Prediction of Noise from Small to Medium Sized Crowds. M.J. Hayne, J.C. Taylor, R.H. Rumble and D.J. Mee. Proceedings of ACOUSTICS 2011

Noise from Music

Noise limits

Limits are proposed for daytime and evening, and would vary depending on the number of proposed events per year (providing a trade-off between the noise levels of an individual event versus the number of days events occur).

A L10 metric is proposed as this would represent the 'average maximum'. Lmax measurements are difficult to enforce because of their sensitivity to short term one-off events (e.g. vehicle driveby or dog bark) which may not be associated with the event itself.

To cater for the low frequency content in music, both dB(A) and dB(C) will be used to set criteria. This is common practice for the control of noise from amplified music and experience suggests that the dB(C) limit will be the defacto noise limit for music.

For music after 10pm, a short averaging time of 5 minutes is proposed to allow any issues to be quickly identified and adjustments made.

Time limits

Given that events will take place outdoors, it is not considered practicable for noise to be acceptably controlled to allow musical events to take place after 2200h. Therefore, no music will be allowed after 2200h, except on special occasions such as New Year's Eve and Australia Day.

Sound Checks

The criteria for sound checks would be that for the most frequent uses.

Deliveries and clear ups

This type of activity generates noise that is often impulsive and difficult to control (items being dropped, loading and unloading cases into vans etc). For this reason, an L1 criterion is proposed for work after 10pm, and all work should cease at midnight. A short term averaging period (15 mins) is suggested as this would penalise short term noise which could cause sleep disturbance. This is consistent with the requirements for the Industrial Noise Policy.

Impact on the Library Facilities

This assessment concentrates primarily on the impacts the use of the library plaza will have on nearby residences. There is also some potential for impact on the library and this will need to be factored into the assessment of noise from potential events.

As well as reading spaces, the library includes a small music space and an outdoor amphitheatre. Both could potentially be impacted by noise from events in the plaza and the planning of events inside and outside the library will need to be managed in this regard.

The following in Table 7 are intended to be met at the 1m from the facade of any noise-sensitive receivers.

TABLE 7. SUMMARY OF PROPOSED CRITERIA

Activity	Daytime (0800 to 1800h)	Evening (1800h to 2200h)	Night (after 2200h to 0800h)
<i>Setup</i>	<i>LA10,15m <70</i>	<i>LA10,15m <65</i>	<i>LA1,15m <65</i> <i>To be completed by</i>
		<i>LC10,15m <85</i>	<i>None allowed – events to finish by</i>
<i>Event – speech / general activity⁴</i>	<i>LAeq,1hr < 70dB(A)</i>	<i>LAeq,1hr < 70dB(A)</i>	<i>None allowed – events to finish by 2200h</i>
Event – music:			
<i>New Years Eve</i>	<i>LA10,15m <75</i> <i>LC10,15m <95</i>	<i>LA10,15m <75</i> <i>LC10,15m <95</i>	<i>LA10,5m <65</i> <i>Lc10,5m <85</i> <i>up to 0200h on NYE</i>
<i>Australia Day and other Major Events⁵</i>	<i>LA10,15m <75</i> <i>LC10,15m <95</i>	<i>LA10,15m <75</i> <i>LC10,15m <95</i>	<i>LA10,5m <65</i> <i>Lc10,5m <85</i> <i>up to 2200h</i>
<i>At other times – up to 12 per</i>	<i>LA10,15m <75</i> <i>LC10,15m <95</i>	<i>LA10,15m <70</i> <i>LC10,15m <90</i>	<i>None allowed</i>
<i>Generally</i>	<i>LA10,15m <70</i> <i>LC10,15m <90</i>	<i>LA10,15m <65</i> <i>LC10,15m <85</i>	<i>None allowed</i>
Clear up	<i>LAeq,15m <70</i>	<i>LAeq,15m <65</i>	<i>LA1,15m <65</i> <i>To be completed by</i>

The following should be noted with respect to the above proposals:

- Green Square is a new development and it is envisaged to be a lively and activated neighbourhood. This has been recognised in the planning documents. There are strong and specific requirements on developers to provide an excellent standard of sound insulation to the new residential units.
- The Green Square area of Sydney is not quiet and the existing ambient noise levels can be expected to increase simply as a result of the increased population. The existing LA1 noise level already exceeds 70dB with occasional LA1 levels in excess of 75dB (LAMax levels will be even higher).
- There is previous examples of relaxations being made to noise limits to account for the close proximity of residential units

Mitigation

The proposed noise mitigation measures to manage noise from proposed future events has been taken from the *Technical Noise Green Square Event Noise (September 2015)*.

9.1 Noise Management Plan

Any events would need to submit a Noise Management Plan for approval prior to the event. This would cover proposals for the whole event (setup, sound checks, performance, clear up). The Plan would be required to include as a minimum:

- Whole event programme confirming cut-off times for all activities
- Confirmation of noise levels
- Proposals for consultation

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- *Event classification*
- *Contractual responsibilities*
- *Sound system design and installation*
- *Noise monitoring proposals and named personnel with responsibility for noise levels*
- *Complaints handling procedure*

9.2 Event Guidelines

In addition to the above, there is a comprehensive set of event guidelines. Any user of the space will need to comply with the Event Guidelines.

9.3 Noise Monitoring System

Policing and set up of events would be simplified if a permanent outdoor noise monitoring device is installed. This would be located as near as possible to the potentially affected units and above ground for security and to give representative data for noise impacts at elevated locations. Such a system would need to be carefully calibrated to provide representative measurements of noise levels at the facades of the affected buildings

Given the size of the precinct, it is expected that at least three monitors would be required. Sophisticated systems are available which will allow remote connection to the outputs and recordings which may be useful if there are disputes and to check whether noise levels triggering the systems are the result of noise from an event or from extraneous noise sources.

In combination with the noise monitoring system, there is a need to agree a protocol for dealing with exceedances, in particular who would have the authority to require the users to reduce noise levels. This would include an 'alert' threshold 5dB below the maximum at which the person controlling the sound levels needs to take action.

9.4 Semi-Permanent Sound System

There is potential to reduce the impact from PA systems by providing a pre-installed sound system. This would have the added advantage of simplifying the rigging and de-rigging for the event, thus also reducing the potential for disturbance before and after events.

The installation would include basic power and cabling infrastructure for the loudspeakers and the fixings for loudspeakers on distributed poles throughout the venue. Loudspeakers could either be permanently installed or hired in as required. Typically, such a system would involve loudspeakers on poles at around 12 – 15m centres (To be determined).

By using a distributed array of loudspeakers throughout the venue will enable a more even sound level to be achieved without localised 'hot spots' and a careful choice of very directional loudspeaker will reduce the potential for sound spillage. Also, the type of loudspeaker could also help to reduce the levels of low frequency sound.

There is currently provision for outdoor PA only in the library amphitheatre. The options for the installations of a semi-permanent sound system are actively pursued.

9.5 Permanent Power

Having an installed electrical power system that can be used for events would avoid the need for temporary generator sets which could, in themselves, become a significant noise source and cause of complaint.

9.6 Consultation

Local residents will need to be advised when there is an event. This should include

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as a minimum:

- Date of the event (at least 15 days in advance)
- Duration / finishing time of event
- Setup / clear up times and times for sound checks
- Complaints hotline number
- Impacts (if any) expected on local transport

It would also be appropriate for existing mechanisms be used to advise potential purchasers of the nearest developments that this area contains an activated precinct which will host outdoor events over the course of the year. The wording of such a statement will need to be agreed with the various stakeholders.

9.7 Complaints

A complaints hotline will need to be set up for the management of complaints.

9.8 Review

It is suggested that there be a review after each event so that there is a 'lessons learnt' process to improve outcomes for all.

The above noise limits and management protocols should be reviewed to assess their effectiveness in light of experience. The frequency of review will depend on the number of events and the outcomes. As a minimum it is suggested that a review be made:

- After five events
- After twenty events
- Every two years.

Staging of Events

It is the City's intention to provide a break of two (2) consecutive weekends in any month between major and moderate event types. This will prevent a constant disruption to existing residents and businesses.

4.5.2 Traffic and Access

Existing Environment

As previously stated in Section 2, the Town Centre is well serviced by public transport with good access to rail services at Green Square Station and also bus services along Botany Road. The Town Centre will also be within reach of a population of 14,000 approx who will live within a 10 minute walk to the Plaza⁷.

Assessment

The use of the Plaza for temporary events will result in a short term demand in public and private transport needs that will primarily come from event attendees and organisers.

Event organisers will more than likely will use private transport to access the Plaza and will typically unload their gear at the event site and then park elsewhere either at one of the planned 150 spaces in the Town Centre or at available spaces available in nearby streets (south and west of the Town Centre). The impact on parking demand will be lessened as most events will occur outside peak times which means that there will be additional parking capacity in the area.

Due to the location of the Town Centre, there will be a high proportion of event attendees and event workers that will use public transport or sustainable transport (walking and cycling). For those expected small number of persons driving to an event, spaces in and

⁷ Epsom Park 4,000; Victoria Park 4,000 and Town Centre 6,000.

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around the Town Centre should be adequate, without generating significant parking demand.

For some specialist major events, there may be the need for the event organiser to prepare a traffic control plan (TCP) to ensure safety and access is maintained during an event. Each TCP would need to be approved by the LPTCC e.g. such as the temporary closure of a road.

4.6 The suitability of the site for the development

In accordance with planning strategy and policy, the City is seeking to develop the Green Plaza as the primary public domain space to support social and community interaction and economic development in the Town Centre.

The site will be provided with modern utilities to support the development of Plaza for events, such as a new semi-permanent sound system to manage noise and allow for easy bump-in and bump-out.

Its location to existing public transport and a walkable catchment, means that a Plaza event is unlikely to generate a significant traffic and transport impact. The holding of an event can also promote increased retail activity and economic development in the Town Centre.

The Green Square Library also provides an opportunity to achieve a high level of urban activation with a potential to provide library focused events, such as book readings, book launches or public debates in the Plaza.

Proposed mitigation measures will also ensure that proposed events can occur without significant impact. The proposed Management Plan and existing Event Guidelines and inclusion of a proposed event audio system and space for event storage and set-up will further prevent noise and amenity impacts on adjoining residents.

The City has extensive experience with managing major events and works with the community and key service providers that each event occurs with minimal impact on residents and businesses.

4.7 Any submissions made in accordance with this Act or the regulations,

There have been no submissions received in accordance with this Act or the Regulations.

4.8 The public interest

The public interest is represented with the use of the Plaza for community uses:

- The need to provide public domain spaces that allow for social and community interaction
- The need to maintain the residential amenity of adjoining residents during such events
- The need to maintain the retail function of adjoining business premises during events
- The need to protect the safety of event attendees and workers during an event

This SEE report has been drafted to address the above concerns and the inclusion of the Management Plan and Event Guidelines will ensure that use of the Plaza for events occurs within a managed environment that is mindful of the above requirements.

The City is seeking to establish the Green Square Plaza as the primary public domain space in the Green Square Town Centre, once it opens in 2018. The use of the Plaza for community events will lead to increased social interaction, which is important for a new town centre with an incoming population.

The SEE has assessed key planning strategy and policy such as Sydney Local Environmental Plan (Green Square Town Centre) 2013 and also the Green Square Town Centre Development Control Plan 2012. The proposal is also consistent with Sustainable Sydney 2030 by providing a more vibrant community to support the local economy.

The assessment of key noise and traffic issues has occurred which identified that noise from events is likely but provided mitigation measures are implemented there should not be a significant impact on adjoining residents and businesses in the long term. The Management Plan will ensure future events operate in an appropriate manner which is consistent with the City of Sydney Event Management Guidelines 2013.

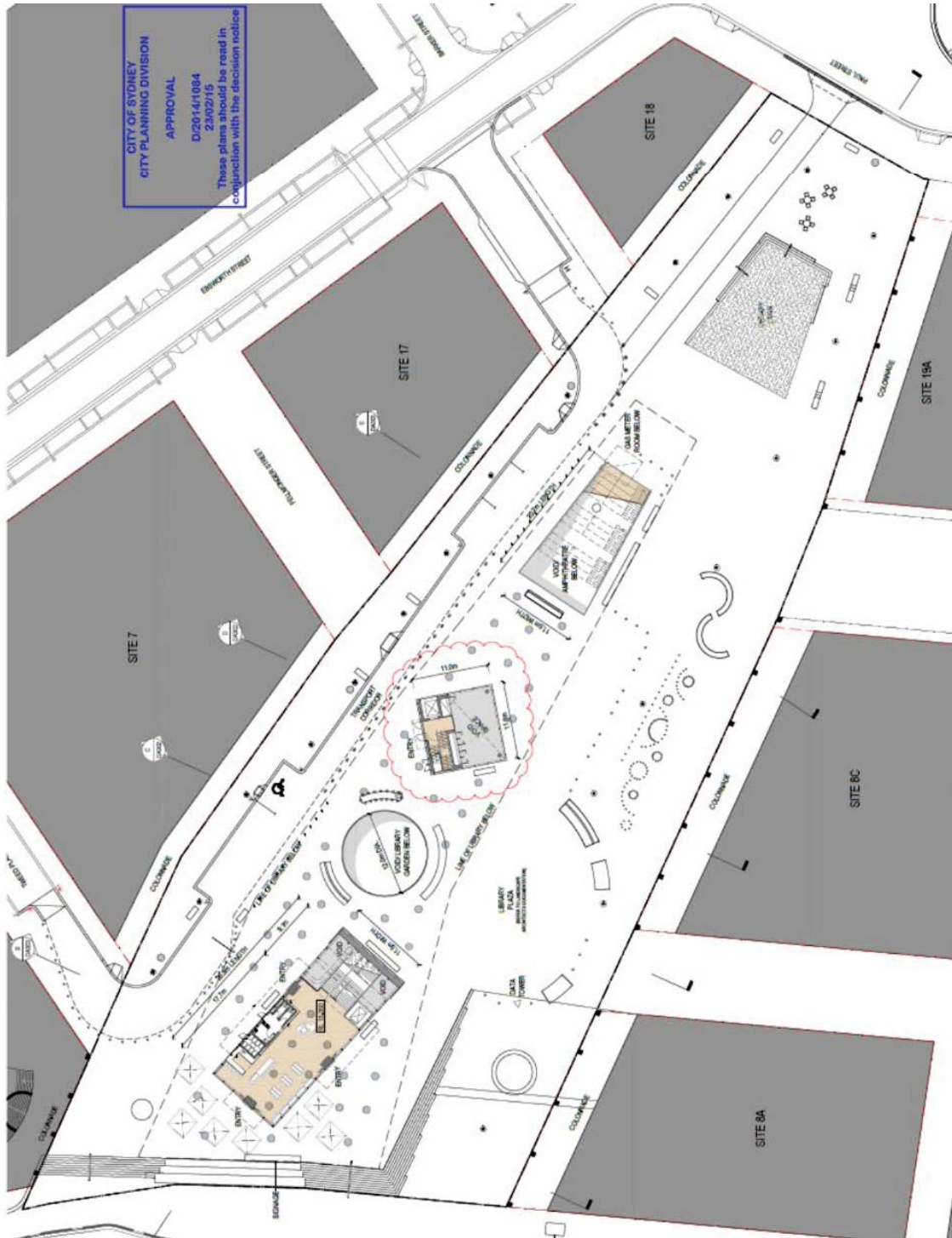
The SEE and Management Plan has attempted to achieve a balance that provides a place of high social interaction and activity but also maintains amenity for adjoining residents and the overall function of the plaza area as a retail space and passageway to other nodes in the Town Centre.

The use of the Green Square Plaza for social and community events represents a positive initiative by the City to further enhance the Plaza as a key public domain area and encourage economic growth of the Town Centre.

5.1 Recommendation

This report recommends that the Council approve this proposal which seeks to hold up to 18 moderate and major events on an annual basis in the Green Square Plaza from 2018.

ATTACHMENT B



**APPENDIX B Green Square Plaza Management Plan (City
of Sydney 2015)**

Green Square Plaza Event Management Plan

City of Sydney
Town Hall House
456 Kent Street
Sydney NSW 2000



January 2016

city of villages
Sydney2030/Green/Global/Connected

Ref:2014/223922



Certification

This report has been prepared and reviewed by the City of Sydney Council as prescribed below.

Action	Name	Title	Signature	Date
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Supported by	Michael Abbott	Manager Events and Filming Liaison		
Reviewed by	Morris Bellamy	Manager Green Square Place Making		
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The following abbreviations are used in this Management Plan.

Abbreviation	Meaning
DCP	Development Control Plan
EP&A Act	NSW Environmental Planning & Assessment Act 1979
Green Square Plaza	Incorporating the Plaza and Nielsen Square
GSTC	Green Square Town Centre
LG Act	Local Government Act 1993
LPCTCC	Local Pedestrian, Cycling and Traffic Calming Committee
LEP	Local Environmental Plan
RMS	Roads & Maritime Services
RSA	Responsible Service of Alcohol
TfNSW	Transport for NSW
The City	The City of Sydney Council
The Council	The Council of the City of Sydney
Town Centre DCP	Green Square Town Centre Development Control Plan 2012
TMP	Traffic Management Plan
The Town Centre	The Green Square Town Centre

This Green Square Plaza Event Management Plan (the Management Plan) has been prepared by the City of Sydney (“the City”) in support of the proposed Green Square Plaza Events Development Application (DA). The aim of the Management Plan is to provide further guidance to the City and event organisers regarding the management of proposed events to be held in the Green Square Plaza from 2018.

1.1 Background

The City is aiming to develop the Green Square Town Centre (“the Town Centre”) as an area of sustainable urban renewal where people will live, work and recreate. Important to this, is the development of a high quality public domain spaces which allows for social interaction and community development.

The proposed Green Square Plaza (“the Plaza”), which contains both Green Square and Neilson Square, is critical to the success as the Town Centre. The Plaza will emerge as one of the premier public domain spaces and future gateway to the Town Centre and also act as its civic heart (Refer to Figure 1).

The Plaza provides an opportunity for the City to achieve social interaction by promoting the area as a location for events (market days, art and music, food festivals public screenings) to support the social and economic growth of the Town Centre. It is envisaged that the Plaza could accommodate up to 4,000 people at a planned event.

1.2 What is a Management Plan?

A Management Plan is a document that outlines how land or a particular use of land (entertainment venue, function centre, pub, registered club or restaurant) is to be managed and operated in a safe and efficient manner. It is also a DA requirement for proposed uses, such as events, which are to occur within the City of Sydney Local Government Area. A management plan commonly addresses the following matters:

- Safety and security
- Noise
- Responsible service of alcohol
- Waste management
- Access and movement.

Note this Management does not fulfill the requirements for the preparation of a Plan of Management under *the NSW Local Government Act 1993* (LG Act) for community land.

1.3 Need for this Management Plan

The Management Plan will be used to guide the ongoing use and management of the Plaza to ensure future decisions are in keeping with the principles and values of this area as identified in the Green Square Town Centre Development Control Plan 2012 (“the Town Centre DCP”).

To achieve the objectives of the Town Centre DCP, it is important the future Plaza events attain a good level of social interaction without impacting on the amenity of nearby residents and on the operation of nearby retail premises and also the proposed Green Square Library.

This Management Plan will provide the “finer grain” details to establish the Plaza as a place for events which reinforces its function as a meeting place but also as a transit place. The Plaza will also become an activated and safe place that contributes to the social and economic growth of the Town Centre.

1.4 Purpose of this Management Plan

The purpose of this Management Plan is to:

- Provide operational guidance to organisers of future events (including the City) in the Green Square Plaza
- Provide comfort to residents and business operators that their individual and collective needs have been addressed

- Provide direction and clarity for the ongoing use, management and development of the Green Square Plaza
- Meet all relevant legislative requirements
- Be consistent with Council's Corporate Plan and other strategies, plans and policies.

1.5 Approach to Management Plan

The City has considerable experience with the organisation and management of events including New Year's Eve, Chinese Lunar Festival and various street parades and festivals.

The City also has a good understanding of the key issues affecting festivals and events and will apply this knowledge to future events that will occur in the Plaza.

The City will continue to apply the *City of Sydney Event Guidelines, as amended from time to time* (Refer to Appendix A) with use of the Plaza for events.

1.6 Review of this Management Plan

The Management Plan will be reviewed every two (2) years and the review will focus on the following areas (but not be limited to):

- the nature of particular events that have occurred
- any unforeseen impacts that have affected the amenity of the area or have been the basis for substantiated complaints made to Council
- consideration of complaints to the Council
- an assessment of inspections by City officers during held events
- consideration of complaints made to Police and other key State government agencies relating to events conducted in the Plaza.

1.7 Application Process

The submission and approval of a proposed event in the Plaza will occur in accordance with the *City of Sydney Event Guidelines*, which generally involves the following steps:

1. Event application
2. Assessment and timeframes required for approval
3. Submission and review of event plan documentation
4. Payment of any fees and charges
5. Obtain other approvals as required i.e. Liquor Licence
6. Approval (subject to compliance with steps 1-5)



Figure 1 – Location of the Green Square Plaza

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2. LAND DESCRIPTION AND PLANNING ATTACHMENT B

2.1 Site Location and Details

The Green Square Plaza is located on City owned land at 355 Botany Road Zetland (Lot 2 DP 1199427 (future Public Plaza and open space), which lies within the Green Square Town Centre. A small part of the Plaza (231 m²) is located at 301 Botany Road (Lot 101 DP 1204112) which is also owned by the City.

The Plaza site has a total land area of 6,604m² and has an irregular rectangle shape that follows a northwest to southeast alignment from Botany Road, opposite Green Square Rail Station towards to the proposed Drying Green Park.

Proposed future residential buildings with ground floor retailing will be provided at development sites on the northern and southern sides of the Plaza.

The site is vacant and is currently being used as a construction site and storage compound for the library and plaza project (Refer to Figure 2). The Plaza site is classified as “operational” under the LG Act.

2.2 Legislative Framework

This section provides an overview of the legislative framework which governs the Plaza land.

NSW Environmental Planning and Assessment Act 1979

The *NSW Environmental Planning and Assessment Act 1979* (“the EP&A Act”) establishes the approval for activities and works that maybe proposed in the Plaza. This includes development that can be undertaken with or without development consent.

Exempt development

Development without consent or exempt development allows an applicant to undertake works without the approval of a consent authority, such as a Council. Exempt development types that could be undertaken in the Plaza are listed in the following environmental planning instruments and City of Sydney Manuals (Refer to Appendix B):

1. State Environmental Planning Policy (Infrastructure) 2007
2. State Environmental Planning Policy (Exempt and Complying Development) 2008
3. Sydney Local Environmental Plan (Green Square Town Centre) 2013
4. City of Sydney Part 5 Environmental Impact Assessment Procedures Manual.

Local Development or Development that requires consent

The Plaza is zoned B4 Mixed Use under Sydney Local Environmental Plan (Green Square Town Centre) 2013. The objectives of the B4 zone are to provide a mixture of compatible land uses and to integrate suitable business, office, residential, retail and other development in accessible locations so as to maximise public transport patronage and encourage walking and cycling. There is also a need to ensure uses support the viability of centres.

Uses that are permitted with consent include a range of commercial and retail uses as well as community and education uses. Shop top housing is also permitted. Prohibited uses include heavy industrial uses and storage areas¹.

This Management Plan is consistent with the objectives of the B4 zone to allow for the temporary use of the Plaza as an event space. Future events will encourage social interaction and promote the Town Centre as a viable place to undertake a business.

¹ Exempt development types listed in Sydney LEP (Green Square Town Centre) 2012 are listed in Table 2.1

2. LAND DESCRIPTION AND PLANNING ATTACHMENT B

Green Square Town Centre Development Control Plan 2012

The Town Centre DCP is the principal planning policy that applies to development in the Town Centre. Relevant objectives and provisions are presented below:

- Establish a diverse and sustainable range of public spaces, Plazas and parks throughout the centre that encourage social interaction and use by everyone.
- Public open spaces are to be designed to include clear, accessible, safe and convenient linkages to each other, especially to the Transport Place, Plaza, Neilson Square, and the Drying Green.
- Vehicular movements through the Plaza should be generally restricted. Temporary vehicular access may be permitted in the two locations shown in *Figure 3.6: Street network and hierarchy* to facilitate staging of development and are thereafter to be pedestrianised.

The general vision for the Green Square Plaza as contained in the Town Centre DCP is provided below in Table 1.

TABLE 1. TOWN CENTRE REQUIREMENTS FOR PLAZA AND NEILSON SQUARE

Name	Purpose	Activity	Requirements
Green Square Plaza	Premier Plaza	District and major events and gatherings. Focus of district and community identity Activities for all age groups.	<ul style="list-style-type: none"> • Generous space expressed through a variety of outdoor 'rooms' . • Include future light rail and public building.
Neilson Square	Community Plaza	Local focus for gatherings and participation in community life.	<ul style="list-style-type: none"> • More intimate Plaza space. • Opportunities for informal play. • Ensure sufficient space for light rail.

This Management Plan has been prepared in consideration of the planning provisions of the Town Centre DCP contained in Table 2 which is presented below.

TABLE 2. TOWN CENTRE OBJECTIVES FOR PLAZA AND NEILSON SQUARE

Plaza	Planning Objectives
Neilson Square	<p>1) A neighbourhood Plaza, Neilson Square, of a minimum size of 1,559sqm (including the Transit Corridor) is to be provided in the location identified in Figure 3.1: Public open space and is to:</p> <p>(a). provide a linear termination of Zetland Avenue, and act as a signifier for entry into the Green Square Town Centre core;</p> <p>(b). create an open space Plaza tailored towards the local community which provides a refuge place of a more intimate scale and character than the Green Square Plaza;</p> <p>(c). be capable of supporting smaller public gatherings and provide non-staged performance spaces;</p>

2. LAND DESCRIPTION AND PLANNING ATTACHMENT B

- (d). include play elements integrated into the landscape design and enable informal play;*
- (e). enable small, temporary markets through the provision of required fixtures including water and power supply;*
- (f). be fronted by specialty retail and café/restaurant uses, including the opportunity for al-fresco dining along the southern edge;*
- (g). allow for continuation of Zetland Avenue public transit route along the northern edge;*
- (h). integrate the function and interpretation of Shea' s Stream into the landscape design;*
- (i). be landscaped to include shaded areas and native trees; and*
- (j). achieve direct sunlight each hour between 12 midday and 2pm for at least 50% of a 4m wide strip along the full length of the southern edge*

Green Square Plaza A Plaza of a minimum size of 6,257sqm (including the Transit Corridor), is to be provided in the location identified in Figure 3.1: Public open space and is to:

- (a). provide the principal gathering space to act as the heart of the Green Square Town Centre;*
- (b). be designed to support events through the provision of an adaptable space, variations in levels where appropriate to enable formal and informal seating and the inclusion of fixtures, for example water and power supply;*
- (c). provide a variety of outdoor spaces including exposed, sheltered, sunny, shaded, intimate and expansive;*
- (d). include play elements integrated into the landscape design and enable informal play;*
- (e). enable large temporary markets and provide for staged and/or seated performances;*
- (f). incorporate a public building for community facilities near Botany Road which is to define the Green Square Plaza' s western edge;*
- (g). allow for the continuation of Zetland Avenue public transit route along the northern edge and incorporate a public transport stop;*
- (h). integrate the function and interpretation of Shea' s Stream into the landscape design;*
- (i). be fronted by specialty retail and café/restaurant uses, including the opportunity for al-fresco dining along the southern edge;*
- (j). protect user amenity against traffic intrusion from Botany Road through the use of acoustic screening measures where necessary;*
- (k). incorporate visual links and signage to Transport Place and the Green Square Railway Station, and appropriate pedestrian connections crossing Botany Road, preferably at-grade and from the northern side of the public building; and*

2. LAND DESCRIPTION AND PLANNING ATTACHMENT B

- (l). achieve direct sunlight each hour between 12 midday and 2pm on 21 June for at least 50% of a 4m wide strip along the full length of the southern edge of the Green Square Plaza; and*
- (m). achieve consolidated areas of direct sunlight each hour between 12 midday and 2pm on 21 June generally consistent with the location and size indicated in Figure 3.2: Direct sunlight to Plaza.*

Category B Premises

This Management Plan has been prepared in accordance with *Section 11 Night Trading Management* and Schedule 5 of the Town Centre DCP. It is considered that future proposed events in the Plaza would be mostly low impact (Category B) premises which cover the following:

(v) any other commercial premises which in the opinion of the Council may impact on the amenity and safety of a neighbourhood resulting from its operation at night. This may include such premises as restaurants, 'BYO' premises, cafes, theatres, convenience stores, takeaway food shops and the like.

This Management Plan has been prepared in accordance with the guidelines contained in Schedule 5 of the Town Centre DCP, which cover the following:

- Site Locality and Details
- Hours of operation
- Security and Safety
- Operational Details
- Noise
- Management Measures.

2. LAND DESCRIPTION AND PLANNING ATTACHMENT B

Section 2 and 3 provide a response to the requirements needed for Category B Management, which also reference the City's Event Guidelines as presented in Appendix A.

The submission of an Event Application Form (Refer to Appendix C) for each individual event will also provide a response to the requirements for a Category B Management Plan.

This Management Plan will support the proposed use of the Plaza as an area of community engagement and social gathering. It will ensure that future events will be organised to minimise impact to adjoining residential areas and businesses and ensure that existing travel paths to the Green Square Railway Station are maintained.

Other State Legislation

This Management Plan has also been drafted in consideration of the following State legislation presented in Table 2.3.

- NSW Local Government Act 1993
- NSW Roads Act 1993
- Protection of the Environment Operations Act 1997

Key roles and responsibilities

The following persons and organisations have a role in the management and undertaking of events in the Green Square Town Centre are presented in Table 3.

TABLE 3. KEY ROLES AND REPSONSIBILITIES

Group / Individual	Role
The City of Sydney	Community engagement City Planning City Life City Property City Operations
Place manager	Involvement in the notification of events Assessment of proposed Library and Plaza Development Application ² and relevant planning strategy and policy Manager of the Green Square Library Manages the land on behalf of Council
Transport for NSW (TfNSW)	<ul style="list-style-type: none"> • Responsible for cleaning and repairing • Waste management under contract to the event organiser • Approval of events in the Plaza
Roads and Maritime Services (RMS)	<ul style="list-style-type: none"> • Will liaise with the retail and business owners regarding their needs and issues with the Town Centre in relation to a proposed event • Will work with the City on the organisation and communication of events
	Manager of the bus routes and bus operations in the Town Centre
	<ul style="list-style-type: none"> • Manages the state road (Botany Road) at the western end of Plaza • Consultation maybe required for certain events and approval of Traffic Management Plans at Local Pedestrian, Cycling and Traffic Calming Committee

² The Library and Plaza Development Application is due to be lodged in April 2014

2. LAND DESCRIPTION AND PLANNING ATTACHMENT B

Strata Managers

Possible involvement in the notification of events to residents

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This section provides the basis for management of the Green Square Plaza and identifies the broad principles which a proposed event must operate under.

3.1 Legislative Framework

3.2 Existing and Proposed Plaza Uses

The use of the Plaza for future events is affected by the following proposed uses and their operational space requirements:

- The proposed Green Square Library which is to be completed in 2018 and will occupy land at and below ground in the Plaza.
- The proposed public road (12.0 m x 100 m) represents an extension to Tweed Place³ is located on the north side of the Plaza between Tweed Place and Paul Street. At this location, the proposed public road (yet to be named) will be a one-way road with a kiss and ride parking zone, a taxi zone and unloading zone for the shops fronting this road. In the longer term, the road will be developed as a transit corridor to accommodate future light rail and a transit stop
- Proposed ground floor retail will be provided on the northern and southern sides of the Plaza within lands owned by Urban Growth. It is envisaged that retail spaces at ground level may also seek to extend their dining area into the Plaza at key locations (Refer to Figure 2).
- Landscaping is also proposed for the Plaza and will occupy the central and edge areas of the plaza as well as a lawn area the eastern end of the Plaza in Neilson Square (Eastern Lawn Area).

The City will ensure that proposed events / festivals will be managed to prevent any impacts on operation and space requirements of the above uses.

3.3 Events

This Management Plan applies to major and moderate events, which generally involve:

- Attended by more than 1,000 people and up to 4,000 people
- Will involve the use of a Public Address (PA) System and sound amplification
- May involve the serving of alcohol (Also requires approval from State Government)
- Will occur for a period of greater than six (6) hours which includes night time hours with some major events occurring past 12 pm
- For major events there will be six (6) events a year, for moderate events there will be 12 events a year

Events conducted in the Plaza site must comply with the rules and guidelines in addition to any other conditions outlined in the City's Event Guidelines (as amended from time to time). All events must consider:

- the sensitivity of the Plaza,
- the land area available for the event,
- the proximity to neighbouring residents and businesses that could be affected by the event of venue and
- the library operation
- other users of the Plaza

Essentially the Plaza must be left in the same condition as it was in prior to the event and maintained in a tidy and organised manner for the duration of the event, including bump-in and

³ This road has not been formerly named by the Council

bump-out. Importantly an event must be scheduled to minimise the amount of time the site is not available for public use.

Management Principles

- Obtain support for the event from the Green Square Place Manager and seek their approval prior to the event.
- Provide a two weekend respite period every month where no major or moderate events area held
- Submission of an Event Application to the City for approval prior to the undertaking of any proposed event in the Plaza (refer to Appendix A).

3.4 Event Areas

Depending on the nature of the event and timing etc. it may be desirable to concentrate event activities in a particular area of the Plaza such as Nielsen Square such as small music performances and poetry readings. Whereas larger festivals or market days and stalls would be occur within the central and southern part of the Plaza and also covering Nielsen Square.

Importantly an event must not significantly impact on existing uses in the Plaza area and/or disrupt the natural flow of people through the Plaza to shops and transport nodes. As previously mentioned, on occasions, the use of the Plaza for events may require plaza land which is leased by the adjoining retail premises.

These areas have been identified as optimal locations for future events:

- Large events will generally be held along the southern and central parts of the Plaza and Neilson Square (if required)
- Smaller and more intimate events will be held in Neilson Square west of Barker Street Management Issues

3.5 Access Safety and Management

The Plaza will become as a key nodal point and transit, essential for local pedestrian and cycle movements. This Town Centre DCP also aims to provide for unlimited pedestrian access to gain access to the library, railway station and shopping areas on either side of the Plaza and also the nominated high street (Ebsworth Street). In the longer term, the Plaza will be developed for light rail with a proposed terminus stop located near Botany Road.

Traffic access and safety issues require appropriate management when an event is proposed in the Plaza which functions as a transit route and key meeting point.

There is also a requirement to minimise traffic impacts on Botany Road which is managed by the RMS.

Pavements which can be damaged by vehicles, accidental spillage of food and waste etc. must also be protected. A heavy vehicle exclusion area applies to the Plaza which cannot handle excessive loads due to the subterranean library (Refer to Figure 2).

Management Principles

To address the above management issues, the following principles have been developed:

- Maintain Plaza North Access Road⁴
- Temporary vehicle access to each event site may occur via Barker Street but not within the heavy vehicle exclusion area (Refer to Figure 2)
- Maintain pedestrian / cycle movements through the Plaza without the need for significant deviation
- Avoid major impacts to local vehicle movements in the Town Centre area

⁴ The Plaza North Access Road maybe temporarily closed with the approval of Council

- Maintain the transit and road function of Botany Road
- Maintain access to the Green Square Library during an event
- Protect existing landscaped and vegetated areas
- Preparation of a Traffic Management Plan for major events of 1000 people or more

3.6 Neighbourhood amenity and noise management

The Green Square Plaza area is generally a noisy area affected by existing urban activity from traffic on Botany Road and also aircraft noise. Further noise from construction of Town Centre Development Sites will also contribute to the high noise environment over the next 5-10 years.

Given the nature of the events, their duration, and the location of the site near residential uses, there is a need to maintain a good level of amenity for adjacent and nearby residents. All events should therefore be conducted in such a manner as not to interfere with, or significantly affect the amenity of the neighbourhood, especially those that occur during late nighttime hours.

This is especially important to the Plaza which is adjacent Site 6 and 80 m from Site 16A, which will be the only residential towers fully completed when the Plaza opens. There is also a need to prevent noise impacts on the Green Square Library (short term).

Event organisers need to consider the amenity of the surrounding area. Sounds from vehicles, event activities, music and patrons can cause noise disturbance. Event plans should include noise mitigation strategies to address potential noise issues, such as crowd control, positioning of loudspeakers and timing of events.

In some instances, the City may request that sound amplification equipment to be fitted with a noise limiter. It may also be necessary for the event organisers to employ an accredited acoustic consultant to monitor sound levels and ensure that imposed limits are not exceeded.

Management Principles

- Prevent significant impacts to residential amenity, especially during night-time events and especially those residents who live adjacent or near the Plaza,
- Implement a program of noise monitoring for each proposed major and moderate event
- Install an event audio sound system in the Plaza to manage noise from proposed events (subject to further investigation)
- Install an electrical power system for the Plaza to allow the easy set-up and shut-down for an event
- Preparation of a Noise Management Plan (as required) by the event organiser for each major and moderate event
- A respite period of two (2) consecutive weekends should occur each month where no major or moderate event occurs
- Undertake activities which generate the most noise during daytime hours
- Undertake noise monitoring and noise testing at all major and moderate events (as required)
- Ensure that retail premises remain open during an event or part of the duration of an event
- An event organiser must implement measures to ensure the correct behaviour of staff and attendees when entering or leaving the Plaza area does not detrimentally affect the amenity of the neighbourhood.

3.7 Emergency Management

The holding of an event can result in potential safety risks for attendees and also event staff. This can occur as a result of unruly behaviour, poor supervision and security and creation of unsafe and unappealing spaces within the event area.

The City is committed to ensuring a safe Plaza area in accordance with the *Safe City Strategy* which may involve the NSW Police.

Management Principles

- Trained safety and security staff are required for all events over 1000 people or if deemed appropriate by the City for events under 1000 people⁵.

3.8 Responsible Service of Alcohol

The City encourages a responsible service of alcohol approach for all proposed events that wish to serve alcohol. Each event that involves the responsible service of alcohol (RSA) will need to be licensed and Council approval is also required (Refer to Appendix A). Event organisers also need to ensure sufficient time to obtain necessary approvals from the Liquor Licensing Board, the Police and from Council.

Management Principles

- The service of alcohol to occur in an appropriate and controlled manner to minimise potential impacts to nearby residents and businesses due to behaviour under the influence
- RSA staff to be engaged for events involving the service of alcohol.

3.9 Food and Waste Management

Most events and festivals will involve the service of food and the disposal of food waste and associated materials. The City will seek to ensure that events held in the Plaza occur in a hygienic manner to prevent impacts to adjoining residents and businesses from food and materials storage disposal, reuse and recycling.

Management Principles

Events are to be held with minimal disruption to residents and businesses from the storage and service of food and the generation of food and container waste

3.10 Communication of events

Due to the proximity of nearby residents, an event organiser must ensure that each event being held in the Plaza has been adequately notified to the community including residents, visitors and business owners. Early notification can help potentially affected residents / business owners' adequate time to respond to an event and/or change their daily lives.

The level of notification will depend on the nature of the activity being held. Notification may also extend to key State government agencies (RMS and TfNSW) if there is a potential impact on nearby roads and transport services. The City also recognises the function of the Place Manager⁶ as a conduit to undertake communication of an event with the Green Square business community.

Management Principles

- The City encourages event organisers to undertake consultation of any event with the Place Manager prior to the event being held to obtain support from business owners.
- For major and moderate events a 15 day notification of the event should occur, involving letter box drops to adjoining residents, public notices, web messages, notices on strata boards at main buildings etc.
- Consultation with key government agencies (RMS / TfNSW) to occur as required

⁵ The cost of these services will be borne by the event organiser.

⁶ To be engaged by the Mirvac Green Square

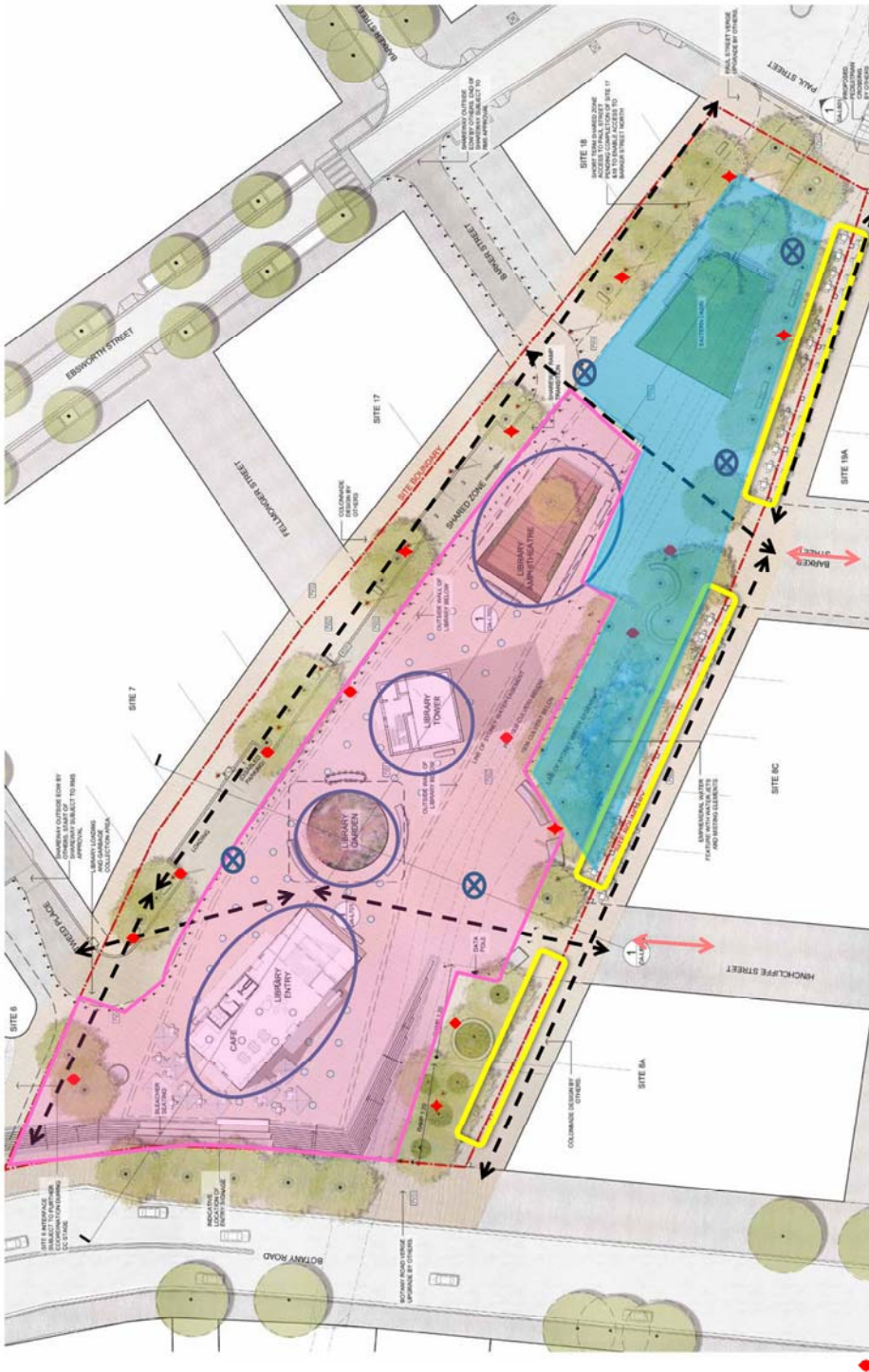


Figure 2 – Green Square Town Centre Plaza Management Principles

KEY	
	Maintain operational curtilage for Green Square Library
	Maintain alfresco dining areas
	Exclusion zone: No vehicle traffic (managed maintenance vehicles excepted) 5 ton max design loading
	Managed event zone: Approved event vehicles permitted 31 to max design loading
	Maintain pedestrian through fares in the Plaza
	Provide temporary vehicle access (if required but restricted to southern side of the Green Square Plaza)
	7 m light pole with 3phase event power
	7 m light pole

Based on Council's Event Planning Guidelines, the City may impose the following conditions (as amended) for a proposed event to be held in the Green Square Plaza.

Note: These management measures are constantly reviewed by the City and the Events Management team should be contacted to obtain the most current version.

Conditions for use of the Green Square Plaza	
<i>Indemnity and Insurance</i>	
The event organiser occupies and uses the event area at the event organisers own risk.	
1.	The event organiser shall indemnify Council (and the Minister for Lands where applicable) against any claims for injury to persons or damage to property arising out of such approval. Such indemnity shall be expressed in the form of a public risk insurance policy in the minimum amount of \$10,000,000 for any individual claim which may be made. The event organiser must provide a Public Liability Certificate of Currency to the Council noting the interests of the City of Sydney Council.
2.	Council does not take responsibility for any loss or damage to any infrastructure and equipment associated with your event installed in a park/open space. All infrastructure and equipment that is on site is at your own risk.
<i>General</i>	
3.	The venue must be appropriate to the size and nature of the proposed event activity, taking into account the sensitivity of the park or open space, the land area available for the event, and the proximity to neighbouring residents and businesses that could be affected by the event. The event must also be consistent with any plan of management for the park or open space.
4.	<ul style="list-style-type: none"> (a). Protection of grass through the use of profloor or a similar product to protect all high traffic areas including stalls, food, beverage and merchandise sale areas, and other high traffic areas; (b). Protection of sensitive garden beds and plantings through use of barricading to prevent public access; (c). Protection of trees by not placing any structures within 5 metres of each tree trunk; (d). Tree protection fencing (e.g. bicycle racks) shall be installed, prior to bump-in, around all significant trees in parks/open space; (e). Tree pruning and or trench digging is not permitted in any park/open space; (f). No signs or other structures are to be attached to trees unless approved by Council as part of the event; and (g). No glass ware is permitted to be used in any park/open space; (h). Any damage to the park / open space infrastructure including but not limited to grass, trees, garden beds, plantings and pavers will be repaired to Council' s satisfaction at the cost of the event organiser.
5.	The event area must be left in the same condition as it was in prior to the event and the event organiser may be charged for any remedial work or additional cleaning required to achieve this.

6.	The event organiser is at all times responsible for the good order, conduct and behaviour of those persons attending the event.
7.	The duration of the event, including bump-in and bump-out, must be scheduled to minimise the amount of time the site is not available for public use.
8.	It is the responsibility of the event organiser to comply with all laws, including local laws and all other legal requirements relevant to the operation of the event and to ensure that all employees, agents and other persons associated with the event also comply.
9.	The event organiser is responsible for ensuring that adequate toilet facilities are available for participants, including specialised facilities for use by persons with a disability, and should be provided on the event site to cater for the maximum number of patrons attending the event at one time.
10.	The event organiser agrees to accede to all reasonable directions or requests given by any Authorised Officer of the City of Sydney or members of the NSW Police Service. Failure to do so will result in the termination of the event.
11.	The event organiser shall provide to Council the contact number of a responsible person who may be contacted on the day of the event.
Conditions for use of the Green Square Plaza	
12.	Collection of entry/admission fees into any section of the park or open space is not permitted, unless by prior arrangement with Council.
13.	Council reserves the right to cancel this approval at any time.
Communications / Stakeholder Notification	
14.	<p>Any approval is conditional upon the event organiser complying with the following communication requirements. The event organiser must provide documented evidence of consultation undertaken with key stakeholders including the residents and businesses within immediate vicinity of the park/open space.</p> <p>No less than five (5) working days prior to the date of the event, the event organiser must contact residents and businesses within the immediate vicinity of the event. This communication must include the following details:</p> <ul style="list-style-type: none"> (a). The name and date and time(s) of the event, including bump-in and bump-out (b). The event purpose (c). A description of the event including infrastructure/equipment (d). Number of participants (e). Any disruptions to residents and businesses (f). Road closures (g). Any changes to public transport arrangements (h). A contact name and number
15.	The event organiser must also notify/consult the following agencies as relevant - NSW Police Service, NSW Ambulance Service, St John Ambulance, City Rail, State Transit Authority, Taxi Council.

Emergency and Risk Management	
16.	The event organisers' strategies for emergency and risk management must comply with Australian Standards AS/NZS4360.
Security	
17.	Security services for the safety of assets, property and people coming into contact with your event activities must be delivered in accordance with the Security Management Plan submitted to Council. All security personnel must be appropriately licensed in accordance with current NSW legislative and regulatory requirements.
First Aid	
18.	First Aid and public health must be provided in accordance with the First Aid and Public Health Plan submitted to Council.
Waste	
19.	The City encourages event organisers to minimise waste at events and promotes recycling of waste. Waste minimisation, recycling and waste management for your event activities must be delivered in accordance with the Waste Management Plan submitted to Council.
20.	The event organiser must ensure that event area and the surrounding area is maintained in a clean and tidy condition throughout the event, including the bump-in and bump-out phases, and is returned in the same condition as it was in prior to the event.
21.	The event organiser is responsible to ensure that the cleaning of the event site and surrounding area is conducted to a high standard and includes the collection and removal of all litter including cigarette butts, bottle cap tops, and all other waste.
22.	All rubbish generated as a result of the event must be removed from the park/open space area used by the event organiser. This may include areas surrounding the event as determine by Council.
23.	The event organiser agrees to pay any costs incurred by Council for cleansing and or repairs required to the park/open space as a result of the event.
24.	All event structures and surrounds are to be maintained in a clean and tidy manner at all times, all waste and general rubbish is to be cleared on a regular basis.
Conditions for use of the Green Square Plaza	
Access / Vehicles	
25.	Access to the event site must be maintained for emergency vehicles and/or owners/tenants of properties requiring access. A minimum of 2.5 metres must be maintained for pedestrian access at all times.
26.	Only vehicles authorised by Council and displaying a valid entry permit are permitted to enter the parks/open space.
27.	Paved pathways only shall be used for vehicles entering and leaving the park/open space.
28.	Authorised vehicles must be escorted through the park/open space and not exceed walking pace.

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29.	Vehicles are not permitted to drive on grassed areas unless turf protection measures such as Protrack, plywood boards or similar measures are used for all vehicle movements.
30.	The event organiser agrees to pay Council' s costs for repairs to any paved or grassed area in the park/open space.
31.	No vehicle shall be parked within the confines of the park/open space during the event unless approved by Council.
32.	Drip trays shall be placed underneath all vehicles whilst located within the park/open space.
33.	Illegally parked vehicles in the park/open space will be infringed.
34.	Vehicles are not permitted to drive or park beneath the dripline of any tree under any circumstances.
Road Closure	
35.	In the event of a traffic incident or emergency, the Police will take control of all traffic and pedestrian arrangements and make any necessary changes.
36.	The event organiser must to provide adequate accredited RTA traffic controllers to manage the vehicular ingress and egress at the location and at intersections to manage traffic and pedestrian safety.
37.	The event organiser must provide local access for residents and tenants. The applicant must not block a driveway or footpath access to any premises unless a written approval from the owner/occupants is first obtained.
38.	At all times, access to adjoining premises in the proposed street closure must be provided to the satisfaction of the Emergency Services. All services (fire hydrants etc.) shall be kept free of any obstructions.
39.	Event participants and representatives of the event organiser are not to occupy the carriageway or footway of the road until the road closure has been effected.
40.	The event organiser must provide and maintain appropriate and adequate traffic measures (including road closure signs and flashing lights) for the safe movements of traffic and pedestrians.
41.	The event organiser must provide a 4 metre wide emergency lane along the proposed road closure at all times.
42.	The event organiser agrees to close the roads in accordance with the approval and traffic management plan, unless otherwise directed by Police / authorised City's officers.
43.	Any variation on the approved date and conditions of approval will require the matter to be submitted to the City' s Traffic Operations Manager for agreement.
44.	The event organiser agrees to close the roads in accordance with the AS1742.3, unless otherwise directed by Police and/or the City's authorised Law Enforcement officers.
45.	The event organiser agrees to obtain written agreement from all the affected car park operators agreeing to the proposed closure, and indemnifying the City and Local

	Pedestrian Cycling and Traffic Calming Committee against all claims of revenue loss arising as a result of the road closure.
46.	The event organiser agrees to place an advertisement in a Sydney metropolitan newspaper at least 7 days before the closure. Newspaper clippings must be provided as evidence of the newspaper advertisement.
47.	The event organiser must liaise with Police to determine locations for User-pay Police locations and operations.
Conditions for use of the Green Square Plaza	
48.	The event organiser must advise emergency services (namely Police, Fire Brigade and St John' s Ambulance) of the proposed temporary road closure.
49.	The event organiser must develop and submit Traffic Management and Traffic Control Plans in consultation with RTA, Police, City and State Transit Authority.
50.	If the event requires Special Event Clearways to manage the event, the event organiser must provide details to the Road and Traffic Authority a minimum 6 weeks before the event.
51.	The event organiser must ensure a suitable Occupational Health & Safety Plan is in place for all personnel working at the site.
52.	The event organiser must carry out letterbox drops to the affected tenants and occupants in all the affected premises in which the closure is located and any other streets that require access through the subject closure at least one week prior to the commencement of the road closure, and to resolve, to the satisfaction of Council, all representations made by the affected tenants, occupants and building managements. Evidence of the issues and resolutions shall be provided to Council at least 3 days prior to the event.
53.	The event organiser must contact NSW Police regarding the temporary road closure. Details of the action which the Police agree to take to be provided to Council at least 3 days prior to the event
54.	The event organiser must advise the Roads and Traffic Authority' s Transport Management Centre of the event and to provide them with details of a contact person available throughout the day of the event. Confirmation of this together with details of any requirements of the RTA and the manner in which these requirements are to be satisfied shall be provided to Council no less than three days prior to the event.
Noise	
55.	No public address (PA) system or electronically operated equipment shall be used unless approved by Council as part of the event. OR (delete not applicable)
56.	Noise from any amplified music or notification system used at the event must not exceed an L _{Amax} of 65dB(A) when measured at the nearest affected receiver.
57.	The sound generated by the event shall be controlled and activity must not result in the transmission of 'offensive noise' as defined in the <i>Protection of the Environment Operations Act 1997</i> at the nearest affected receiver.

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58.	If, during the event, substantiated complaints or breaches of noise conditions event organiser must immediately reduce the noise to ensure the event complies with the noise levels specified in the Noise conditions above.
Food	
59.	To sell or provide food during the event, you are advised of the following conditions: (a). That the preparation and sale or provision of food shall comply with the Health and Hygiene provisions of the <i>Food Act 2003, Food (General) Regulations 1992,</i> and Council' s <i>Temporary Food Premises Code,</i> and (b). The event organiser shall ensure that Temporary Food Vending Permits are obtained, and any conditions enforced, for all food vendors.
60.	Drop sheets, port-a-floor or a similar non-permeable, non-slip matting must be placed under all cooking and serving areas.
61.	No gas barbeques shall be allowed within the confines of the park/open space unless approved by Council as part of the event.
62.	No open flames shall be permitted within the confines of the park/open space unless approved by Council as part of the event.
63.	Food stalls, preparation and refreshment areas must have appropriate separate hand held fire extinguishers and fire blankets as necessary and available at all times during occupation.
Income/Fundraising/Sales	
64.	The collection of monies and/or selling of goods shall not be allowed within the confines of the park/open space unless approved by Council as part of the event. Evidence of the ability to fundraise or sell items at the event must be supplied to Council and displayed at the event.
Conditions for use of the Green Square Plaza	
Handbills/Collateral	
65.	The distribution of pamphlets and or other marketing/promotional collateral material shall be permitted by Council as part of the event; however is conditional upon Council' s receipt and approval of copies of all collateral being distributed including final versions of images and text. Where possible all pamphlets and or other marketing/promotional collateral should contain the following messaging "Please dispose of litter appropriately" .
66.	Council reserves the right to refuse the distribution of pamphlets and or other marketing/promotional collateral material.
Alcohol	
67.	No alcohol is permitted in parks/ open space unless you have a valid liquor license and Council approval. A Temporary Event Liquor Licence and or extension of an existing Liquor Licence are required for all events serving alcohol. Evidence of liquor licence for the event must be supplied to Council and displayed at the event.
Music	

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68.	A license is required to use live music and or recorded music at the event if that music is protected by copyright.
69.	The person who authorises the playing or performance of music at any event is responsible for obtaining the appropriate licences from the Australasian Performing Right Association (APRA) and the Phonographic Performance Company of Australia (PPCA).
Temporary Structures	
70.	No Marquee/Hoecker shall be located within the confines of the park/open space unless approved by Council as part of the event.
71.	No structures or vending areas are permitted beneath the dripline of any tree.
72.	No public amusement devices such as merry-go-rounds, Ferris wheels, inflatable castles, or similar shall be erected or installed in the park/open space unless approved by Council as part of the event.
73.	The ground surface on which the structure is to be erected is to be sufficiently firm to sustain the structure while it is being used and isn't dangerous because of its slope or irregularity or for any other reason.
74.	Any lighting, rigging, scaffolding or the like associated with the subject stages shall be constructed and certified by a Work Cover licensed rigger.
75.	<p>The temporary structures must be erected and secured in accordance with the manufacturers / structural specifications to ensure they are structurally sound and can withstand likely wind in the locality and any likely live loadings and also comply as follows:</p> <p>Separate certification shall be provided by the installers, for the structures, confirming installation in accordance with the relevant specifications. The certificates are to be provided to the Council.</p> <p>Stage structures are not to be loaded in excess of those loadings recommended by the suppliers and/or manufacturer.</p>
76.	Electrical services serving the stage and/or associated structures shall meet with the requirements of AS/NZS 3000 & 3002 and be certified by a licensed electrical contractor prior to the commencement of use. There is to be NO SMOKING in ANY structures, and appropriate signage is to be displayed in conspicuous locations throughout the site.
77.	All mechanical and electrical installations including generators, electrical cabling and any mobile structures are to be surrounded or covered by appropriate physical barriers so as to prevent unauthorised access by the public at all times, and to protect ground laid cabling from being trip hazards, during public occupation of the site.
78.	All structures, to which members of the public may be allowed access are to be supervised by responsible and authorised event representative at all times when occupied by the public.
All structures	
79.	It is recommended that the event organiser contact the "Dial Before You Dig" organisation, on telephone '1100' , to ascertain the location of any underground services which may be affected by installation of the structures.

80.	Entry/Exits must be so provided and arranged as to afford a ready means of egress from all parts of temporary structures, and must provide a minimum unobstructed height of 2000 mm.
Conditions for use of the Green Square Plaza	
81.	Any proposed security fencing must be designed and installed to accommodate expected crowd loads.
82.	Adequate hand held fire extinguishers must be available at all times during operation of any electrical or electronic device, and are to be available at all times during operations. A schedule of supply must be provided to the inspecting officer prior to commencement of the approved use.
83.	The structures and surrounds are to be maintained in a clean and tidy manner at all times, all waste and general rubbish is to be cleared on a regular basis.
<i>Fees and Charges/Refunds/Cancellations</i>	
84.	The event organiser agrees to pay all fees and charges (including bonds) for the use of the park/open space to Council. An invoice for any fees payable will be sent separately.
85.	Once an application has been received and processed, cancellations are only accepted in writing.
86.	No refund will be issued for cancellations that are received less than 10 days prior to the event date.
87.	Cancellations received in writing 10 days or more prior to the event date will receive a 75% refund.
88.	Should the fees exceed \$5,000, a 10% deposit is required to accompany your application. If the event is approved, the deposit is then subject to the refund conditions above.
89.	Bonds will be released back to the event organiser within 28 days after the scheduled date of the event subject to the park/open space being returned back to its original condition.

APPENDIX A. CITY OF SYDNEY EVENT PLANNING GUIDELINES

Event Guidelines



Sydney 2030 / Green / Global / Connected

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Section 1 – Introduction

These Event Guidelines are designed to assist organisations with the regulations and procedures associated for staging events in parks, open spaces or streets under the ownership and/or control of the City of Sydney Council.

They provide an outline of the process required to take your event enquiry from application to approval.

Section 2 – Application process and event approval

Events in parks and open spaces

For all events staged in the City's parks and open spaces the following process must be undertaken. For all events, applicants need to follow the 5 step processes outlined below for approval:

1. Event application submitted
2. Event application assessment and timeframes required for approval – in principle approval
3. Submission and review of event plan documentation
4. Payment of any fees and charges
5. Approval.

Event application

Event organisers wanting to conduct an event on land owned and/or controlled by the City of Sydney need to complete an event application form.

Ideally an event application should be submitted to the Council's Venue Management Team at least 16 weeks prior to the proposed date of your event. This will provide the event organiser with sufficient time to apply and receive approval from Council and any other relevant authorities to stage the event.

In some cases a development application (DA) may be required for the staging of events in the City. This process can take up to 14 weeks.

In most cases a DA will not be required and as such the timeframe required for approval can be minimised.

You can [download the event application form](#). Alternatively, you can request an event application form from the Venue Management Team. Contact details are listed in the 'further details' section of this document.

Assessment and timeframes required for approval

Within 5 working days of the submission of an event application a Venue Management representative will be allocated to your application and be in contact with you to discuss your proposal.

The representative will discuss your proposal and assess the suitability of the event based on the following criteria:

The suitability of the event activity

- The type of activity that you are planning will be reviewed against the relevant planning instruments and policies, plans of management and other policies relating to the venue requested for the event.

The suitability of the event location

- Factors such as the size of the event, the availability of the venue will be taken into consideration at this stage. In some instances the venue requested may not be the best venue for the staging of this activity. If a development application (DA) is required for the site requested this may take up to 14 weeks to process.

The relevant permits and timelines required to obtain approval

- This includes but is not limited to:
 - land owner's consent
 - temporary food vending permits
 - temporary structures and amusement devices approvals
 - development applications
 - temporary event liquor licences,
 - road closure approvals from the Local Pedestrian, Cycling and Traffic Calming Committee
 - user pays police and emergency services.

Timeframes required for approval

ITEM	TIME REQUIREMENT
Event Application	Min 16 weeks pre event
DA Application	Min 14 weeks pre event
Traffic/Road Closure Application	Min 12 weeks pre event
Temporary Liquor Licence	Min 12 weeks pre event
Draft Final Event Plan	Min 4 weeks pre event
Approval for temporary structures	4 weeks pre event
Temporary Food Vending Permit	4 weeks pre event
Final Event Plan (inc any other documentation)	2 weeks pre event
Payment of Fees and Charges	As per invoice requirements – generally payable prior to the event
Venue Management Approval Issued	Upon completion of the above
Note: Any applications received less than 4 weeks prior to the scheduled date of the event may be rejected based on the time frame required for event approval.	

Submission and review of event plan documentation

Upon determination that the proposed event is suitable to be staged in the venue and identification of the necessary permits and time frames for required approval, a Venue Management representative will set up a meeting with the event organiser. The purpose of the meeting will be to:

- conduct an inspection of the venue
- identify and potential impact of your event on the venue and its surrounds
- outline the timeframes, permits and documentation required for the approval.

The Venue Management Team will provide you with templates to assist you in developing event plans and DA documents that the event organiser will need to submit to the City. The documents will step you through the process required for the final approval of your event. In addition, these documents can be used to run your event on the day.

Where a DA is required, development consent will be issued in addition to the Event Activity Approval.

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Templates will cover the following:

- activity details
- public liability insurance
- venue/site plans
- traffic management
- emergency management
- security management
- pedestrian management
- first aid and public health
- alcohol management including liquor licensing
- waste management
- noise management
- vending
- handbills/fundraising
- health services/toilets/amenities
- power/lighting
- temporary structures
- parking permits
- water management
- risk management plan
- activity debrief meeting and report
- development applications.

Payment of any fees and charges

Fees and charges may be applicable for the following:

- event application
- venue hire fees for the City's parks, open spaces, footpaths and streets
- temporary food vending permits
- temporary structures and amusement devices
- development applications
- temporary event liquor licences
- temporary road closures
- site supervision
- security bond.

In addition to this event organisers are responsible for all costs associated with conducting their event.

If there is any damage to any park, open space, footpath or street or need for additional cleaning as a result of the event, these costs will be charged to the event organiser.

Approval

Once all necessary applications and documentation have been approved and fees paid, the event organiser will be required to sign an Event Activity Approval agreement which specifies all conditions of approval for the event.

Street based events

If you are planning to stage an event on a street or road located in the City of Sydney, in addition to the above you will **also** be required to apply to the Local Pedestrian, Cycling and Traffic Calming Committee for any temporary road closures, as per Roads and Maritime Services (RMS) requirements.

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Applications for the temporary closure of roads to be submitted to the Local Pedestrian, Cycling and Traffic Calming Committee (meets 3rd Wednesday of each month). **Note:** The agenda for the Local Pedestrian, Cycling and Traffic Calming Committee closes one month prior to the meeting and should be factored into event planning process. Ideal timeframe for submission of traffic/road closure application is a minimum 12 weeks prior to any scheduled event.

Application to the Local Pedestrian, Cycling and Traffic Calming Committee must include a detailed Traffic Management Plan, produced by an accredited traffic controller to comply with the City of Sydney and RMS traffic regulations and configurations.

Requirements

A traffic management plan should include:

- **Event details:** Name, date, time, venue, location, anticipated crowd size, event activities, venue description, existing facilities for access and any other relevant information.
- **Contact details of organiser:** Name of organiser, contact person's name, title and phone number (business and mobile).
- **Contact details of contractor:** Name of traffic management company, contact person's name, title and phone number (business and mobile).
- **Traffic management schedule:** Date, time and event schedule.
- **Traffic diversion/redirection:** Including details of road closures, detours, VMS signs and special event clearway signs.
- **Access:** Site map with access points for contractors, patrons, stallholders, entertainers, staff, VIPs, local businesses, residents and emergency vehicles.
- **Loading and unloading:** Details about loading and unloading arrangements for contractors, stallholders, entertainers, staff, volunteers and patrons.
- **Parking:** Details about parking arrangements for contractors, stallholders, entertainers, staff volunteers and patrons.
- **Public safety:** Notice of intention to hold a public gathering, liaison with police and security and first aid.
- **Notification:** Advertising road closures and special event clearways, resident/business letterbox drop, public transport notification-not required and marshaling.
- **Traffic control plans:** Plans for each road closure point, use of paid police, RMS trained and accredited traffic controllers, use of traffic signal data, water filled barrier placement, change of traffic conditions and special event clearway towing management.
- **Contingency plan:** For bad weather, accident on site, accident on route, breakdown of vehicles, security of participants and security of VIPs.

Section 3 – Your responsibilities

Event organiser

An event organiser is defined as a legal entity responsible for the event, that is, the entity who has taken out public liability insurance for the event. In most cases, this would be the director(s) of the organization/company holding the event. Legal liability and responsibilities are not diminished if the event is a community or not-for-profit event.

The event organiser may or may not also be an employer. The employer has specific duties and responsibilities under Work Health and Safety legislation. All event organisers have a duty of care to provide for a safe event.

It is recommended that all event organisers have recognised skills and qualifications, although this is not currently a legal requirement. Most venues and authorities will require the event organiser to provide proof of their relevant competence.

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It is a legal requirement that event organisers obtain all relevant statutory and regulatory permits required to stage events in the City of Sydney.

Section 4 – Permits and regulations

When to lodge

Section 2 provides you with an indication of the timeframes required for approval of events staged within the City of Sydney.

Where to lodge

Lodgement details and timeframes for land owners consent, temporary food vending permits, temporary structures and amusement devices, development applications, temporary event liquor licences, road closures, user pays police and emergency services as per section 2.

Applications for approval of the following to be made to the City of Sydney:

- event application
- development application (if required)
- temporary food vending permits
- temporary structures approval
- temporary road closures.

You may also require the following additional services to be provided as part of your event. Applications for the following services to be made direct to each respective service provider:

- temporary event liquor licences (Office of Liquor Gaming and Racing)
- user pays police (NSW Police)
- Sydney Buses (State Transit Authority)
- road occupancy licence, special event clearways (Roads and Maritime Services)
- Sydney Trains (Transport for NSW)
- Taxi Council
- St John Ambulance or other first aid provider
- NSW Ambulance Service.

Fees and charges may be applicable. Each service provider will advise.

Section 5 – Terms and conditions for use of public domain

Event activity – standard approval conditions

Please note that the conditions listed below are the City's standard conditions. Additional conditions may be applied to specific events where appropriate.

Indemnity and insurance

1. The event organiser occupies and uses the venue at the event organiser's own risk.
2. The event organiser shall indemnify Council (and the Minister for Lands where applicable) against any claims for injury to persons or damage to property arising out of such approval.
3. The event organiser must effect and maintain at its own cost public liability insurance for a minimum amount of \$10,000,000 per occurrence. This insurance must be held with an insurer approved by APRA

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or holding an investment grade rating from S&P, Moody's or Fitch. A current certificate of currency must be provided to Council prior to the event or on request.

4. Council does not take responsibility for any loss or damage to any infrastructure and equipment associated with your event installed in a venue. All infrastructure and equipment that is at the venue is at the event organiser's risk.

General

5. Event organisers must include adequate measures to ensure that the venue is protected from damage, including:
 - (a) Protection of grass through the use of profloor or a similar product to protect all high traffic areas including stalls, food, beverage and merchandise sale areas.
 - (b) Protection of sensitive garden beds and plantings through use of barricading to prevent public access.
 - (c) Protection of trees by not placing any structures within 5 metres of each tree trunk.
 - (d) Tree protection fencing (e.g. bicycle racks) shall be installed, prior to bump-in, around all significant trees.
 - (e) Tree pruning and or trench digging is not permitted in any park/open space.
 - (f) No signs or other structures are to be attached to trees unless approved by Council as part of the event.
 - (g) No glassware is permitted to be used.
6. For the removal of doubt, the venue must be left in the same condition as it was in prior to the event and the event organiser may be charged for any remedial or work or additional cleaning required to achieve this.
7. The event organiser is at all times responsible for the good order, conduct and behaviour of those persons attending the event.
8. The duration of the event, including bump-in and bump-out, must be scheduled to minimise the amount of time the venue is not available for public use.
9. The event organiser must comply with all laws, including local laws and all other legal requirements relevant to the operation of the event and use of the venue and to ensure that all employees, agents and other persons associated with the event also comply.
10. The event organiser is responsible for ensuring that adequate toilet facilities are available for all participants, including specialised facilities for use by persons with a disability, and should be provided at the venue to cater for the maximum number of patrons attending the event at one time.
11. The event organiser agrees to accede to all directions or requests given by any Authorised Officer of the City of Sydney or members of the NSW Police Service. Failure to do so will result in the termination of the event.
12. The event organiser shall provide to Council the contact number of a responsible person who may be contacted on the day of the event.
13. Collection of entry/admission fees into any section of the park or open space is not permitted, unless by prior arrangement with Council.

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14. Council reserves the right to cancel this approval at any time.

Communications/Stakeholder notification

15. This approval is conditional upon the event organiser complying with the following notification and consultation requirements:

- (a) The event organiser must provide the Council with documented evidence of notification with the residents and businesses within immediate vicinity of the venue.
- (b) No less than five (5) business days prior to the date of the event, the event organiser must notify (in writing) residents and businesses within the immediate vicinity of the venue. This notification must include the following details:
 - (i) The name and date and time(s) of the event, including bump-in and bump-out.
 - (ii) The event purpose.
 - (iii) A description of the event including infrastructure/equipment.
 - (iv) Number of expected participants.
 - (v) Any expected disruptions to residents and businesses.
 - (vi) Road closures.
 - (vii) Any changes to public transport arrangements.
 - (viii) A contact name and number of the event organiser.

16. The event organiser must also notify and consult with the following agencies as relevant - NSW Police Service, NSW Ambulance Service, St John Ambulance, City Rail, State Transit Authority, Taxi Council.

Emergency and risk management

17. The event organiser's strategies for emergency and risk management must comply with Australian Standards AS/NZS ISO 31000/2009.

Security

18. Security services for the safety of assets, property and people coming into contact with the event activities must be delivered in accordance with the Security Management Plan provided to Council.

19. All security personnel must be appropriately licensed in accordance with current NSW legislative and regulatory requirements.

First aid and public health

20. First aid and public health must be provided in accordance with the First Aid and Public Health Plan submitted to Council.

Repair and rubbish

21. The City encourages event organisers to minimise waste at events and promotes recycling of waste. Waste minimisation, recycling and waste management for the event activities must be delivered in accordance with the Waste Management Plan submitted to Council above.

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22. The event organiser must ensure that the venue and the surrounding area is maintained in a clean and tidy condition throughout the event, including the bump-in and bump-out phases, and is returned immediately after the event to the same condition (in the Council's opinion) as it was in prior to the event.
23. The event organiser must:
- (a) keep the venue clean and tidy for so long as it has access to and use of it
 - (b) not modify or damage any part of the venue, including puncturing any holes in the walls of any venue, without the prior written consent of Council and any landowner
 - (c) not bring onto the venue any object that may result in overloading or straining any floor, wall or other structure forming part of the venue
 - (d) make good to the standard required by Council or any relevant government agency any damage to the venue (including all structures and infrastructure) caused by the event organiser or the Personnel
 - (e) keep the venue free from rubbish and in good order and condition
 - (f) comply with any direction given by Council or an authorised representative of the operator of the venue about the venue.
24. In the event that the event organiser does not make good the venue Council will clean and repair the venue to the standard required by Council at the event organiser's cost.
25. During the event, all venue structures and surrounds are to be maintained in a clean and tidy manner at all times, all waste and general rubbish is to be cleared on a regular basis.

Access/Vehicles

26. Access to the venue must be maintained for emergency vehicles and/or owners/tenants of properties requiring access. A minimum of 2.5 metres width must be maintained for pedestrian access at all times.
27. Only vehicles authorised by Council and displaying a valid entry permit for the event are permitted to enter the venue.
28. Paved pathways only shall be used for vehicles entering and leaving venue.
29. Authorised vehicles must be escorted through the venue and not exceed walking pace.
30. Vehicles are not permitted to drive on grassed areas within the venue unless turf protection measures such as Protrack, plywood boards or similar measures are used for all vehicle movements.
31. No vehicle shall be parked within the confines of the venue during the event unless approved by Council.
32. Drip trays shall be placed underneath all vehicles whilst located within the venue.
33. Illegally parked vehicles in the venue will be infringed.
34. Vehicles are not permitted to drive or park beneath the dripline of any tree within the venue under any circumstances.

Road closure

35. In the event of a traffic incident or emergency, the police will take control of all traffic and pedestrian arrangement and make any necessary changes.
36. The event organiser must provide adequate accredited RMS traffic controllers to manage the vehicular ingress and egress at the location and at intersections to manage traffic and pedestrian safety.
37. The event organiser must provide local access for residents and tenants. The application must not block a driveway or footpath access to any premises unless a written approval from the owner/occupants is first obtained.
38. At all times, access to adjoining premises in the proposed street closure must be provided to the satisfaction of emergency services. All services (fire hydrants etc.) shall be kept free of any obstructions.
39. Event participants and representatives of the event organiser are not to occupy the carriageway or footway of the road until the road closure has been effected.
40. The event organiser must provide and maintain appropriate and adequate traffic measures (including road closure signs and flashing lights) for the safe movements of traffic and pedestrians.
41. The event organiser must provide a 4 metre wide emergency lane along the proposed road closure at all times.
42. The event organiser agrees to close the roads in accordance with the approval and traffic management plan, unless otherwise directed by Police / authorised City's officers.
43. Any variation on the approved date and conditions of approval will require the matter to be submitted to the City's Traffic Operations Manager for agreement.
44. The event organiser agrees to close the roads in accordance with the AS1742.3, unless otherwise directed by Police and/or the City's authorised Law Enforcement officers.
45. The event organiser agrees to obtain written agreement from all the affected car park operators agreeing to the proposed closure, and indemnifying the City and Local Pedestrian Cycling and Traffic Calming Committee against all claims of revenue loss arising as a result of the road closure.
46. The event organiser agrees to place an advertisement in a Sydney metropolitan newspaper at least 7 days before the closure. Newspaper clippings must be provided as evidence of the newspaper advertisement.
47. The event organiser must liaise with police to determine locations for user-pay police locations and operations.
48. The event organiser must advise emergency services (namely police, fire brigade and St John's Ambulance) of the proposed temporary road closure.
49. The event organiser must develop and submit Traffic Management and Traffic Control Plans in consultation with RMS, Police, City and State Transit Authority.
50. If the event requires Special Event Clearways to manage the event, the event organiser must provide details to Roads and Maritime Services a minimum 6 weeks before the event.
51. The event organiser must ensure a suitable Work Health & Safety Plan is in place for all personnel working at the site.

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52. The event organiser must carry out letterbox drops to the affected tenants and occupants in all the affected premises in which the closure is located and any other streets that require access through the subject closure at least one week prior to the commencement of the road closure, and to resolve, to the satisfaction of Council, all representations made by the affected tenants, occupants and building managements. Evidence of the issues and resolutions shall be provided to Council at least 3 days prior to the event.
53. The event organiser must contact NSW Police regarding the temporary road closure. Details of the action which the Police agree to take to be provided to Council at least 3 days prior to the event.
54. The event organiser must advise Roads and Maritime Services Transport Management Centre of the event and to provide them with details of a contact person available throughout the day of the event. Confirmation of this together with details of any requirements of the RMS and the manner in which these requirements are to be satisfied shall be provided to Council no less than three days prior to the event.

Noise

55. No public address (PA) system or electronically operated sound equipment shall be used unless approved by Council as part of the event.
56. Noise from any amplified music or notification system used at the event must not exceed LAeq 15 minute ≤ 65 dB(A) when measured [at the nearest affected receiver].
57. The sound generated by the event shall be controlled and activity must not result in the transmission of 'offensive noise' as defined in the Protection of the Environment Operations Act 1997 [at the nearest affected receiver].
58. If, during the event, substantiated complaints or breaches of noise conditions occur, the event organiser must immediately reduce the noise to ensure the event complies with the noise levels specified in the noise conditions above.

Food

59. The preparation and sale or provision of food and all food vendors must comply with Council's requirements (including all approvals and permits) for the operation of temporary food stalls including but not limited to: Council's health conditions, the NSW Food Authority, the Food Act 2003, Food Regulations 2010, and Council's Food Standards Code. Drop sheets, port-a-floor or a similar non-permeable, non-slip matting must be placed under all cooking and serving areas.
60. No gas barbeques shall be allowed within the confines of the venue unless approved by Council as part of the event.
61. No open flames shall be permitted within the confines of the venue unless approved by Council as part of the event.
62. Food stalls, preparation and refreshment areas must have appropriate separate hand held fire extinguishers and fire blankets as necessary and available at all times during occupation of the venue.

Income/Fundraising/Sales

63. The collection of monies and/or selling of goods shall not be allowed within the confines of the park/open space unless approved by Council as part of the event. Evidence of the ability to fundraise or sell items at the event must be supplied to Council and displayed at the event.

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Handbills/Collateral/Promotional items

64. The distribution of pamphlets and or other marketing/promotional collateral material shall be permitted by Council as part of the event; subject to Council's receipt and approval of copies of all collateral material being distributed including final versions of images and text. Where possible all pamphlets and or other marketing/promotional collateral should contain the following messaging "Please dispose of litter appropriately".
65. Council reserves the right to refuse the distribution of pamphlets and or other marketing/promotional collateral material.

Alcohol

66. No alcohol is permitted in parks/open spaces unless you have a valid liquor licence and Council approval. A Temporary Event Liquor Licence and or extension of an existing Liquor Licence are required for all events serving alcohol. Evidence of liquor licence for the event must be supplied to Council and displayed at the event.

Music

67. A licence is required to use live music and or recorded music at the event if that music is protected by copyright.
68. The person who authorises the playing or performance of music at any event is responsible for obtaining the appropriate licences from the Australasian Performing Right Association (APRA) and the Phonographic Performance Company of Australia (PPCA).

Temporary structures

69. No Marquee/Hoecker shall be located within the confines of the park/open space unless approved by Council as part of the event.
70. No structures or vending areas are permitted beneath the dripline of any tree.
71. No public amusement devices such as merry-go-rounds, Ferris wheels, inflatable castles, or similar shall be erected or installed in the park/open space unless approved by Council as part of the event.
72. The ground surface on which the structure is to be erected is to be sufficiently firm to sustain the structure while it is being used and isn't dangerous because of its slope or irregularity or for any other reason.
73. Any lighting, rigging, scaffolding or the like associated with the subject stages shall be constructed and certified by a Work Cover licensed rigger.
74. The temporary structures must be erected and secured in accordance with the manufacturers / structural specifications to ensure they are structurally sound and can withstand likely wind in the locality and any likely live loadings and also comply as follows:
 - (a) Separate certification shall be provided by the installers, for the structures, confirming installation in accordance with the relevant specifications. The certificates are to be provided to the Council.
 - (b) Stage structures are not to be loaded in excess of those loadings recommended by the suppliers and/or manufacturer.
75. Electrical services serving the stage and/or associated structures shall meet with the requirements of AS/NZS 3000 & 3002 and be certified by a licensed electrical contractor prior to

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the commencement of use. There is to be NO SMOKING in ANY structures, and appropriate signage is to be displayed in conspicuous locations through out the site.

76. All mechanical and electrical installations including generators, electrical cabling and any mobile structures are to be surrounded or covered by appropriate physical barriers so as to prevent unauthorised access by the public at all times, and to protect ground laid cabling from being trip hazards, during public occupation of the site.
77. All structures, to which members of the public may by allowed access are to be supervised by responsible and authorised event representative at all times when occupied by the public.
78. All structures must be weighted and not 'pegged'.
79. It is recommended that the event organiser contact the "Dial Before You Dig" organisation, on telephone '1100', to ascertain the location of any underground services which may be affected by installation of the structures.
80. Entry/Exits must be so provided and arranged as to afford a ready means of egress from all parts of temporary structures, and must provide a minimum unobstructed height of 2000mm.
81. Any proposed security fencing must be designed and installed to accommodate expected crowd loads.
82. Adequate hand held fire extinguishers must be available at all times during operation of any electrical or electronic device, and are to be available at all times during operations. A schedule of supply must be provided to the inspecting officer prior to commencement of the approved use.
83. The structures and surrounds are to be maintained in a clean and tidy manner at all times, all waste and general rubbish is to be cleared on a regular basis.

Fees and charges/Refunds/Cancellations

84. The event organiser agrees to pay all fees and charges (including bonds) for the use of the park/open space to Council. An invoice for any fees payable will be sent separately.
85. Once an application has been received and processed, cancellations are only accepted in writing.
86. No refund will be issued for cancellations that are received less than 10 days prior to the event date.
87. Cancellations received in writing 10 days or more prior to the event date will receive a 75% refund.
88. Should the fees exceed \$5,000, a 10% deposit is required to accompany your application. If the event is approved, the deposit is then subject to the refund conditions above.
89. Bonds will be released back to the event organiser within 28 days after the scheduled date of the event subject to the park/open space being returned back to its original condition.

Section 6 – Further details

For further details about the Event Guidelines document and/or to make an application to stage event activity in the City's parks, open spaces or street, please contact staff between 8am to 6pm Monday to Friday.

For major and international events

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Events and Event Activities obtained from State Environmental Planning Policy (Exempt and Complying Development) 2008, State Environmental Planning Policy (Infrastructure) 2007 and Sydney Local Environmental Plan 2013 (Green Square Town Centre)

State Environmental Planning Policy (Exempt and Complying Development) 2008

Development Standards	
<p>Exempt Development</p> <p>Subdivision 1</p> <p>General requirements for temporary uses and structures</p>	<p>2.108 General requirements</p> <p>(1) To be exempt development under this code, development specified in this Division must:</p> <p>(a) have the consent in writing of the owner of the land on which the development is carried out or, if a council or public authority has the control or management of the land, the consent in writing of the council or public authority,</p> <p>(b) not restrict any car parking required to be provided by a condition of a development consent applying to the land or any vehicular or pedestrian access to or from the land unless that parking and access is on land owned, controlled or managed by a council or public authority and that council or public authority has given its written consent to the temporary use of the land for the erection of the temporary structure,</p> <p>(c) not redirect the flow of any surface water or ground water, or cause sediment to be transported, onto an adjoining property,</p> <p>(d) not result in damage to any protected tree growing on the land or on adjacent land,</p> <p>(e) if it is the erection of a temporary structure—be erected on a surface that is sufficiently firm and level to sustain the structure while in use,</p> <p>(f) if it is the erection of a temporary structure—be able to resist loads determined in accordance with the following Australian and New Zealand Standards:</p> <p>(i) AS/NZS 1170.0:2002, Structural design actions, Part 0: General principles,</p> <p>(ii) AS/NZS 1170.1:2002, Structural design actions, Part 1: Permanent, imposed and other actions,</p> <p>(iii) AS/NZS 1170.2:2011, <i>Structural design actions, Part 2: Wind actions</i>,</p> <p>(g) be covered by a policy of insurance taken out by the person carrying out the development that adequately covers the public liability of the person in respect of the carrying out of the development for an amount approved by the owner of the land on which the development is carried out,</p> <p>(h) have an approval for the use of the land related to the purpose of the temporary structure, unless the use of the temporary structure is specified as exempt development or is ancillary to the principal use of the land.</p> <p>(2) In this clause, any development standard that specifies a separation distance to a side or rear boundary:</p> <p>(a) only applies in respect of a boundary with adjoining land that is under a different ownership, and</p> <p>(b) does not apply in respect of adjoining land that is owned by the council or other public authority if the written consent of the council or other public authority has been obtained.</p> <p>Note. Under section 68 of the <u>Local Government Act 1993</u> certain activities require the approval of the council.</p>

Development Standards	
<p>Exempt Development</p> <p>Subdivision 2 Scaffolding, hoardings and temporary construction site fences</p>	<p>2.109 Specified development The construction, installation and removal of a scaffold, hoarding or temporary construction site fence that is used in connection with development that is exempt development or complying development is development specified for this code.</p> <p>2.110 Development standards The standards specified for that development are that the development must:</p> <ul style="list-style-type: none"> (a) enclose the work area, and (b) if it is a temporary construction site fence adjoining, or on, a public place—be covered in chain wire mesh that is designed, appropriately fixed and installed in accordance with AS 2423—2002, Coated steel wire fencing products for terrestrial, aquatic and general use, and be removed immediately after the work in relation to which it was erected has finished if no safety issue will arise from its removal. <p>Note 1. A structure on public land or on or over a public road requires the prior approval of the relevant authority under the Local Government Act 1993 or the Roads Act 1993, respectively.</p> <p>Note 2. The Work Health and Safety Act 2011 and Work Health and Safety Regulation 2011 contain provisions relating to scaffolds, hoardings and other temporary structures.</p>
<p>Subdivision 3 Temporary builders' structures</p>	<p>2.111 Specified development The construction or installation of a building site shed, office or associated amenities structure is development specified for this code.</p> <p>2.112 Development standards The standards specified for that development are that the development must:</p> <ul style="list-style-type: none"> (a) be located on the lot in relation to which development consent has been granted, and (b) if it contains plumbing fixtures—have those fixtures connected to an approved waste water treatment device or an approved connection to the sewer, and (c) not be used for residential purposes, and (d) be removed from the lot immediately after completion of the works for which the development consent was granted.
<p>Subdivision 4 Filming</p>	<p>2.113 Specified development Filming is development specified for this code.</p> <p>2.114 Development standards The standards specified for that development are as follows:</p> <ul style="list-style-type: none"> (a) the filming may only be carried out on land: <ul style="list-style-type: none"> (i) on which there is a heritage item, or (ii) within a heritage conservation area, or (ii) identified as an environmentally sensitive area, (iii) if the filming does not involve or result in any of the following: <ul style="list-style-type: none"> (iv) any changes or additions that are not merely superficial and temporary to any part of a heritage item, a heritage conservation area or an environmentally sensitive area, (v) the mounting or fixing of any object or article on any part of such an item or area (including any building), (vi) the movement, parking or standing of any vehicle or equipment on or over any part of such an item or area that is not specifically designed for the movement, parking or standing of a vehicle or equipment on or over it, (vii) any changes to the vegetation on, or level of, such an item or area or any changes to any other natural or physical feature of the item or area,

Exempt Development

Development Standards

	<p>(b) the filming must not create significant interference with the neighbourhood,</p> <p>(c) if the filming is carried out on private land—the filming must not be carried out for more than 30 days within a 12-month period at the particular location,</p> <p>(d) if the filming is to be carried out for more than 2 consecutive days—a filming management plan must be prepared and lodged with the consent authority for the location at least 5 days before the commencement of filming at the location. The plan must contain the following information and be accompanied by the following documents (without limiting the information or documents that may be submitted):</p> <ul style="list-style-type: none"> (i) the name, address and telephone number of the person carrying out the filming (such as a production company) and of the producer for the filming, (ii) a brief description of the filming to be carried out (for example, whether it involves a television commercial, a television series, a feature film or a documentary), (iii) the proposed location of the filming, (iv) the proposed commencement and completion dates for the filming, (v) the proposed daily length of filming, (vi) the number of persons to be involved in the filming, (vii) details of any temporary structures (for example, tents or marquees) to be erected or used at the location for the purposes of the filming, (viii) the type of filming equipment to be used in the filming (such as a hand-held or mounted camera), (ix) proposed arrangements for parking vehicles associated with the filming during the filming, (x) whether there will be any disruption to the location of the filming or the surrounding area and the amenity of the neighbourhood (for example, by the discharge of firearms or explosives, the production of offensive noise or vibrations, disruption to traffic flow or the release of smells, fumes, vapour, steam, soot, ash, dust, waste water, grit or oil), (xi) whether the filming will involve the use of outdoor lighting or any other special effects equipment, (xii) a copy of the public liability insurance policy that covers the filming at the location, (xiii) a copy of any approval given by a public or local authority to carry out an activity associated with the proposed filming, such as the following: <ul style="list-style-type: none"> (A) an approval given by Roads and Maritime Services for the closure of a road, (B) an approval given by a council for the erection or use of a temporary structure, closure of a road or a public footpath, or the restriction of pedestrian access, (C) an approval given by the Environment Protection Authority for an open fire, (D) an approval given by the NSW Police Force for the discharge of firearms, (E) an approval given by the Department of Primary Industries, Crown Land Division, for the use of Crown land, (i) details of any temporary alteration or addition to any building or work at the location for the purposes of the filming, <p>(e) if the filming is to be carried out for more than 2 consecutive days—the person carrying out the filming must, at least 5 days before the commencement of filming at the particular location, give notice in writing (by way of a letter-box drop) of the filming to residents within a 50m radius of the location. The notice must contain the following information:</p> <ul style="list-style-type: none"> (i) the name and telephone number of the person carrying out the filming (such as a production company) and of a contact representative of that person,
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Exempt Development	Development Standards
<p>Subdivision 5 Temporary structures and alterations or additions to buildings for filming purposes</p>	<p>(ii) a brief description of the filming to be carried out at the location and of any proposed disruptions to the location or the surrounding area or the amenity of the neighbourhood,</p> <p>(iii) the proposed commencement and completion dates for the filming,</p> <p>(iv) the proposed daily length of filming.</p> <p>2.115 Specified development The construction or installation of a temporary structure (other than a tent or marquee), and a temporary alteration or addition to a building or work, solely for filming purposes is development specified for this code.</p> <p>2.116 Development standards The standards specified for that development are that the development must:</p> <p>(a) be erected, used, altered or added to in connection with filming that is exempt development, and</p> <p>(b) not be at the location for more than 30 days within a 12-month period, and</p> <p>(c) if it is an alteration or addition to a building or work—not remain in place for more than 30 days within a 12-month period, and</p> <p>(d) not, in its altered or added to form, be accessible to the public.</p>
<p>Subdivision 6 Tents or marquees used for filming purposes and private functions</p>	<p>2.117 Specified development The construction or installation of a tent or marquee used for filming purposes or a wedding, private party or other private function is development specified for this code if it is carried out on any of the following land:</p> <p>(a) land within a rural, residential or environment protection zone and used for residential accommodation,</p> <p>(b) land in a zone other than a rural, residential or environment protection zone,</p> <p>(c) Crown land (within the meaning of the Crown Lands Act 1989),</p> <p>(d) land vested in or under the control and management of the council or other public authority of the area in which the development is carried out.</p> <p>2.118 Development standards The standards specified for that development are as follows:</p> <p>(a) for all tents or marquees being used at the same time—the development must not have a total floor area exceeding 200m², if located in a residential zone, or 300m², if located in any other zone,</p> <p>(b) if the development is carried out on land used for residential accommodation—each tent or marquee must be located:</p> <p>(i) at least 1m from any boundary of the land, and</p> <p>(ii) behind any building setback fixed by an environmental planning instrument or development control plan applying to the land,</p> <p>(c) if the development is carried out on land not used for residential accommodation—each tent or marquee must be located at least 3m from any boundary of the land,</p> <p>(d) each tent or marquee must be erected so as to provide an unobstructed pedestrian circulation area at least 1.5m wide around the perimeter of the tent or marquee, unless it is attached to or abuts a building with no separation,</p> <p>(e) each tent or marquee must be erected at ground level,</p> <p>(f) each tent or marquee must have the following number of exits arranged so as to afford a ready means of egress from all parts of the tent or marquee to open space or a road:</p> <p>(i) 1 exit if the tent or marquee has a floor area of not more than 25m²,</p>

Exempt Development	Development Standards
	<ul style="list-style-type: none"> (ii) 2 exits if the tent or marquee has a floor area of not more than 100m², (iii) 4 exits in any other case, <p>(g) if any tent or marquee will include internal seating, stalls, tables or other obstructions, a clear path of travel to any exit no greater than 40m in length must be provided,</p> <p>(h) each tent or marquee must have a width for each exit of at least:</p> <ul style="list-style-type: none"> (i) 850mm if the floor area of the tent or marquee is less than 150m², or (ii) 1m in any other case, <p>(i) no tent or marquee can have a wall height exceeding 4m,</p> <p>(j) each tent or marquee must have a height, as measured from the surface on which the tent or marquee is erected to the highest point of the tent or marquee, not exceeding 6m,</p> <p>(k) no tent or marquee can contain tiered seating,</p> <p>(l) any wedding, private party or other private function must take place only during the following periods:</p> <ul style="list-style-type: none"> (i) 7.30 am to 11.00 pm on Monday, Tuesday, Wednesday or Thursday, (ii) 7.30 am to 12.00 am on Friday or Saturday, (iii) 8.00 am to 8.00 pm on Sunday, <p>(m) if the development is carried out for the purposes of a wedding, private party or other private function (unless it is a community event to which Subdivision 7 applies):</p> <ul style="list-style-type: none"> (i) each tent or marquee must not be erected on the land for more than 7 days, and (ii) the number of days for which a tent or marquee is erected on the land together with the number of days for which tents or marquees have previously been erected on the land for private functions in the same calendar year must not exceed 30 days,
<p>Subdivision 7 Tents, marquees or booths for community events</p>	<p>2.119 Specified development The construction or installation of a tent, marquee or booth used for a community event is development specified for this code if it is carried out on land other than land within a rural, residential or environment protection zone.</p> <p>2.120 Development standards The standards specified for that development are as follows:</p> <ul style="list-style-type: none"> (a) for all tents, marquees and booths being used at the same time—the development must not have a total floor area exceeding 300m², (b) each tent, marquee or booth must be located at least 3m from any boundary of the land, (c) each tent, marquee or booth must be erected so as to provide an unobstructed pedestrian circulation area at least 1.5m wide around the perimeter of the tent, marquee or booth, unless it is attached to or abuts a building with no separation, (d) each tent, marquee or booth must be erected at ground level, (e) each tent or marquee must have the following number of exits arranged so as to afford a ready means of egress from all parts of the tent or marquee to open space or a road: <ul style="list-style-type: none"> (i) exit if the tent or marquee has a floor area of not more than 25m², (ii) 2 exits if the tent or marquee has a floor area of not more than 100m², (iii) 4 exits in any other case, (f) if any tent or marquee will include internal seating, stalls, tables or other obstructions, a clear path of travel to any exit no greater than 40m in length must be provided, (g) each tent or marquee must have a width for each exit of at least: <ul style="list-style-type: none"> (i). if the floor area of the tent or marquee is less than 150m²—850mm, or

Exempt Development	Development Standards
	<ul style="list-style-type: none"> (ii). in any other case—1m, (h) no tent or marquee can have a wall height exceeding 4m, (i) each tent or marquee must have a height as measured from the surface on which the tent or marquee is erected to the highest point of the tent or marquee not exceeding 6m, (j) no tent or marquee can contain tiered seating, (k) the event must take place only during the following periods (unless it is a community event to which Subdivision 9 applies): <ul style="list-style-type: none"> (i) 7.30 am to 11.00 pm on Monday, Tuesday, Wednesday or Thursday, (ii) 7.30 am to 12.00 am on Friday or Saturday, (iii) 8.00 am to 8.00 pm on Sunday, (l) each tent, marquee or booth must not remain on the land for more than 7 days after the event, (m) arrangements must be made for the removal of any waste or recyclable materials likely to be generated as a result of the event.
<p>Subdivision 8 Stages or platforms for private functions</p>	<p>2.121 Specified development</p> <p>The construction or installation of a stage or platform used for a wedding, private party or other private function is development specified for this code if it is carried out on any of the following land:</p> <ul style="list-style-type: none"> (a) land within a rural, residential or environment protection zone and used for residential accommodation, (b) land in a zone other than a rural, residential or environment protection zone, (c) Crown land (within the meaning of the Crown Lands Act 1989), (d) land vested in or under the control and management of the council or other public authority of the area in which the development is carried out. (i) stage or platform must not be erected on the land for more than 7 days, and (ii) the number of days for which the stage or platform is erected on the land together with the number of days for which stages or platforms have previously been erected on the land for private functions in the same calendar year must not exceed 30 days, <p>2.122 Development standards</p> <p>The standards specified for that development are as follows:</p> <ul style="list-style-type: none"> (a) the stage or platform must not have a floor area exceeding 50m², (b) if it is development carried out on land used for residential accommodation—the stage or platform must be located: <ul style="list-style-type: none"> (i) at least 1m from any boundary of the land, and (ii) behind any building setback fixed by an environmental planning instrument or development control plan applying to the land, (c) if it is development carried out on land not used for residential accommodation—the stage or platform must be located at least 3m from any boundary of the land, (d) the stage or platform must be erected at ground level, (e) the stage or platform must have a height as measured from the surface on which the tent or marquee is erected to the floor of the stage or platform not exceeding 2m,

Development Standards	
Exempt Development	Development Standards
<p>Subdivision 8 (Continued)</p>	<p>(f) a notice indicating the actual distributed and concentrated load for which the stage or platform has been designed must be conspicuously displayed on the stage or platform,</p> <p>(g) if it is development carried out on land used for residential accommodation or land in a business or special purpose zone: the stage or platform must not remain on the land for more than 2 days after the function,</p> <p>(h) the stage or platform must be made for the removal of any waste or recyclable materials likely to be generated as a result of the function,</p> <p>(i) arrangements must be made for the removal of any waste or recyclable materials likely to be generated as a result of the function,</p> <p>(j) the function must take place only during the following periods:</p> <ul style="list-style-type: none"> (i) 7.30 am to 11.00 pm on Monday, Tuesday, Wednesday or Thursday, (ii) 7.30 am to 12.00 am on Friday or Saturday, (iii) 8.00 am to 8.00 pm on Sunday.
<p>Subdivision 9 Stages or platforms for community events</p>	<p>2.123 Specified development</p> <p>The construction or installation of a stage or platform used for a community event is development specified for this code if it is carried out on land other than land within a rural, residential or environment protection zone.</p> <p>2.124 Development standards</p> <p>The standards specified for that development are as follows:</p> <ul style="list-style-type: none"> (a) the stage or platform must not have a floor area exceeding 50m², (b) the stage or platform must be located at least 3m from any boundary of the land, (c) the stage or platform must be erected at ground level, (d) the stage or platform must have a height, as measured from the surface on which the tent or marquee is erected to the floor of the stage or platform, not exceeding 2m, (e) a notice indicating the actual distributed and concentrated load for which the stage or platform has been designed must be conspicuously displayed on the stage or platform, (f) the community event must take place only during the following periods (unless it is a community event to which Subdivision 11 applies): <ul style="list-style-type: none"> (i) 7.30 am to 11.00 pm on Monday, Tuesday, Wednesday or Thursday, (ii) 7.30 am to 12.00 am on Friday or Saturday, (iii) 8.00 am to 8.00 pm on Sunday,

Sydney Local Environmental Plan 2012 – Exempt Development

Exempt Development		Criteria
<p>Note 1. <i>State Environmental Planning Policy (Exempt and Complying Development Codes) 2008</i> specifies exempt development under that Policy. The Policy has State-wide application. This Schedule contains additional exempt development not specified in that Policy.</p> <p>Note 2. Exempt development may be carried out without the need for development consent under the Act. Such development is not exempt from any approval, licence, permit or authority that is required under any other Act and adjoining owners' property rights and the common law still apply.</p>		
Home occupations (sex services)		Must be carried out in a lawful dwelling or in a building ancillary to a lawful dwelling.
Mobile food vending vehicles (food trucks)		<ol style="list-style-type: none"> (1) Must be located on a Council-owned road (excluding any classified road within the meaning of the <u>Roads Act 1993</u>) within lawful car parking spaces. (2) Must have obtained an approval under section 68 of the <u>Local Government Act 1993</u>.
Temporary sign or banner		<ol style="list-style-type: none"> (1) Must not be displayed for more than 40 days in any calendar year. (2) Must be no more than 3m by 4m. (3) Must not display offensive material. (4) Must not be on, or attached to, an "A" frame structure. (5) Must not be located on an awning. (6) Must not project from a wall. (7) Must be for the purposes of a community event within the meaning of <i>State Environmental Planning Policy (Temporary Structures) 2007</i>.
Temporary use of council land		<ol style="list-style-type: none"> (1) Must be on land owned by, or under the care or control of, the Council. (2) Must not be for more than 52 days (whether or not consecutive) in any 12 month period.
Note. If on community land, the use may need to be approved under Division 2 of Part 2 of Chapter 6 of the <u>Local Government Act 1993</u> .		
Use of footpath by food and drink premises		
Note. If on a footpath, the use must be approved under section 125 of the <u>Roads Act 1993</u> .		<p>If on community land, the use may need to be approved under Division 2 of Part 2 of Chapter 6 of the <u>Local Government Act 1993</u>.</p> <ol style="list-style-type: none"> (1) Must be on public land or a public road within the meaning of the Local Government Act 1993 or on land to which the Crown Lands Act 1989 applies. (2) Must be associated with lawful food and drink premises. (3) Must not be associated with a pub. (4) Must not provide seating for more than 20 persons. (5) Must not be used before 7.00am or after 10.00pm.

State Environmental Planning Policy (Infrastructure) 2007 – Exempt Development

Note. The Infrastructure SEPP includes a list of general exempt development as well as specifying exempt development by development type. For ease of reference the table below includes both the type specific and general exempt provisions (at the end). Accordingly there may be some duplication and some categories may not be relevant to Council activities. The types of Council activities that may be considered in each exempt category have also been included although this list is not exhaustive. These provisions must always be double-checked as all EPLs, including the Infrastructure SEPP, can change from time to time or be repealed.

Exempt Development		Exempt Development Criteria	Types of Council activities that may be exempt
1. Parks (Public Reserves)			
<p>a. Construction, maintenance and repair of:</p> <ul style="list-style-type: none"> i. walking tracks, boardwalks and raised walking paths, ramps, minor pedestrian bridges, stairways, gates, seats, barbecues, shelters and shade structures, ii. viewing platforms with an area not exceeding 100m², or sporting facilities, including goal posts, sight screens and fences, if the visual impact of the development on surrounding land uses is minimal, or iv. play equipment where adequate safety provisions (including soft landing surfaces) are provided, but only if any structure is at least 1.2m away from any fence, <p>b. Routine maintenance (including earthworks associated with playing field regrading or landscaping and maintenance of existing access roads)</p>	<ul style="list-style-type: none"> • Must be a public reserve • Must comply with cl.20 • Must be carried out by or on behalf of Council • Must involve no greater disturbance of native vegetation than necessary, and • Must not result in an increase in stormwater run-off or erosion, and • Must be for the purposes of implementing a plan of management adopted for the land 	<ul style="list-style-type: none"> • Park furniture • Play equipment • Landscaping • Pathways, paving • General maintenance 	
2. Stormwater Management			
<p>a. Emergency works or emergency maintenance or repairs to protect a stormwater management system,</p> <p>b. Investigation for system development or to establish the condition or safety of existing infrastructure (including geotechnical and other testing, surveying and sampling) at, above or below the surface of the ground,</p> <p>c. Routine maintenance or associated landscaping works, including the following:</p> <ul style="list-style-type: none"> i. removal of litter or debris from stormwater quality improvement devices, ii. harvesting of macrophytes associated with a treatment system, iii. excavations to expose a pipeline for inspection or testing and temporary stockpiles associated with pipeline maintenance or repair, 	<ul style="list-style-type: none"> • Must comply with cl.20 • Must be carried out by or on behalf of Council • Must involve no greater soil or vegetation disturbance than necessary • Must not result in an increase in stormwater drainage or run-off 	<ul style="list-style-type: none"> • Drainage maintenance (but not drainage maintenance as described as "development without consent" under cl.111 of Infrastructure SEPP • Emergency drainage works • Investigative works • Works for safety and security purposes 	

Exempt Development	Exempt Development Criteria	Types of Council activities that may be exempt
<ul style="list-style-type: none"> iv. flushing or relining of a pipeline where access is by a manhole, v. maintenance of access tracks along corridors, pipelines and other infrastructure, vi. painting, servicing or minor alteration of existing equipment, alterations to existing enclosures or buildings, d. installation, maintenance, repair or replacement of a trunk drainage channel, pipeline marker or cathodic protection system, e. works for safety or security, such as: <ul style="list-style-type: none"> i. construction, maintenance or realignment of security fencing that has a height above ground level (existing) of not more than 3.2m, or ii. temporary fencing around work sites or around open excavations, or iii. maintenance or repair of existing gates or installation of new gates, c. temporary structures associated with maintenance projects, but only if the structure has only one storey. 		
<p>3. Roads</p>	<ul style="list-style-type: none"> a. Construction, maintenance or repair of bus stops or bus shelters (but not including any commercial advertising on them) in an area serviced by STA buses b. Erection, installation, maintenance, reconstruction, repair or replacement of any of the following, and any associated landscaping works: <ul style="list-style-type: none"> i. security fencing ii. safety barriers or systems, including Jersey barriers, directional, safety or other advisory signs relating to road works or the use of existing road infrastructure facilities, iii. pedestrian and cyclist facilities iv. slope stability works for safety reasons and minor road safety improvements v. minor road pavement or shoulder work (such as patching, grading, re-sheeting, sealing and re-sealing), 	<ul style="list-style-type: none"> • Road maintenance • Cyclist facilities and Pedestrian paths • Bus shelters (no advertising) • Street lighting • Street furniture • Information and directional signage • Minor alterations to existing traffic signals • Linemarking • Footpath maintenance • Construction of kerb and guttering • Safety barriers and fencing • Culverts, drains and other works to manage stormwater runoff on roads • Emergency works • Landscape maintenance • Investigations
	<ul style="list-style-type: none"> • Must be consistent with the Bus Stop Style Guide (State Transit Authority, 1999) • Must comply with the development standards, and other requirements, relating to bus stops and shelters in a relevant development control plan • Any associated kerb construction, access paths and ramps, lighting and signage must comply with AS:1428.2 and the Disability Standards 	
	<ul style="list-style-type: none"> • Security fencing must have a height above ground level (existing) of not more than 3.2m • Pedestrian and cyclist facilities include footpaths, street lighting, kerb adjustments and ramps, pedestrian fences, refuges, holding rails, and bollards) • Slope stability works are required • Street furniture and associated kerb construction, ramps, lighting and signage to comply with AS:1428.2 and the Disability Standards • Roadside facilities and rest areas must not involve the installation of toilets and no greater disturbance to the ground or vegetation than necessary, 	

Exempt Development	Exempt Development Criteria	Types of Council activities that may be exempt
<p>vii. street furniture (such as seats, bins and directional signs) and any associated kerb construction, access paths and ramps, lighting and signage,</p> <p>viii. removal from or addition to existing traffic lights of items such as signal displays, loops or buttons,</p> <p>ix. roadside facilities and rest areas</p> <p>x. street lighting</p> <p>xi. pavement and road surface markings (such as bus lane markings), lane delineators, electric pavement lights, detection loops and traffic counters,</p> <p>xii. kerb and guttering,</p> <p>xiii. culverts, drains and other works to improve the quality or control of stormwater runoff,</p> <p>c. Repair or replacement of lighting, mechanical systems, electrical equipment or air monitoring equipment, replacement of screening of overhead bridges and removal of graffiti or debris</p> <p>d. Emergency works to protect a road or road infrastructure facilities, the environment or the public</p> <p>e. Upgrading or maintenance of landscaping, or vegetation management (such as weed spraying, slashing and pruning)</p> <p>f. Installation, replacement or maintenance of temporary structures (such as temporary bus stops, bus shelters or signs) that are associated with alternative transport arrangements necessitated by road works or road maintenance or repair and that are removed as soon as practicable,</p> <p>g. Investigation (including geotechnical and other testing, surveying and sampling) at, above or below the surface of the ground, but only if the investigation:</p>	<p>Replacement of street lighting must involve the replacement of existing materials with similar materials</p> <p>Provision of street lighting must minimise light spill and artificial sky glow in accordance with AS/NZS 1158:2007, <i>Lighting for Roads and Public Spaces</i></p> <p>N/A</p> <p>Must not result in greater disturbance to soil or vegetation than necessary,</p> <p>Must not involve construction works</p> <p>Involves the replacement (if any) of existing materials with similar materials only,</p> <p>N/A</p> <p>Involves no greater disturbance to the ground or vegetation than necessary, and</p> <p>Must not result in any increase in stormwater drainage or run-off from the site concerned.</p>	<ul style="list-style-type: none"> • Stabilisation of rocks walls, repair and reconstruction of retaining walls if required for safety reasons
<p>4. Car Parks</p> <p>a. Car parks</p>	<p>Must be open (unenclosed) car parking (but may include associated gates including security booths and boom gates).</p>	<ul style="list-style-type: none"> • At grade car parking
<p>5. Signage</p> <p>a. Identification, directional, community information or safety signs but not including roof-top signs or commercial advertising or signs associated with the use of road infrastructure (including signs associated with level crossings)</p>	<p>Surface area must not exceed 3.5m².</p> <p>Must be located wholly within property boundary or be attached to existing boundary fence and not projecting more than 100mm from fence.</p>	<ul style="list-style-type: none"> • Directional signage • Regulatory signage • Interpretive signage

Exempt Development	Exempt Development Criteria	Types of Council activities that may be exempt
<p>b. Identification, directional, community information or safety signs associated with the use of road infrastructure</p> <p>c. Temporary signs advertising an event and associated relevant details including sponsorship of the event</p>	<ul style="list-style-type: none"> Obrusive effects of outdoor lighting must be controlled in accordance with AS 4282-1997, Control of the obtrusive effects of outdoor lighting. Must be consistent with road safety policies and guidelines on outdoor advertising approved by the Director-General for the purpose of this provision and published in the Gazette. Surface area must not exceed 3.5m². Must be located wholly within property boundary. Must not be displayed earlier than 28 days before event and must be removed within 14 days after event. Obrusive effects of outdoor lighting must be controlled in accordance with AS 4282-1997 Control of the obtrusive effects of outdoor lighting. 	<ul style="list-style-type: none"> Information signage Event signage, including flagpoles
<p>d. Flagpoles</p>	<ul style="list-style-type: none"> Height must not exceed 6m above ground level (existing) or above an existing building. Must not display commercial advertising. Flagpole structure and any attached flag must not project over public road. 	
<p>6. Streetscape Works</p>		
<p>a. Landscaping (including paving and turfing and access tracks)</p>	<ul style="list-style-type: none"> Where carried out in conjunction with other development which is exempt 	<ul style="list-style-type: none"> Street furniture Parking meters Tree planting when associated with streetscape upgrading
<p>b. Security camera</p>	<ul style="list-style-type: none"> Installation for security purposes 	<ul style="list-style-type: none"> Paving Footpath lighting and decorative lighting Heritage and other fences/bollards Flagpoles
<p>c. Lighting – construction and maintenance</p>	<ul style="list-style-type: none"> Construction and maintenance of external lighting if light spill is contained within site and in accordance with AS 4282-1997, <i>Control of the obtrusive effects of outdoor lighting</i>. 	
<p>d. Also refer list under "Roads"</p>	<ul style="list-style-type: none"> Also refer list under "Roads" 	
<p>e. Flagpoles – see "Signage"</p>	<ul style="list-style-type: none"> See list under "Signage" 	
<p>7. Power Networks</p>		
<p>a. Photovoltaic electricity generating system,</p>	<ul style="list-style-type: none"> complies with clause 20 (other than clause 20 (2) (f)) the system is installed in accordance with the manufacturer's specifications or by a person who is accredited by the Clean Energy Council for the installation of photovoltaic electricity generating systems the system does not involve mirrors or lenses to reflect or concentrate sunlight in the case of a system that is ground-mounted: 	

Exempt Development

Exempt Development Criteria

Types of Council activities that may be exempt

<ul style="list-style-type: none"> - the system occupies an area of not more than 150m², - the system has a height of not more than 5m above ground level (existing) - the system is installed no less than 3m from any adjoining property boundary - if the land contains a State or local heritage item or is in a heritage conservation area—the system is not visible from any road at the point where the road adjoins the property boundary concerned - if the solar energy system is a photovoltaic electricity generating system having the capacity to generate 10kW or more—the system is installed no less than 10m from any dwelling that is not owned or occupied by the owner of the system • in the case of a system that is not ground-mounted: <ul style="list-style-type: none"> - the development does not reduce the structural integrity of, or involve structural alterations to, any building to which it is attached, and - if the land is in a prescribed residential zone and is attached to a wall or roof facing a primary road—the system does not protrude more than 0.5m from the wall or roof (as measured from the point of attachment) - if the land is in a prescribed residential zone and is not attached to a wall or roof facing a primary road: <ul style="list-style-type: none"> ➢ the system does not protrude more than 1m from any building to which it is attached (as measured from the point of attachment) ➢ the system is installed no less than 1m from any adjoining property boundary if the system protrudes more than 0.5m from any building to which it is attached (as measured from the point of attachment) - if the land contains a State or local heritage item or is in a heritage conservation area: <ul style="list-style-type: none"> ➢ the system is not attached to any wall or roof of a building facing a primary road ➢ the system does not protrude more than 0.5m from any building to which it is attached (as measured from the point of attachment) - the system does not protrude more than 1.5m from any building or structure to which it is attached (as 	
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Exempt Development		Exempt Development Criteria		Types of Council activities that may be exempt	
		<p>measured from the point of attachment) if the land is in a land use zone other than a prescribed residential zone</p> <ul style="list-style-type: none"> - in the case of development for the purposes of a photovoltaic electricity generating system—the system has the capacity to generate no more than 10kW. 			
8. Council Buildings					
a.	Building external alterations including re-cladding roofs or walls	<ul style="list-style-type: none"> • Must involve only repair or renovation, or painting, plastering or other decoration, of building. • Must not result in enlargement or extension of building or increase in load-bearing capacity of any load-bearing component of building. • Any re-cladding must involve only replacing existing materials with similar materials and not involve structural alterations. 	<ul style="list-style-type: none"> • Minor internal and external alterations to buildings/heritage items 		
b.	Building internal alterations	<ul style="list-style-type: none"> • Must be non-structural alterations to existing building only, such as: <ul style="list-style-type: none"> - replacement of doors, wall, ceiling or floor linings or deteriorated frame members with equivalent or improved quality materials, or - inclusion of built-in fixtures. • Must not affect load-bearing capacity of any load-bearing component of building. 			
9. Other General Exempt Development (Schedule 1)					
a.	Access ramps for persons with a disability	<ul style="list-style-type: none"> • Ramps must provide access to public transport, outdoor recreational areas or the ground floor of buildings or car parks. • Grade must not exceed 1:14 and must comply with AS 1428.1–2001, Design for access and mobility—General requirements for access—New building work. • Ramp structures must not create a traffic or pedestrian hazard or be part of a State or local heritage item. 	<ul style="list-style-type: none"> • Access ramps 		
b.	Air conditioning units	<ul style="list-style-type: none"> • Must have a Minimum Energy Performance Standard consistent with AS/NZS 3823.2:2005, Performance of electrical appliances—Airconditioners and heat pumps—Energy labelling and minimum energy performance standard (MEPS) requirements. • Noise level must not exceed 5dB(A) above ambient background noise level measured at property boundary. 			

Exempt Development	Exempt Development Criteria	Types of Council activities that may be exempt
c. Building external alterations including re-cladding roofs or walls	<ul style="list-style-type: none"> Must involve only repair or renovation, or painting, plastering or other decoration, of building. Must not result in enlargement or extension of building or increase in load-bearing capacity of any load-bearing component of building. Any re-cladding must involve only replacing existing materials with similar materials and not involve structural alterations. 	<ul style="list-style-type: none"> Minor external alterations to Council buildings/heritage items
d. Building internal alterations	<ul style="list-style-type: none"> Must be non-structural alterations to existing building only, such as: <ul style="list-style-type: none"> replacement of doors, wall, ceiling or floor linings or deteriorated frame members with equivalent or improved quality materials, or inclusion of built-in fixtures. Must not affect load-bearing capacity of any load-bearing component of building. 	<ul style="list-style-type: none"> Minor internal alterations to Council buildings/heritage items
e. Car parks	<ul style="list-style-type: none"> Must be open (unenclosed) car parking (but may include associated gates including security booths and boom gates). 	<ul style="list-style-type: none"> At grade car parking
f. Carports associated with an existing building	<ul style="list-style-type: none"> Surface area must not exceed 20m². Height must not exceed 2.4m above ground level (existing). Must be located behind any relevant building setback. Must be no part of structure within 500mm of any side or rear boundary. Stormwater drainage or run-off must be via connection to existing stormwater system. 	
g. Decks (unroofed and attached to a building that is not located on bush fire prone land)	<ul style="list-style-type: none"> Surface area must not exceed 10m². Finished surface level must not be more than 1m above ground level (existing). Boundary setbacks for existing building to be maintained. 	
h. Demolition of buildings or structures (unless part of a heritage item or within a heritage conservation area) the erection of which is exempt development under this Policy	<ul style="list-style-type: none"> Must be carried out in accordance with AS 2601—2001, <i>Demolition of structures</i> and must not cover an area of more than 100m². 	
i. Fences—erection of security fences	<ul style="list-style-type: none"> Must be for infrastructure facility and erected along road frontage or non-road boundary. Height must not exceed 2.15m above ground level (existing). 	<ul style="list-style-type: none"> Security fencing
j. Fences (other than security fences or fences covered by the <i>Swimming Pools Act 1992</i>)	<ul style="list-style-type: none"> Must be constructed so as not to prevent natural flow of stormwater drainage or run-off. 	<ul style="list-style-type: none"> Fencing of playing fields etc.

Exempt Development	Exempt Development Criteria	Types of Council activities that may be exempt
	<ul style="list-style-type: none"> If in a residential zone, height of boundary fence must not exceed 1.8m above ground level (existing) if behind front building line and 1.2m if forward of that line. Must not include masonry construction to a height of more than 900mm above ground level (existing). 	
k. Fire fighting emergency equipment—construction or maintenance of emergency equipment including replacement or augmentation of fire systems and fire water tanks		
l. Flagpoles	<ul style="list-style-type: none"> Height must not exceed 6m above ground level (existing) or above an existing building. Must not display commercial advertising. Flagpole structure and any attached flag must not project over public road. 	<ul style="list-style-type: none"> Flagpoles
m. Hoardings to restrict unauthorised entry to construction sites—erection in conjunction with erection or demolition of, or carrying out of alterations or additions to, a building or carrying out of maintenance or repairs (for which, in each case, any required consent has been obtained)	<ul style="list-style-type: none"> Must not encroach onto footpath or public thoroughfare. Must be removed immediately on completion of work if removal will not give rise to safety risk. 	<ul style="list-style-type: none"> Hoardings
n. Landscaping (including paving and turfing and access tracks) carried out in conjunction with other development which is exempt under this Policy		<ul style="list-style-type: none"> Landscape works
o. Lighting—construction or maintenance	<ul style="list-style-type: none"> Construction and maintenance of external lighting if light spill is contained within site and in accordance with AS 4282–1997, Control of the obtrusive effects of outdoor lighting. Construction and maintenance of lighting at or in vicinity of air transport facilities if consistent with Manual of Standards (MOS)—Part 139—Aerodromes published by the Civil Aviation Safety Authority (established under Civil Aviation Act 1988 of the Commonwealth). 	<ul style="list-style-type: none"> Lighting of public domain
p. Offices—portable	<ul style="list-style-type: none"> Height must not exceed 1 storey. Setbacks must be in accordance with any applicable setback provisions of development control plan applying to site. 	
q. Rainwater and bore water tanks	<ul style="list-style-type: none"> Height (including any stand) must not exceed 2.4m above ground level (existing). No part of structure must be within 450mm of any property boundary or situated no closer to street than any associated building. 	<ul style="list-style-type: none"> Rainwater and bore water tanks

Exempt Development	Exempt Development Criteria	Types of Council activities that may be exempt
	<ul style="list-style-type: none"> Rainwater tank must be fitted with first-flush device that causes initial run-off of any rain to bypass tank to reduce pollutants entering tank. Installation must not involve excavation of more than 1m from ground level (existing), or filling of more than 1m above ground level (existing). Must not be installed over any structure or fittings used by public authority to maintain water or sewer main. Must be sign affixed to tank, clearly stating that water in tank is rainwater or bore water (as appropriate). 	
r. Retaining walls	<ul style="list-style-type: none"> Must not provide for retaining of fill to height above ground level (existing) of more than 2m or excavation to depth below ground level (existing) of more than 1m. Must not prevent the natural flow of stormwater drainage/run-off. 	<ul style="list-style-type: none"> Retaining walls in areas other than open space (public reserves)
s. Scaffolding—erection in conjunction with erection or demolition of, or carrying out of alterations or additions to, a building or carrying out of maintenance or repairs (for which, in each case, any required consent has been obtained)	<ul style="list-style-type: none"> Must not encroach onto footpath or public thoroughfare. Temporary fencing must be provided to restrict unauthorised access to site if scaffolding is within 3m of any boundary. Must be removed immediately on completion of work if removal will not give rise to safety risk. 	
t. Security cameras—installation for security purposes		
u. Sheds	<ul style="list-style-type: none"> Must be free-standing, prefabricated and constructed of non-reflective materials. Development must not result in shed with a total floor area exceeding 30m². Height must not exceed 2.5m above ground level (existing). Must be located in rear of infrastructure facility. 	
v. Skylight or roof windows	<ul style="list-style-type: none"> Area of skylight must not exceed 2m². Must not be located within 900mm of any property boundary or within 900mm of any wall separating attached dwellings. Work must not reduce structural integrity of building or involve structural alterations. 	
General provisions: signs	<ul style="list-style-type: none"> Surface area must not exceed 3.5m². 	<ul style="list-style-type: none"> Information, directional and safety signage
<ul style="list-style-type: none"> Identification, directional, community information or safety signs but not including roof-top signs or commercial advertising or 		

Exempt Development	Exempt Development Criteria	Types of Council activities that may be exempt
<ul style="list-style-type: none"> signs associated with the use of road infrastructure (including signs associated with level crossings) 	<ul style="list-style-type: none"> Must be located wholly within property boundary or be attached to existing boundary fence and not projecting more than 100mm from fence. Obrusive effects of outdoor lighting must be controlled in accordance with AS 4282-1997, Control of the obtrusive effects of outdoor lighting. 	
<ul style="list-style-type: none"> Identification, directional, community information or safety signs associated with the use of road infrastructure 	<ul style="list-style-type: none"> Must be consistent with road safety policies and guidelines on outdoor advertising approved by the Director-General for the purpose of this provision and published in the Gazette. 	
<ul style="list-style-type: none"> Temporary signs advertising an event and associated relevant details including sponsorship of the event 	<ul style="list-style-type: none"> Surface area must not exceed 3.5m². Must be located wholly within property boundary. Must not be displayed earlier than 28 days before event and must be removed within 14 days after event. Obrusive effects of outdoor lighting must be controlled in accordance with AS 4282-1997 Control of the obtrusive effects of outdoor lighting. 	<ul style="list-style-type: none"> Temporary signage for events
<p>General provisions: subdivision</p> <ul style="list-style-type: none"> Boundaries—adjustment to the boundary of a lot (including to widen a public road or create a public reserve) 	<ul style="list-style-type: none"> Must not result in: <ul style="list-style-type: none"> creation of any additional lot or legal right to erect dwelling, or creation of lot that depends on use of services provided to, or utilities of, another lot, or change in area of any lot by more than 10 per cent, or increased bush fire risk to existing buildings. 	

APPENDIX C. EVENT MANAGEMENT APPLICATION

Event Application

About this form

You can use this form to apply to conduct an event in a park, open space, footway or street within the City of Sydney Local Government Area.

How to complete this form

- 1: Ensure that all fields have been filled out correctly.
- 2: Please note that fields on this form marked with an * are mandatory and must be completed before submitting the application.
- 3: Once completed you can submit this form by email, mail and in person. Please refer to the lodgement details section for further information.
- 4: An application fee of \$200 for commercial organisations and \$100 for charitable or not for profit organisations is payable. You will be invoiced for this fee and any venue hire fee and power fees payable.

Part 1: Account Details

Company/Organisation Name*

Australian Business Number (ABN) *

Is your organisation registered as Not for Profit?*

No Yes Note: If yes, a copy of charitable or not-for-profit status must be supplied

Address *

Postcode *

Main Telephone Number*

Part 2: Event Contact Details

Contact Name *

Address * (if different to account details)

Postcode *

Position *

Direct Telephone number *

Mobile Telephone number *

Email Address *

Part 3: Event Description

Name of Event

Type of Event (tick all applicable)

Community Event Commercial Event (for-profit) Free Ticketed or Restricted Entry

Is this Expected to be a 'One Off' or Recurring Event? One Off Recurring

If Recurring, how often?

Proposed Venue for your Event

Note: Your preferred venue may not be available or suitable for your proposed event. Please nominate alternative venues.

1st Preference

2nd Preference

3rd Preference

If your application is for a street based event, please list the street(s) you would like to close for your event

Event Details

Event Date(s)

Event Start Time

Event FinishTime

Event Bump-In Date(s)

Event Bump-Out Date(s)

Event Bump-In Times - Start/Finish

Event Bump-Out Times - Start/Finish

Target Audience (eg. family, youth, community)

Number of People Expected

Part 3: Event Description - continued

Type of Activity (tick all applicable)

- Charitable Fundraiser
- Festival
- Launch
- Live Performance - An APRA licence may be required, refer to www.apraamcos.com.au
- Live Site
- Market
- Media Call
- Promotional Event
- Rally
- Retail Event
- Road Closure - A separate application is required for a temporary full road closure. Refer to the Temporary Full Road Closure Application form on the City's website at www.cityofsydney.nsw.gov.au
- Sporting Event
- Street Festival
- Street Parade

Event Description (100 words or less)

Aims / Objectives of Event

Part 4: Event Infrastructure

Note: All structures need to be weighted as pegging is **not** permitted. Barriers are also required to protect garden beds, statues, memorials, etc, and any external equipment such as generators and lighting towers that are brought onto the site.

Food

No Yes ▶ number of stalls? (separate approval required)

Alcohol

No Yes The sale of alcohol will require a liquor licence - apply to NSW Office of Liquor, Gaming & Racing.

Stage

Built Riser Truck Mounted Other

Size(s)

PA/Sound Amplification. A PPCA licence may be required for the playing of sound recordings, refer to www.pzca.com.au

No Yes

Time(s) of Use Sound Check/Rehearsal Times

Hoeckers / Marquees / Fete stalls

No Yes ▶ Total number

NOTE:
All hoeckers / marquees need to be weighted not pegged.

< 3sqm

up to 100sqm

over 100sqm

Amusement Rides

No Yes A separate approval is required for amusement rides. Refer to the Application for Approval - Section 68 form on the City's website: www.cityofsydney.nsw.gov.au

Power * (where available)

No Yes ▶ number of days required:

Single phase
 Three phase

Generators

Generators will need to be supplied at your cost.

No Yes ▶ Total number

Toilets

Adequate toilet facilities including accessible units will need to be supplied at your cost

No Yes ▶ Total number

Water (where available)

No Yes

Pyrotechnics

No Yes ▶ Set up location

Part 5: Environmental Sustainability

Environmental Sustainability Measures

The City of Sydney encourages all event organisers to minimise the environmental impact of their events and to implement strategies to improve the environmental, social and economic benefits from events.

Please include details of the measures you will implement to ensure that your event will be managed to improve its sustainability. This could include initiatives for waste reduction and recycling, energy efficiency, minimising transportation distances, parking restrictions, water use and conservation, cyclist facilities and promotion of public transport etcetera.

Please note: **Balloons are not permitted.**

Part 6: Heritage

Some of the City's parks, open spaces and streets contain buildings, venues or iconic structures that are listed on the State Heritage Register.

In addition to the need for some events to make application for a DA, a heritage assessment may also be required for the event eg. attaching structures to existing buildings, fencing and streetscapes. This will need to be factored into the approval process timeframes for your event.

Part 7: Site Plan

Please include with your application a site plan of the proposed event venue, which must show the relative size and proposed position of all event infrastructure, including:

- | | |
|------------------------------|------------------------------|
| * Barricading | * Signs / banners |
| * Stalls and marquees | * Lighting towers |
| * Stages | * PA, speakers |
| * Toilets | * Entry and exit points |
| * Rubbish and recycling bins | * Emergency evacuation areas |

Base site plans for most City parks and open spaces can be provided by the Venue Management team.

Part 8: Event Insurance

You will be required to obtain public liability insurance for a minimum cover of \$10 million.

You and any contractors will also need to have adequate workers compensation and other insurances as required by law.

Do you have current public liability insurance for a minimum of \$10 million?

- Yes ► Please supply your certificate of currency
- No ► Please supply if granted preliminary approval

Part 9: Lodgement Details

Please return this completed form with any supporting documents to:

Email: openspacebookings@cityofsydney.nsw.gov.au

Mail: GPO Box 1591 Sydney NSW 2001

Your application will be assessed and you will be advised about: venue availability, venue suitability; documentation and approvals required before final approval can be granted for your event.

The City of Sydney takes no responsibility for any third party commitments entered into by the applicant if an application is declined.

Part 10: What Happens From Here

Following assessment of your Event Application, the City will advise if the event is permissible and what timeframes/permits are required to seek final approval. (See Event Guidelines document for timeframes and process required for approval). This may include Development Application (DA), Local Pedestrian Cycling and Traffic Calming Committee Approval and a detailed Event Plan.

A detailed Event Plan will include:

- * Insurance Details
- * Noise Management
- * Communication Strategy
- * Temporary Food Vending Approvals
- * Venue/Site Plans
- * Handbills/Fund raising
- * Traffic Management
- * Health services/Toilets/Amenities
- * Pedestrian Management
- * Temporary Structures
- * Security and emergency Management
- * Water Management
- * First Aid and Public Health
- * Risk Management Plan
- * Alcohol Management including (liquor licensing)
- * Power/Lighting, including efficiency measures
- * Venue Management Plan/Park Management
- * Waste Management, including waste minimisation and recycling

Final approval will only be issued if the completed event plans are satisfactory and clearly demonstrate effective management of the event.

Part 11: Privacy & Personal Information Protection Notice

Purpose of Collection:	For management of activity in Parks, Open Spaces, footways and streets in the Council area.
Intended recipients:	Council staff and approved contractors of the City of Sydney Council.
Supply:	Event application is voluntary, however, a completed application form is required for holding an activity in City Parks, Open Spaces, footways and streets.
Access/Correction:	Contact the City of Sydney Council Customer Service Team to access or correct this information.
Storage:	City of Sydney Council, 456 Kent Street Sydney NSW 2000

Part 12: Applicant Declaration

- I declare that all the information in the application is to the best of my knowledge, true and correct.
- I also understand that if the information is incomplete, the application may be delayed or rejected or more information may be requested.
- I acknowledge that if the information provided is misleading, any approval granted may be void. I accept delays in processing will arise out of any inadequacies in the material submitted in support of the application.
- I understand that once I have submitted this application an application fee will be payable for which I will be invoiced for.

Applicant's Name*

Applicant's Signature *

Date

APPENDIX C

**Technical Note Green Square Event Noise
(Arup, September 2015)**

Technical Note

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Project title Green Square Event Noise

Job number

245411

cc

File reference

Prepared by Nick Boulter

Date

9 September 2015

Subject Event Noise Issues

1 Introduction

Arup have been commissioned to review potential noise issues associated with outdoor events to be held at the Green Square Plaza. The plaza is part of a new library development and the intention is to use the upper outdoor deck of the library for events associated with the library and for other community events.

At this stage, it is not known what types of event will take place but these events are expected to include:

- Events for children and adults associated with the library
- Outdoor film events
- Possible musical events
- Craft fairs, food fairs etc with stalls

The plaza can be divided into two notional zones and these, when used together, could potentially host a crowd of up to 5000, although it is not expected that such a crowd would be a common occurrence.

This document is to be read with Arup's report on existing noise levels at site¹.

The layout of the plaza as intended is shown in Figure 1. The potential areas of housing are shown in pink on this diagram.

¹ Arup Report "Green Square Library and Plaza: Acoustic DA report". 16th May 2015. Ref 20375

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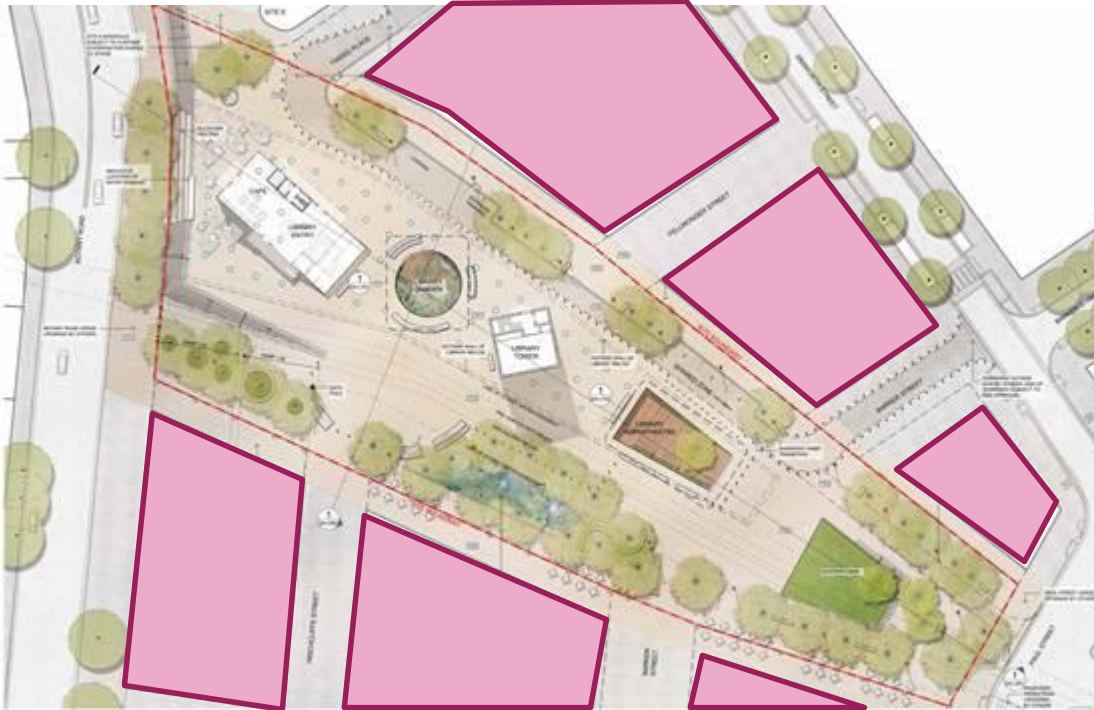


Figure 1: Proposed Layout of Plaza (potential housing shown in pink)

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2 Existing Noise Levels

The existing noise climate was surveyed by Arup as part of the project DA process in October 2013. The results from the week-long noise logging are summarised in reference 1 below and more details are available from site notes should these be required.

The existing noise environment in the vicinity of the Green Square Library site is characterised by a mixture of traffic noise from the surrounding roads (in particular Botany Road), industrial noise, aircraft noise and noise from insects and wildlife.

Full details of the noise history over the week-long measurement period can be found in the referenced report. For brevity they are not repeated in full here but are summarised below:

Location	Weekday daytime dB LAeq/ LA1	Weekday evening (10pm) dB LAeq/ LA1	Sunday daytime dB LAeq/ LA1	Sunday evening (10pm) dB LAeq/ LA1
Site boundary (Location 1)	59 /67	55/65	58/69	55/63
Centre of site (Location 2)	56/ 66	50/60	56/68	50/57

Table 1: Summary of existing noise levels

The measurement locations are shown below.



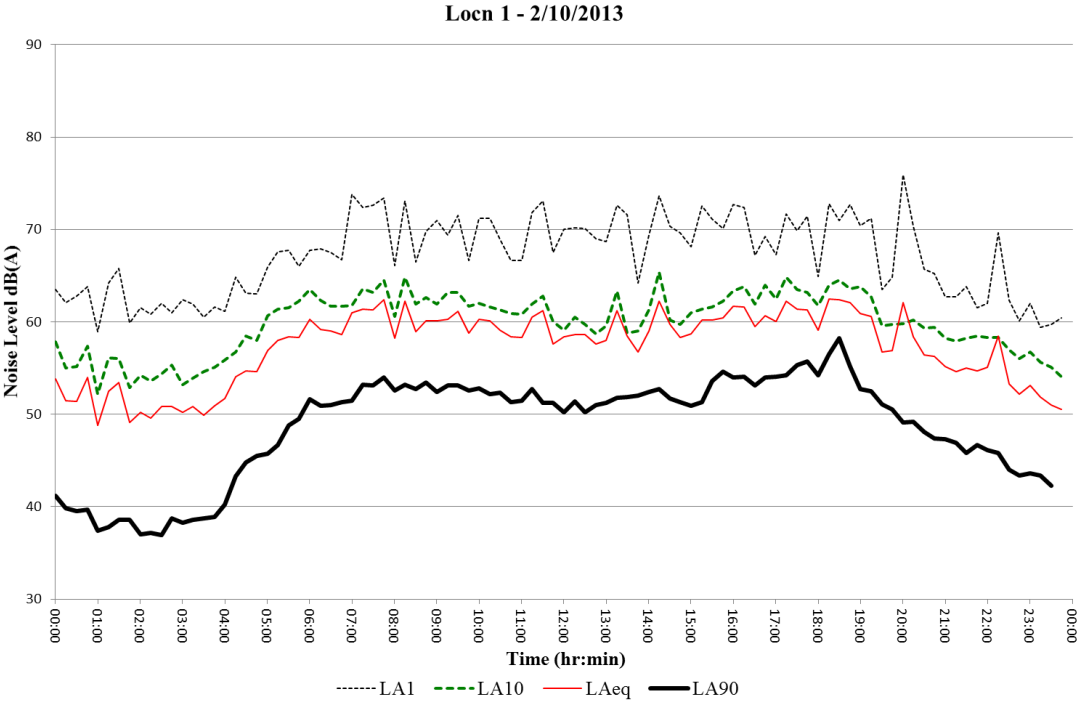
Figure 2: Noise measurement locations

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A sample daytime noise level time history is shown below, from which it can be seen that LA1 levels regularly exceed 70dB(A).



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3 Future Ambient Noise

As can be seen from the above image, the existing environment at Green Square is significantly different from the intended future environment (Figure 1). The centre of the site will be the library plaza but the area will be surrounded by various mixed use developments which are mostly residential but with some retail. The area will be subject to significant noise from construction activity for several years as the place develops

Whilst the measurements presented in the reference report provide some indication of the environment, it is inevitable that there will be some change in these levels resulting from the general increase in population following the completion of the various projects in the area. This could be expected to result in an increase in noise. A 3 - 5dB increase in noise could easily occur.

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4 Planning Background

The area has been described in the Green Square Town Centre Development Control Plan 2012² (DCP). A number of important requirements are set out in the DCP which highlight that the intended use of the plaza and also require developers of properties nearby to adequately protect against noise intrusion. The relevant clauses are:

- *Provide the principal gathering space to act as the heart of the Green Square Town Centre (GSTC3.1.3)*
- *Enable large temporary markets and provide for staged and/or seated performances; (GSTC 3.1.3)*
- *be designed to support community events through the provision of an adaptable space, variations in levels where appropriate to enable formal and informal seating and the inclusion of fixtures, for example water and power supply (GSTC3.1.3)*
- *Provide adequate acoustic amenity for residential dwellings by attenuating noise from external sources. (GSTC 6.10.8 – applies to the design of the residential accommodation).*
- *For areas with predominantly non-residential ground level uses, or with a nominated active frontage or sites with a frontage to a busy road (carrying more than 20,000 vehicles per day), acoustic and visual privacy for residential uses is to be addressed in accordance with the following provisions.*

Residential uses with a floor level located within 10m of the ground level with good access to daylight (where the angle from a horizontal plane to obstructions of the sky is less than 30 degrees) must:

- (a) have a minimum 65% solid masonry street frontage (including balustrade); and*
- (b) incorporate a sun-room behind the street frontage with a minimum clear depth of 1.2m to:*
 - (i) attenuate noise by providing fully retractable glazed screens at the street frontage alignment that when closed create a full acoustic seal (and reasonable acoustic amenity in habitable spaces);*

(GSTC 6.10.8 – applies to the design of the residential accommodation).

² Green Square Town Centre Development Control Plan 2012. Amended May 2012. City of Sydney

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5 Noise from Events

At this stage, the type of events are not known and so it is not possible to predict with accuracy what noise levels will occur. However, outlined below are some estimates based on experience

5.1 Noise from general activity

Noise from general activity is notoriously difficult to predict because of the complex relationship between the noise source and the ambient level of noise – particularly the ‘Lombard Effect’ where people tend to speak louder to overcome the noise from people talking. This results in a feedback effect, leading to an overall increase in noise level.

A recent paper³ has proposed a methodology for predicting this. Measurements by Arup have shown that this methodology provides good agreement with actual examples. Using this process, it is estimated that the noise generated by a social crowd of 2000 people would be 74dBL_{Aeq} at 30m.

5.2 Noise from announcements

It is likely that larger events will require some form of public address (PA) system for safety as well as operation of the event. The overall levels of sound at the nearest receivers will clearly depend on the overall level of sound but also on the design of the PA system – the location of the loudspeakers, the ‘throw’ needed from them and the directivity of the loudspeakers. It is suggested that this be optimised (see section 9.4 below) by installing an optimised sound system.

A PA system for voice announcements would typically be adjusted to achieve around 75 to 80 dB(A) over the listening plane. Depending on the nature of the event, crowd reaction (applause, cheering, laughter etc) could give rise to similar noise levels.

5.3 Noise from Music

Some events will want to have amplified music either as a central component or as an adjunct to other activities. The levels of music will vary greatly depending on the programme and how the music is to feature. If complaints are received, amplified music likely to be the activity to have provoked these.

³ Prediction of Noise from Small to Medium Sized Crowds. M.J. Hayne, J.C. Taylor, R.H. Rumble and D.J. Mee. Proceedings of ACOUSTICS 2011

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6 Comparison of Previous Event Noise Criteria

There are established criteria in NSW and interstate which are used to guide noise emissions from large places of public entertainment – these are summarised below.

6.1 Reference Categories of Events

The following categories of events are often used in Sydney for outdoor events.

- “**Category 1 Event**” means any cinematic outdoor entertainment activity involving the showing of feature films, and with a crowd capacity of greater than 200 and up to 2,000 people;
- “**Category 2 Event**” means any commercial outdoor entertainment activity with a crowd capacity of greater than 2,000 people and up to 10,000 people, including any associated sound test or rehearsal;
- “**Category 3 Event**” means any outdoor entertainment activity with a crowd capacity greater than 10,000 people including any associated sound test or rehearsal;

6.2 Sydney Botanic Gardens and Domain

Relevant criteria at the nearest residences other than Sydney Hospital

- Category 1: 55 dB L_{Amax} or L_{Amax} that exceeds the L_{A90} by no more than 5 dB(A)
- Category 2: 55 dB L_{Amax} or 70 dB L_{Cmax}
- Category 3: 70 dB L_{Amax} or 90 dB L_{Cmax}

Special criteria (typically + 10 dB) is set for Sydney Hospital that is so close to the events that it is impractical to meet the specified noise levels cited above.

6.3 Sydney Opera House Forecourt

For **Northern Broadwalk** events (up to 1000 people)

- 55 dB L_{Amax} or 70 dB L_{Cmax} or background level (in dB(A)) + 5 dB(A), and a dB(C) criterion of the dB(A) criterion plus 15 dB, which ever the lessor.

For **Southern Forecourt** events (up to 6000 people)

- Sunday to Thursday 60 dB L_{Amax} or 80 dB L_{Cmax}
- Friday to Saturday 65 dB L_{Amax} or 85 dB L_{Cmax}

Special criteria (typically + 5dB) is set for Bennelong apartments that are so close to the events that it is impractical to meet the specified noise levels cited above.

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6.4 Centennial Parklands, Sydney

The following criteria were applied for a Category 3 event at Centennial Parklands.

- During the test(s), rehearsal(s) and concert(s), the sound pressure level must not exceed 65 dB L_{Amax} .
- During the test(s), rehearsal(s) and concert(s), the sound pressure level must not exceed 85 dB L_{Cmax} .

Arup were involved in monitoring events at the venue and these levels were met with the receivers approximately 85m behind the event stage.

6.5 Barangaroo, Sydney

The following have been proposed for music noise but yet to be adopted:

Category 1

- 75 dB L_{Amax} or 95 dB L_{Cmax} generally for events up to 2200h
- 65 dB L_{Amax} or 85 dB L_{Cmax} generally for events up to 2300h

Category 2

- 65 dB L_{Amax} or 85 dB L_{Cmax} generally for events up to 2200h
- 55 dB L_{Amax} or 75 dB L_{Cmax} generally for events up to 2300h

Category 3 & 4

- 65 dB L_{Amax} or 85 dB L_{Cmax} generally for events up to 2200h
- 55 dB L_{Amax} or 75 dB L_{Cmax} generally for events up to 2300h

6.6 Suncorp Stadium, Brisbane

The following requirements are stipulated:

- The operator must ensure the noise level from the event, including rehearsals and sound tests, is equal to or less than at least 1 of the following
 - (a) 100dB(A) L_{eq} , measured at 15-minute periods, measured at a point 50m directly in front of the front edge of the performance stage;
 - (b) 70dB(A) L_{eq} , measured at 15-minute periods, measured at the nearest noise sensitive receivers (which are specified in the document)

6.7 Riverstage, Brisbane

Noise levels are limited to 100dB $L_{Aeq, 5m}$ at 30m from event. All music has to finish by 10pm.

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6.8 Docklands Stadium, Melbourne

For outdoor venues, the noise limit is an absolute level of 65 dB(A) outdoors, and 55 dB(A) indoors for up to six (6) events per year. The standard includes a limitation on operating hours of between 12 noon–11 pm, except if the event runs for more than 5 hours, in which case it must finish by 10 pm. Additional events beyond six may be approved by the EPA subject to conditions, including that none of the primary six events were more than 3 dB above the limits (ie exceeded 68 dB(A) outdoors or 58 dB(A) indoors), and no more than four events were above 62 dB(A) outdoors and 52 dB(A) indoors.

A specific exclusion is provided for any noise sensitive areas from any outdoor venue in the Melbourne Docklands Area (a scheduled area), due to the presence of the Docklands Stadium (now Etihad Stadium). However, dwellings within the scheduled area (predominantly high-rise residential developments) are required by the SEPP to provide a minimum sound insulation sufficient to achieve 45 $\text{dBL}_{\text{Aeq},15\text{min}}$ within habitable rooms.

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7 Proposed Noise Criteria

7.1 General Requirements

General Activity and speech-based events

It is reasonable to treat noise from speech-based events separately to those with music. In the case of general noise from speech, the frequency content is much more balanced with less emphasis on low frequencies. As such, most constructions will be better at insulating against speech noise than they are at insulating music at an equivalent level.

Based on a typical male voice spectrum at 70dB(A) and with a 6mm laminated glazing construction, we estimate internal noise levels of 45dB(A) – assuming windows are closed. At this level, normal daytime activity such as conversation, watching TV etc should not be impacted.

It is worth noting that the nearest properties to the venue will be newly constructed and therefore can be expected to offer a reasonable standard of sound insulation with well-fitting glazing and doors. As noted in section 4 above, the planning guidelines require the properties to be fitted with sun room to provide additional attenuation of noise intrusion.

Time limits

Non-musical sources are unlikely to vary significantly in amplitude and so an averaging time of 1 hour is proposed. This would allow occasional louder activities to take place than would be the case if a 15 minute averaging period was used. The ability to average noise levels over this longer period would allow users to make important safety announcements etc.

L_{Aeq} is considered an appropriate metric.

It is proposed that events be required to conclude by 2200h.

7.2 Noise from Music

Noise limits

Limits are proposed for daytime and evening, and would vary depending on the number of proposed events per year (providing a trade-off between the noise levels of an individual event versus the number of days events occur).

A L_{10} metric is proposed as this would represent the ‘average maximum’. L_{max} measurements are difficult to enforce because of their sensitivity to short term one-off events (eg vehicle driveby or dog bark) which may not be associated with the event itself.

To cater for the low frequency content in music, both dB(A) and dB(C) will be used to set criteria. This is common practice for the control of noise from amplified music and experience suggests that the dB(C) limit will be the defacto noise limit for music.

For music after 10pm, a short averaging time of 5 minutes is proposed to allow any issues to be quickly identified and adjustments made.

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Time limits

Given that events will take place outdoors, it is not considered practicable for noise to be acceptably controlled to allow musical events to take place after 2200h. Therefore, no music will be allowed after 2200h, except on special occasions such as New Year's Eve and Australia Day.

7.3 Sound Checks

The criteria for sound checks would be that for the most frequent uses.

7.4 Deliveries and clear ups

This type of activity generates noise that is often impulsive and difficult to control (items being dropped, loading and unloading cases into vans etc). For this reason, an L₁ criterion is proposed for work after 10pm, and all work should cease at midnight. A short term averaging period (15 mins) is suggested as this would penalise short term noise which could cause sleep disturbance. This is consistent with the requirements for the Industrial Noise Policy.

7.5 Impact on the Library Facilities

This paper concentrates primarily on the impacts the use of the library plaza will have on nearby residences. There is also some potential for impact on the library and this will need to be factored into the assessment of noise from potential events.

As well as reading spaces, the library includes a small music space and an outdoor amphitheatre. Both could potentially be impacted by noise from events in the plaza and the planning of events inside and outside the library will need to be managed in this regard.

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8 Summary of Proposed Criteria

The following are intended to be met at the 1m from the façade of any noise-sensitive receivers.

Activity	Daytime (0800 to 1800h)	Evening (1800h to 2200h)	Night (after 2200h to 0800h)
Setup	$L_{A10,15m} < 70$	$L_{A10,15m} < 65$	$L_{A1,15m} < 65$ To be completed by 2400h
Sound Check	$L_{A10,15m} < 70$ $L_{C10,15m} < 90$	$L_{A10,15m} < 65$ $L_{C10,15m} < 85$	None allowed – events to finish by 2200h
Event – speech / general activity ⁴ (including voice PA)	$L_{Aeq,1hr} < 70dB(A)$	$L_{Aeq,1hr} < 70dB(A)$	None allowed – events to finish by 2200h
Event – music:			
New Years Eve	$L_{A10,15m} < 75$ $L_{C10,15m} < 95$	$L_{A10,15m} < 75$ $L_{C10,15m} < 95$	$L_{A10,5m} < 65$ $L_{c10,5m} < 85$ up to 0200h on NYE
Australia Day and other Major Events ⁵ (total of 6 events)	$L_{A10,15m} < 75$ $L_{C10,15m} < 95$	$L_{A10,15m} < 75$ $L_{C10,15m} < 95$	$L_{A10,5m} < 65$ $L_{c10,5m} < 85$ up to 2200h
At other times – up to 12 per year	$L_{A10,15m} < 75$ $L_{C10,15m} < 95$	$L_{A10,15m} < 70$ $L_{C10,15m} < 90$	None allowed
Generally	$L_{A10,15m} < 70$ $L_{C10,15m} < 90$	$L_{A10,15m} < 65$ $L_{C10,15m} < 85$	None allowed
Clear up	$L_{Aeq,15m} < 70$	$L_{Aeq,15m} < 65$	$L_{A1,15m} < 65$ To be completed by 2400h

The following should be noted with respect to the above proposals:

- Green Square is a new development and it is envisaged to be a lively and activated neighbourhood. This has been recognised in the planning documents (see section 4 above). There are strong and specific requirements on developers to provide an excellent standard of sound insulation to the new residential units.
- The Green Square area of Sydney is not quiet and the existing ambient noise levels can be expected to increase simply as a result of the increased population. The existing L_{A1} noise level already exceeds 70dB with occasional L_{A1} levels in excess of 75dB (L_{Amax} levels will be even higher).

⁴ The above noise limits exclude noise from fireworks and from F&B tenancies in the buildings around the plaza.

⁵ Major events will take place no more frequently than once per fortnight.

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- There is previous examples of relaxations being made to noise limits to account for the close proximity of residential units (eg see 6.3 above)

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9 Proposed Noise Management Protocols

9.1 Noise Management Plan

Any events would need to submit a Noise Management Plan for approval prior to the event. This would cover proposals for the whole event (setup, sound checks, performance, clear up). The Plan would be required to include as a minimum:

Whole event programme confirming cut-off times for all activities

- Confirmation of noise levels
- Proposals for consultation
- Event classification
- Contractual responsibilities
- Sound system design and installation
- Noise monitoring proposals and named personnel with responsibility for noise levels
- Complaints handling procedure

9.2 Event Guidelines

In addition to the above, there is a comprehensive set of event guidelines. Any user of the space will need to comply with the City of Sydney Event Guidelines⁶.

9.3 Noise Monitoring System

Policing and set up of events would be simplified if a permanent outdoor noise monitoring device is installed. This would be located as near as possible to the potentially affected units and above ground for security and to give representative data for noise impacts at elevated locations. Such a system would need to be carefully calibrated to provide representative measurements of noise levels at the facades of the affected buildings

Given the size of the precinct, it is expected that at least three monitors would be required. Sophisticated systems are available which will allow remote connection to the outputs and recordings which may be useful if there are disputes and to check whether noise levels triggering the systems are the result of noise from an event or from extraneous noise sources.

In combination with the noise monitoring system, there is a need to agree a protocol for dealing with exceedances, in particular who would have the authority to require the users to reduce noise levels. This would include an 'alert' threshold 5dB below the maximum at which the person controlling the sound levels needs to take action.

⁶ Event Guidelines – City of Sydney. Version 2.3 April 2015

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9.4 Semi-Permanent Sound System

There is potential to reduce the impact from PA systems by providing a pre-installed sound system. This would have the added advantage of simplifying the rigging and de-rigging for the event, thus also reducing the potential for disturbance before and after events.

The installation would include basic power and cabling infrastructure for the loudspeakers and the fixings for loudspeakers on distributed poles throughout the venue. Loudspeakers could either be permanently installed or hired in as required. Typically, such a system would involve loudspeakers on poles at around 12 – 15m centres.

By using a distributed array of loudspeakers throughout the venue will enable a more even sound level to be achieved without localised ‘hot spots’ and a careful choice of very directional loudspeaker will reduce the potential for sound spillage. Also, the type of loudspeaker could also help to reduce the levels of low frequency sound.

There is currently provision for outdoor PA only in the library amphitheatre. The options for the installations of a semi-permanent sound system are actively pursued.

9.5 Permanent Power

Having an installed electrical power system that can be used for events would avoid the need for temporary generator sets which could, in themselves, become a significant noise source and cause of complaint.

9.6 Consultation

Local residents will need to be advised when there is an event. This should include as a minimum:

- Date of the event (at least 15 days in advance)
- Duration / finishing time of event
- Setup / clear up times and times for sound checks
- Complaints hotline number
- Impacts (if any) expected on local transport

It would also be appropriate for existing mechanisms be used to advise potential purchasers of the nearest developments that this area contains an activated precinct which will host outdoor events over the course of the year. The wording of such a statement will need to be agreed with the various stakeholders.

9.7 Complaints

A complaints hotline will need to be set up for the management of complaints.

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9.8 Review

It is suggested that there be a review after each event so that there is a ‘lessons learnt’ process to improve outcomes for all.

The above noise limits and management protocols should be reviewed to assess their effectiveness in light of experience. The frequency of review will depend on the number of events and the outcomes. As a minimum it is suggested that a review be made:

- After five events
- After twenty events
- Every two years.

DOCUMENT CHECKING (not mandatory for File Note)

	Prepared by	Checked by	Approved by
Name	Nick Boulter	Nick Boulter	Nick Boulter
Signature			